

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-16-8022	12. HUB: N/A	13. Order Type: Service
	5. PCC	14. Vendor Identification No: ██████████	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	6. Current Document Num DT-9	15. Vendor Address: Texas Correctional Industries - Hobby Unit Printing Facility 742 FM 712 Marlin, TX 766614685	
	7. Total Encumbrance \$1,344.78	16. Vendor Contact Info: Teresa Sturdevant Phone: (254) 883-5561 Fax: (254) 883-1537 Email: tci@tdcj.texas.gov	
	8. REF DOC		
*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."	9. Service Period or Expected Delivery Date: 10/9/2015 - 8/31/2016		
3. Destination of goods or service FOB Destination Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	10. NIGP Code 966-07		
	11. Agency Contact: Pam Rodriguez Email: prodriguez@tsl.texas.gov		Phone: (512) 463-3037 Fax: (512) 475-3393

17. Description

Blanket Order for digital printing of business cards for the fiscal year (Oct 9, 2015 - Aug 31, 2016). Please refer to CCG Portal Request # 1457190707. Once order has been submitted, business cards should be received no later than two weeks after receipt of digital file.

The pricing for business cards are as follows:

One sided printing
 250 - \$9.00
 500 - \$12.50
 1,000 - \$23.00
Two sided printing
 250 - \$11.50
 500 - \$15.00
 1,000 - \$25.00

This purchase order is to be used on an as needed basis and may be used in part, in whole, or not at all as deemed necessary by the Texas State Library and Archives Commission. Purchase Order Terms & Conditions and Invoicing Instructions are attached.

Grant Number: LS-00-15-0044-15 – FFY 2015 | CFDA: 45.310 – Grants to States | Institute of Museum and Library Services

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT
001	08111	16	7273	7399	\$88.00
002	09111	16	7273	7399	\$100.00
003	09131	16	7273	7399	\$100.00
004	09211	16	7273	7399	\$30.00
005	09251	16	7273	7301	\$30.00
006	09301	16	7273	7399	\$30.00
007	09351	16	7273	7399	\$30.00
008	09401	16	7273	7399	\$30.00
009	17111	16	7273	7051	\$250.00
010	43111	16	7273	7054	\$11.60
011	43121	16	7273	7402	\$104.40
012	43141	16	7273	7403	\$33.89
013	43142	16	7273	7403	\$33.89
014	43171	16	7273	7404	\$11.60
015	43211	16	7273	7405	\$23.20

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016	43221	16	7273	7406	\$23.20
017	52111	16	7273	7055	\$55.00
018	52141	16	7273	7506	\$55.00
019	52221	16	7273	7506	\$55.00
020	52321	16	7273	7506	\$55.00
021	66117	16	7273	7699	\$65.00
022	66167	16	7273	7699	\$40.00
023	66221	16	7273	7699	\$90.00
Total:					\$1,344.78

19. Legal Cites: Texas Government Code, Title 7, Chapter 771 - The Interagency Cooperation Act

20. Division Tracking Number: ADM 16-018, SLRM 16-006, ARIS 16-039, EXEC-16-013, LDN 16-011, TBP 16-13, IRT 16-011

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency. If you need further proof of this, please contact the Agency Contact in box #11.

Confirmation of receipt is required, please sign box #23 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

22. Approval Signature 	Date 10/9/2015	23. Vendor Signature	Date
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