

**STATE OF TEXAS  
PURCHASE ORDER**

<b>1. Agency Name &amp; No.</b> <b>TEXAS STATE LIBRARY &amp; ARCHIVES COMMISSION</b> 306 Tax Exempt agency of the Texas State Government	<b>4. Purchase Order No.</b> 306-16-8034	<b>12. HUB:</b> N/A	<b>13. Order Type:</b> Service
	<b>5. PCC</b> E	<b>14. Vendor Identification No:</b> [REDACTED]	
<b>2. Agency Billing Address</b> <b>**ACCOUNTING DEPARTMENT**</b> Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	<b>6. Current Document No.</b>	<b>15. Vendor Address:</b> Don Zurovec PO Box 150995 Austin, TX 78715	
	<b>7. Document (order) amt</b> \$1,000.00	<b>16. Vendor Contact Info:</b> Don Zurovec <b>Phone:</b> (254) 291-6746 <b>Fax:</b> <b>Email:</b> djzurovec@earthlink.net	
<b>3. Destination of goods or service</b> FOB Destination Attn: Michael Shea State Records Center 4400 Shoal Creek Blvd Loading Dock #1 Austin, TX 78756	<b>8. REF DOC</b>	<b>9. Service Period or Expected Delivery Date:</b> 9/2/2015 - 8/31/2016	
	<b>10. Agency Contact:</b> Pam Rodriguez <b>Email:</b> prodriguez@tsl.texas.gov	<b>Phone:</b> (512) 463-3037 <b>Fax:</b> (512) 475-3393	
<b>11. TSLAC Project Contact:</b> Michael Shea <b>Email:</b> mshea@tsl.texas.gov	<b>Phone:</b> (512) 475-5151		

**17. Description**

Blanket Purchase Order for the repair of the Diazo Duplicators located at 4400 Shoal Creek Blvd, Austin, Texas for the period of September 2, 2015 - August 31, 2016.

List of charges:

Trip Charge - \$60.00

Hourly Labor Charge - \$90.00

Vendor will be notified when services are needed.

This purchase order is to be used on an as needed basis and may be used in part, in whole, or not at all as deemed necessary by the Texas State Library and Archives Commission. Purchase Order Terms & Conditions and Invoicing Instructions are attached. Vendor should note that the annual total of the invoice amounts cannot exceed the total purchase order amount without prior approval from the Purchasing Department.

This contract is contingent upon the continued availability of appropriations and may be cancelled with no additional cost to the agency if appropriations become unavailable. If this contract is cancelled due to unavailability of appropriations, the agency will only pay for services that have already been rendered up to the date of cancellation.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	66207	16	7367	7699	\$1,000.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Diazo Duplicator Repairs; Not to exceed:	939-54	1	Lot(s)	\$1,000.00	\$1,000.00

**INTERNAL REPAIR**

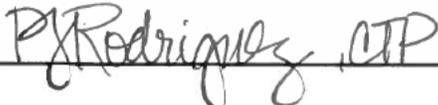
**Grand Total** \$1,000.00

**26. Legal Cites:**

**27. Division Tracking Number:** SLRM 16-021

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency. If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

<b>28. Approval Signature</b> 	<b>Date</b> 9/2/2015	<b>29. Vendor Signature</b>	<b>Date</b>
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