

**STATE OF TEXAS
PURCHASE ORDER**

2/18/2016 Amended to increase encumbrance due to van repairs per email dated on 2/17/2016. See attached for increase approval.

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-16-8042	12. HUB: N/A	13. Order Type: Service
	5. PCC E	14. Vendor Identification No: [REDACTED]	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	6. Current Document No.	15. Vendor Address: Larson's Tower Automotive 211 San Jacinto Street Liberty, TX 77575	
	7. Document (order) amt \$2,500.00	16. Vendor Contact Info: Marvin Eiler Phone: (936) 336-5304 Fax: Email: laronstowerautomotive@gmail.com	
3. Destination of goods or service FOB Destination Receiving Hours: 7:30 AM - 4:00 PM Attn: Alana Inman Sam Houston Regional Library & Research Center 650 FM 1011 Liberty, TX 77575	8. REF DOC	10. Agency Contact: Pam Rodriguez Email: prodriguez@tsl.texas.gov Phone: (512) 463-3037 Fax: (512) 475-3393	
	9. Service Period or Expected Delivery Date: 9/1/2015 - 8/31/2016	11. TSLAC Project Contact: Alana Inman Email: ainman@tsl.texas.gov Phone: (936) 336-8821	
	*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."		

17. Description

Blanket order for repair, service, towing and inspection of fleet vehicle for the period of September 1, 2015 through August 31, 2016.

Vendor will be contacted when services are needed.

This purchase order is to be used on an as needed basis and may be used in part, in whole, or not at all as deemed necessary by the Texas State Library and Archives Commission. Purchase Order Terms & Conditions and Invoicing Instructions are attached. Vendor should note that the annual total of the invoice amounts cannot exceed the total purchase order amount without prior approval from the Purchasing Department.

This contract is contingent upon the continued availability of appropriations and may be cancelled with no additional cost to the agency if appropriations become unavailable. If this contract is cancelled due to unavailability of appropriations, the agency will only pay for services that have already been rendered up to the date of cancellation.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	52321	16	7368	7509	\$2,500.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Blanket for maintenance and repair of the Sam Houston	928-00	1	Lot(s)	\$2,500.00	\$2,500.00

INTERNAL REPAIR

Grand Total \$2,500.00

26. Legal Cites:

27. Division Tracking Number: ARIS 16-002

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency. If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 2/18/2016	29. Vendor Signature	Date
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19. Line No	20. Goods & Service				21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Blanket for maintenance and repair of the Sam Houston Center Fleet				928-00	1	Lot(s)	\$500.00	\$500.00

INTERNAL REPAIR

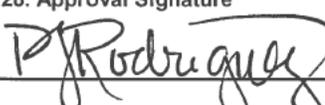
Grand Total \$500.00

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28. Approval Signature 	Date 8/27/2015	29. Vendor Signature	Date
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