

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name TEXAS STATE LIBRARY AND ARCHIVES COMMISSION Tax exempt agency of the Texas State Government				2. Purchase order number 306-16-8019		3. Current document number DT -				
4. PCC I		5. Agency number 306		6. Recycled Code N/A		7. Document (order) amount \$2,397.48				
9. Vendor address Xerox Corporation 6836 Austin Center Blvd Suite 300 Austin, Texas 78731-3188		HUB: YES		NO		X				
12. Agency invoice address **Accounting Department Texas State Library and Archives Commission P. O. Box 12516 Austin, TX 78711-2516 Email Invoices to: ap@tsl.texas.gov Phone: 512-463-5473; Fax: 512-475-0185				10. Vendor Identification No. [REDACTED]				11. Person contacted, phone, fax, or other contact info Kelsey Fitzgerald Email: Kelsey.Fitzgerald@xerox.com Phone: 512-266-3068 Fax:		
13. Destination of goods or service Texas State Library and Archives Commission 1201 Brazos Street Receiving Dock Austin, Texas 78701				14. Agency contact: Jill Sutherland Phone: 512-936-2774; Fax: 512-475-3393; E-mail: jsutherland@tsl.state.tx.us				15. Order Type: Spot: Service: Catalog: X Emergency: Direct Pub:		
16. SFX 001		M		TC		INDEX 52221				
AY 16		AOBJ		COBJ 7406		AMOUNT \$2,397.48				
INVOICE NO.		17. Service Dates or Expected Delivery Date: 9/23/15								
18. Line Number 1.		19. Description of Goods or Services 4 year lease for 5945APT (WorkCentre 5945) PO is for approximately 12 of 48 months Includes: Off Finisher 50 sheet Customer Education Analyst Services Trade in Xerox serial number XEK495299 as of payment 60 10,000 prints/month includes; overages at \$.0039 DIR Contract: DIR-SDD-1683 Terms & Conditions are those listed within DIR Contract # DIR-SDD-1683. Invoicing instructions are attached. Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency. If you need further proof of this please contact the Agency Contact in box 14. Confirmation of receipt is required; please sign and date in box #28 and fax back to 512-475-3393.				20. NIGP Code 985-26	21. Unit Months	22. Qty 12	23. Unit Price \$199.79	24. Extended Amount \$2,397.48
Shipping or Freight Charges				962-86						
TOTALS				\$2,397.48						
**VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. This purchase has been determined to be "Best Value".										
25. Legal Cites:										
26. Division tracking number: ARIS 16-033										
27. Approval Signature <i>Jill Sutherland</i> C7PM, C7CM				Date 6/12/15		28. Vendor Approval				
						Date				