

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-16-8014	12. HUB: N/A	13. Order Type: Catalog
	5. PCC	14. Vendor Identification No: XXXXXXXXXX	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	6. Current Document No.	15. Vendor Address: Xerox Corporation 6838 Austin Center Blvd, Suite 300 Austin, TX 78731	
	7. Document (order) amt \$2,433.36	16. Vendor Contact Info: Kelsey Fitzgerald Phone: (512) 343-5623 Fax: (512) 343-5705 Email: Kelsey.Fitzgerald@xerox.com	
3. Destination of goods or service FOB Destination Attn: Michael Shea State Records Center 4400 Shoal Creek Blvd Loading Dock #1 Austin, TX 78756	8. REF DOC	9. Service Period or Expected Delivery Date: 9/1/2015 - 8/31/2016	
	10. Agency Contact: Pam Rodriguez Email: prodriguez@tsl.texas.gov	Phone: (512) 463-3037 Fax: (512) 475-3393	
11. TSLAC Project Contact: Michael Shea Email: mshea@tsl.texas.gov		Phone: (512) 475-5151	

17. Description

New lease agreement for the Xerox WorkCentre5945, Monochrome Option. Pricing is fixed for the lease term. This model will replace the Xerox WorkCentre 5745T [Serial # XEK492801], which will be traded after the lease expires on August 31, 2015. Xerox will call to schedule delivery of the new Xerox copier after August 31, 2015.

Lease includes consumable supplies for all prints.

Pricing has been provided from contract DIR-SDD-1683. Please reference the attached Lease Pricing Proposal received on 6/4/2015 for more details.

Prices and terms and conditions of this order are in accordance with those contained in DIR-SDD-1683. Invoicing Instructions are attached.

This contract is contingent upon the continued availability of appropriations and may be cancelled with no additional cost to the agency if appropriations become unavailable. If this contract is cancelled due to the unavailability of appropriations, the agency will only pay for services that have already been rendered up to the date of cancellation.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	66206	16	7406		\$2,433.36	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	New lease agreement for the 5945 APT (WorkCentre 5945); Lease Term is for 48 months. Features include: 3 Hole Punch Kit, Off Finisher 50 Sheet, Customer Education, and Analyst Services Volume Band: 1-10,000, 10,001+; Per Print Rate Included \$0.0039	985-26	12	Month(s)	\$202.78	\$2,433.36

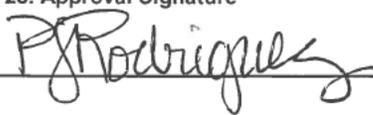
Grand Total \$2,433.36

26. Legal Cites:

27. Division Tracking Number: SLRM 16-011

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency. If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 10/8/2015	29. Vendor Signature	Date
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