

**STATE OF TEXAS  
PURCHASE ORDER**

4/29/2016 Amended PO per the service period for the new unit for Tamra Lavin. Please see details below and attached approval.

<b>1. Agency Name &amp; No.</b> <b>TEXAS STATE LIBRARY &amp; ARCHIVES COMMISSION</b> 306 Tax Exempt agency of the Texas State Government		<b>4. Purchase Order No.</b> 306-16-8091	<b>12. HUB:</b> N/A	<b>13. Order Type:</b> Service
<b>2. Agency Billing Address</b> **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185		<b>5. PCC</b> I	<b>14. Vendor Identification No:</b> 1223723921000	
<b>3. Destination of goods or service</b> <b>FOB Destination</b> <b>Receiving Hours: 7:30 AM - 4:00 PM</b> Attn: Purchasing All TSLAC Locations Austin, TX & Liberty, TX		<b>6. Current Document No.</b>	<b>15. Vendor Address:</b> Verizon Wireless 10801-1 North Mopac Expressway, Suite 360 Austin, TX 78758	
*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."		<b>7. Document (order) amt</b> <b>\$5,226.69</b>	<b>16. Vendor Contact Info:</b> Jonathan Gascoyne <b>Phone:</b> (210) 347-1406 <b>Fax:</b> (512) 532-6695 <b>Email:</b> Jonathan.Gascoyne@VerizonWireless.com	
<b>8. REF DOC</b>		<b>9. Service Period or Expected Delivery Date:</b> 9/1/2015 - 9/10/2016	<b>10. Agency Contact:</b> Pam Rodriguez <b>Email:</b> prodriguez@tsl.texas.gov <b>Phone:</b> (512) 463-3037 <b>Fax:</b> (512) 475-3393	
<b>11. TSLAC Project Contact:</b> <b>Email:</b>		<b>Phone:</b>		

**17. Description**

Account # 622290414-00001; Service periods for the units begin on the 11th of each month.  
Go DIRect Contract: DIR-SDD-1779

Services include:

- Wireless Broadband for Circulation
- Wireless Broadband for iPads
- Mobile Broadband for the Sam Houston Regional Library
- Mobile Broadband for LDN
- Mobile Broadband for ADM

Purchase Order Terms & Conditions are those associated with DIR-SDD-1779 and the LSTA Terms and Conditions attached. Invoicing Instructions are attached.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	08131	16	7516	7399	\$455.88	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	IRT Unlimited wireless broadband service for iPad: 512-568-0406	920-02	12	Month(s)	\$37.99	\$455.88

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
002	09111	16	7516	7399	\$455.88	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
2.	Executive Unlimited wireless broadband service for iPad: 512-568-0152	920-02	12	Month(s)	\$37.99	\$455.88

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
003	24312	16	7516	7220	\$911.76	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
4.	Library Development & Networking Grant Number: LS-00-16-0044-16 – FFY 2016   CFDA: 45.310 – Grants to States   Institute of Museum and Library Services MiFi 6620L unit	839-35	2	Each	\$0.00	\$0.00
5.	MiFi 6620L unit, mobile broadband: 512-820-1163	839-35	12	Month(s)	\$37.99	\$455.88
6.	MiFi 6620L unit, mobile broadband: 512-820-2648	839-35	12	Month(s)	\$37.99	\$455.88

Grant Number: LS-00-15-0044-15 – FFY 2015 | CFDA: 45.310 – Grants to States | Institute of Museum and Library Services

**STATE OF TEXAS  
PURCHASE ORDER**

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
004	43211	16	7516	7405	\$2,735.28	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
6.	Talking Book Program - Circulation MiFi 6620L, mobile broadband: 512-534-8290 Upgraded from the MiFi 2200	920-02	12	Month(s)	\$37.99	\$455.88
7.	MiFi 6620L, mobile broadband: 512-534-8291 Upgraded from the MiFi 2200	920-02	12	Month(s)	\$37.99	\$455.88
8.	MiFi 6620L, mobile broadband: 512-568-6728 Upgraded from the MiFi 2200	920-02	12	Month(s)	\$37.99	\$455.88
9.	MiFi 6620L, mobile broadband: 512-568-6729 Upgraded from the MiFi 2200	920-02	12	Month(s)	\$37.99	\$455.88
10.	MiFi 6620L, mobile broadband: 512-568-6730 Upgraded from the MiFi 2200	920-02	12	Month(s)	\$37.99	\$455.88
11.	MiFi 6620L, mobile broadband: 512-568-8069 Upgraded from the MiFi 2200	920-02	12	Month(s)	\$37.99	\$455.88

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
005	52321	16	7516	7509	\$455.88	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
12.	Sam Houston Center MiFi 4G LTE, mobile broadband: 512-410-9785	920-02	12	Month(s)	\$37.99	\$455.88

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
006	09791	16	7516	7399	\$212.01	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
13.	<b>Administrative Services</b> MiFi 6620L Unit, mobile broadband: 512-934-3282 To be used during the period of 4/11/2016 - 9/10/2016	920-02	5	Month(s)	\$37.99	\$189.95
14.	For additional 18 days of service that began on 3/24/2016 - 4/10/2016	920-02	1	Lot(s)	\$22.06	\$22.06

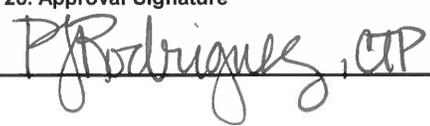
**Grand Total                    \$5,226.69**

**26. Legal Cites:** TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

**27. Division Tracking Number:** ARIS 16-025, TBP 16-26, EXEC -16-007, IRT 16-004, LDN 16-019

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.  
If you need further proof of this, please contact the Agency Contact in box #10.

**Confirmation of receipt is required, please sign box #29 and return signed PO via email: [purchasing@tsl.texas.gov](mailto:purchasing@tsl.texas.gov) or fax: (512) 475-3393.**

<b>28. Approval Signature</b> 	<b>Date</b> 4/29/2016	<b>29. Vendor Signature</b>	<b>Date</b>
--	--------------------------	-----------------------------	-------------

**From:** [Donna Osborne](#)  
**To:** [Purchasing](#)  
**Cc:** [Donna Warren](#); [Israel Zamora](#)  
**Subject:** RE: Question about PO 16-8091 - Verizon Wireless  
**Date:** Friday, April 29, 2016 9:17:48 AM  
**Attachments:** [image001.png](#)

---

Approved. Thanks for taking care of this for us.

Donna Osborne  
Chief Operations and Fiscal Officer  
512-463-5440

---

**From:** Purchasing  
**Sent:** Friday, April 29, 2016 7:30 AM  
**To:** Donna Osborne; Purchasing  
**Cc:** Donna Warren; Israel Zamora  
**Subject:** RE: Question about PO 16-8091 - Verizon Wireless

Okay. Thanks!

I guess we will need to extend the service for this fiscal year after all. May I have your approval to increase the PO for an additional \$22.06 for the 18 days of service for the Mifi?

09791 / 7399 / 7516

*Pam Rodriguez*  
Senior Purchaser, CTP  
Administrative Services Division  
Phone: 512-463-3037 | Fax: 512-475-3393



---

**Please note:** Vendors may be required to provide their DUNS # and have current registration with SAM.

Beginning September 1, 2015, federal guidelines will require vendors to have a DUNS number and current registration in SAM. Both services are free of charge.

For more information about this new process, please visit our [FAQs webpage](#).

---

**From:** Donna Osborne  
**Sent:** Thursday, April 28, 2016 8:28 PM  
**To:** Purchasing  
**Cc:** Donna Warren  
**Subject:** RE: Question about PO 16-8091 - Verizon Wireless

She will definitely need the service longer. We will just do a new PR for next year.

Donna Osborne  
Chief Operations and Fiscal Officer  
512-463-5440

---

**From:** Purchasing  
**Sent:** Thursday, April 28, 2016 6:14 PM  
**To:** Donna Osborne  
**Subject:** RE: Question about PO 16-8091 - Verizon Wireless

Okay. Well, I'm going to end the service on August 23<sup>rd</sup> unless you think Tamra will need the unit longer than that.

*Pam Rodriguez*  
Senior Purchaser, CTP  
Administrative Services Division  
Phone: 512-463-3037 | Fax: 512-475-3393



---

**Please note:** Vendors may be required to provide their DUNS # and have current registration with SAM.

Beginning September 1, 2015, federal guidelines will require vendors to have a DUNS number and current registration in SAM. Both services are free of charge.  
For more information about this new process, please visit our [FAQs webpage](#).

---

**From:** Donna Osborne  
**Sent:** Thursday, April 28, 2016 4:57 PM  
**To:** Purchasing; Israel Zamora  
**Cc:** Liz Kaska  
**Subject:** RE: Question about PO 16-8091 - Verizon Wireless

Let's do whatever is easiest for everyone. I am fine either way.

Donna Osborne  
Chief Operations and Fiscal Officer  
512-463-5440

---

**From:** Purchasing  
**Sent:** Thursday, April 28, 2016 4:35 PM  
**To:** Donna Osborne; Purchasing; Israel Zamora  
**Cc:** Liz Kaska

**Subject:** RE: Question about PO 16-8091 - Verizon Wireless

Hi Donna,

So I just got off the phone with Jonathan from Verizon. He didn't realize the activation date started on 4/1/2016 for the new unit.

We can either:

1. End the service period on 8/23/2016 to receive the five months of service that we requested and amend the PO with these dates OR
2. Request payment approval for the additional 18 days of service and amend the PO

In the future, Jonathan asked that we hold the order about 5 days before our desired activation date to submit the order. If not, Verizon will have to suspend service and re-activating service may take a longer process than just waiting 5 days before submitting our order.

Let me know what action you would like to do take. Thanks!

*Pam Rodriguez*

Senior Purchaser, CTP

Administrative Services Division

Phone: 512-463-3037 | Fax: 512-475-3393



---

**Please note:** Vendors may be required to provide their DUNS # and have current registration with SAM.

Beginning September 1, 2015, federal guidelines will require vendors to have a DUNS number and current registration in SAM. Both services are free of charge.

For more information about this new process, please visit our [FAQs webpage](#).

---

**From:** Donna Osborne  
**Sent:** Thursday, April 28, 2016 12:38 PM  
**To:** Purchasing; Israel Zamora  
**Subject:** RE: Question about PO 16-8091 - Verizon Wireless

Thanks, all, for working on this together.

Donna Osborne  
Chief Operations and Fiscal Officer  
512-463-5440

---

**From:** Purchasing  
**Sent:** Thursday, April 28, 2016 9:56 AM

**To:** Donna Osborne; Israel Zamora  
**Cc:** Purchasing  
**Subject:** RE: Question about PO 16-8091 - Verizon Wireless

Hi Donna,

This is for wifi hot spot. They should only be charging us \$37.99 per month but I wonder if they might have added a service charge or something.

Israel will provide me a copy of the invoice so that we can iron those details out.

*Pam Rodriguez*

Senior Purchaser, CTP  
Administrative Services Division  
Phone: 512-463-3037 | Fax: 512-475-3393



---

**Please note:** Vendors may be required to provide their DUNS # and have current registration with SAM.

Beginning September 1, 2015, federal guidelines will require vendors to have a DUNS number and current registration in SAM. Both services are free of charge.

For more information about this new process, please visit our [FAQs webpage](#).

---

**From:** Donna Osborne  
**Sent:** Wednesday, April 27, 2016 11:22 AM  
**To:** Israel Zamora  
**Cc:** Purchasing  
**Subject:** RE: Question about PO 16-8091 - Verizon Wireless

Israel:

That is not the number for Tamra. Hers is 512-318-8411.

I'm copying Purchasing in case they can shed some light on the mystery charge/phone number.

Donna Osborne  
Chief Operations and Fiscal Officer  
512-463-5440

---

**From:** Israel Zamora  
**Sent:** Wednesday, April 27, 2016 9:21 AM  
**To:** Donna Osborne  
**Subject:** Question about PO 16-8091 - Verizon Wireless

Good morning,

The Verizon bill for this month had an extra \$60.05 added to the total. The bill for this month is \$477.94, instead of the usual \$417.89 each month. This new charge is for phone number 512-934-3282. I talked to Jo Ann about this issue, and she thinks that it is for Tamara's phone. Could you please tell me the index and AOBJ that this new charge should be invoiced under? The purchase order has not been amended yet either. Thank you very much for your help.

**ISRAEL ZAMORA**

Accounts Payable Accountant

Texas State Library and Archives Commission

Phone: 512-463-5471

**STATE OF TEXAS  
PURCHASE ORDER**

3/22/2016 amended PO per PR # ADM 16-112. Please see attached.

<b>1. Agency Name &amp; No.</b> <b>TEXAS STATE LIBRARY &amp; ARCHIVES COMMISSION</b> 306 Tax Exempt agency of the Texas State Government		<b>4. Purchase Order No.</b> 306-16-8091	<b>12. HUB:</b> N/A	<b>13. Order Type:</b> Service
<b>2. Agency Billing Address</b> **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185		<b>5. PCC</b> I	<b>14. Vendor Identification No:</b> 1223723921000	
<b>3. Destination of goods or service</b> <b>FOB Destination</b> <b>Receiving Hours: 7:30 AM - 4:00 PM</b> Attn: Purchasing All TSLAC Locations Austin, TX & Liberty, TX		<b>6. Current Document No.</b>	<b>15. Vendor Address:</b> Verizon Wireless 10801-1 North Mopac Expressway, Suite 360 Austin, TX 78758	
*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."		<b>7. Document (order) amt</b> <b>\$5,204.63</b>	<b>16. Vendor Contact Info:</b> Jonathan Gascoyne <b>Phone:</b> (210) 347-1406 <b>Fax:</b> (512) 532-6695 <b>Email:</b> Jonathan.Gascoyne@VerizonWireless.com	
		<b>8. REF DOC</b>		
		<b>9. Service Period or Expected Delivery Date:</b> 9/1/2015 - 8/31/2016		
		<b>10. Agency Contact:</b> Pam Rodriguez <b>Email:</b> prodriguez@tsl.texas.gov	<b>Phone:</b> (512) 463-3037 <b>Fax:</b> (512) 475-3393	
		<b>11. TSLAC Project Contact:</b> <b>Email:</b>	<b>Phone:</b>	

**17. Description**

Account # 622290414-00001  
Go DIRect Contract: DIR-SDD-1779

Services include:  
Wireless Broadband for Circulation  
Wireless Broadband for iPads  
Mobile Broadband for the Sam Houston Regional Library  
Mobile Broadband for LDN  
Mobile Broadband for ADM

Purchase Order Terms & Conditions are those associated with DIR-SDD-1779 and the LSTA Terms and Conditions attached. Invoicing Instructions are attached.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	08131	16	7516	7399	\$455.88	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	IRT Unlimited wireless broadband service for iPad: 512-568-0406	920-02	12	Month(s)	\$37.99	\$455.88

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
002	09111	16	7516	7399	\$455.88	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
2.	Executive Unlimited wireless broadband service for iPad: 512-568-0152	920-02	12	Month(s)	\$37.99	\$455.88

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
003	24312	16	7516	7220	\$911.76	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
3.	Library Development & Networking MiFi 6620L unit	839-35	2	Each	\$0.00	\$0.00
4.	MiFi 6620L unit, mobile broadband	839-35	12	Month(s)	\$37.99	\$455.88
5.	MiFi 6620L unit, mobile broadband	839-35	12	Month(s)	\$37.99	\$455.88

Grant Number: LS-00-15-0044-15 – FFY 2015 | CFDA: 45.310 – Grants to States | Institute of Museum and Library Services

**STATE OF TEXAS  
PURCHASE ORDER**

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
004	43211	16	7516	7405	\$2,735.28	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
6.	Talking Book Program - Circulation MiFi 6620L, mobile broadband: 512-534-8290 Upgraded from the MiFi 2200	920-02	12	Month(s)	\$37.99	\$455.88
7.		920-02	12	Month(s)	\$37.99	\$455.88
8.	MiFi 6620L, mobile broadband: 512-568-6728 Upgraded from the MiFi 2200	920-02	12	Month(s)	\$37.99	\$455.88
9.	MiFi 6620L, mobile broadband: 512-568-6729 Upgraded from the MiFi 2200	920-02	12	Month(s)	\$37.99	\$455.88
10.	MiFi 6620L, mobile broadband: 512-568-6730 Upgraded from the MiFi 2200	920-02	12	Month(s)	\$37.99	\$455.88
11.	MiFi 6620L, mobile broadband: 512-568-8069 Upgraded from the MiFi 2200	920-02	12	Month(s)	\$37.99	\$455.88

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
005	52321	16	7516	7509	\$455.88	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
12.	Sam Houston Center MiFi 4G LTE, mobile broadband: 512-410-9785	920-02	12	Month(s)	\$37.99	\$455.88

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
006	09791	16	7516	7399	\$189.95	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
13.	Administrative Services MiFi 6620L unit, mobile broadband NEW UNIT	920-02	5	Month(s)	\$37.99	\$189.95

**Grand Total                    \$5,204.63**

**26. Legal Cites:** TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

**27. Division Tracking Number:** ARIS 16-025, TBP 16-26, EXEC -16-007, IRT 16-004, LDN 16-019

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.  
If you need further proof of this, please contact the Agency Contact in box #10.

**Confirmation of receipt is required, please sign box #29 and return signed PO via email: [purchasing@tsl.texas.gov](mailto:purchasing@tsl.texas.gov) or fax: (512) 475-3393.**

<b>28. Approval Signature</b> 	<b>Date</b> 3/22/2016	<b>29. Vendor Signature</b>	<b>Date</b>
--	--------------------------	-----------------------------	-------------

**From:** [DoNotReply@verizonwireless.com](mailto:DoNotReply@verizonwireless.com)  
**To:** [Pamela Rodriguez](mailto:Pamela.Rodriguez)  
**Subject:** <LIBRARY & ARCHIVES> - SPOC APPROVED : Ace Order Number {190536} Location Code {1525501}  
**Date:** Tuesday, March 22, 2016 5:44:03 PM

---

Ace Order Number { 190536 } Location Code { 1525501 } has been approved by SPOC { PAM RODRIGUEZ ,  
prodriguez@tsl.texas.gov } Comments { Thank you for processing this order. I would like to ask that a correction  
be made for the contract daytime phone no. Please update the phone number to (512) 463-3037. Thank you! }

**From:** [Jonathan.Gascoyne@VerizonWireless.com](mailto:Jonathan.Gascoyne@VerizonWireless.com)  
**To:** [Pamela Rodriguez](#)  
**Subject:** Action Required - Your Approval Needed for Verizon Wireless Order Number # 190536  
**Date:** Tuesday, March 22, 2016 4:41:38 PM

---

Below are the details of an order you recently requested. Please review the order details and respond with your approval by selecting the link below.

[Click here to approve or reject the order](#)

Upon approval your order will be submitted for the processing  
Upon rejection this order will not be placed and will be returned to your sales representative.

Did you know you can use My Business Account or Verizon Enterprise Center to purchase new equipment, change price plans, add features, and more? Visit [www.verizonwireless.com/mybusiness](http://www.verizonwireless.com/mybusiness) to learn more.

## ORDER RECEIPT

Ace Order #: 190536 Location #: 1525501 Sales Rep Id #: EPF93 Order Date: 03/22/2016 No. of Lines: 1

Name:	LIBRARY & ARCHIVES		
Address:	1201 BRAZOS ST	City:	AUSTIN
State:	TX	Zip:	787011938
Daytime Phone No.:	5124635456 Ext:		
Credit Application #:	483779182 ECPD Profile ID: 2260241		

## Payment Information

Payment Type	Bill To	Expires	Amount
Zero Cost			\$0.00
		<b>Grand Total:</b>	\$0.00

Line #	Name	MTN	DEVICE ID	ICC ID	Eligible MDN
1	TX LIBRARY & ARCHIVES COMM	5129343282			

The following is a summary of Line: 1

## Equipment Purchased

---

SKU	Description	Quantity	Unit Price	Sub Total
MIFI6620L	JETPACK MIFI 6620L	1	\$99.99	\$0.00
EMBD4GSIM-N	4G 4FF PRE-INST SIM	1	\$0.00	\$0.00
WAR6002	1 YR. MFG. WARRANTY	1	\$0.00	\$0.00
SHP002	2 DAY BY 8PM	1	\$0.00	\$0.00

**Tax Exempt Equip:** YES  
**Total (Incl. Tax):** \$0.00

**Service Information**

84356-MOBILE BROADBAND UNLIMITED  
Contract Term:  Monthly  1 Year  2 Year  
Device Payment Agreement:   
EARLY TERMINATION FEE: UP TO \$175  
**MONTHLY ACCESS : \$37.99\*\***

\*\*Does not include taxes, surcharges, and other fees.

66332 - DECLINE EQUIPMENT PROTECTION

48526 - TXT MSG W PER MSG CHARGES  
48553 - STREAMLINED BILLING - \$0  
68872 - CALL DELIVERY  
70421 - BLOCK VOICE-HOTLN (PKT DATA)  
74775 - SDM REMOTE QUERY BLOCK  
75622 - 4G DATA TRANSPORT  
75697 - RTR FOR UNLIMITED PLANS \$0  
75706 - TEXT MESSAGING  
75802 - DYNAMIC-PRIVATE IP  
75836 - 4G INTERNET ACCESS  
75837 - 4G APPLICATION ACCESS  
75860 - MBB UNLIMITED  
75875 - USA ONLY NO DATA OUTSIDE US

Static IP#:      GroupID/Tie Code: TXSDR

**Shipping Information**

LIZ KASKA PO306-16-8442  
LIBRARY & ARCHIVES  
1201 BRAZOS ST  
AUSTIN TX, 78701 - 1938

**Discount and Promotions**

Access Discount 23%

Note: The discounts above apply to eligible plans and features. Please refer to your contract or speak to your sales rep for information on the discount eligibility of particular plans or feature.

Note: The prices above do not include any discounts you may be eligible for based on your contract with Verizon Wireless. Discounts may apply to eligible plans and features. Please refer to your contract or speak to your sales rep for information on the discount eligibility of particular plans or features.

**Texas State Library & Archives Commission  
Purchase Requisition & Blanket/Non-PR Form**

**RECEIVED**

**MAR 21 2016**

Fiscal Year 16

**PURCHASING**

Purchase Requisition (PR)    Blanket/Non-PR\*

Blanket PO # \_\_\_\_\_  
 \*CFO Signature not required for blankets  
 PO # 306-16-8091  
 Division Tracking # ADM 16-112  
 Previous PO # 306-16-8091  
 Encumbrance Number \_\_\_\_\_

Vendor Name: Verizon Wireless  
 Address: 10801-1 North Mopac Expressway, Suite 360  
 City, State, Zip: Austin TX 78758  
 Phone: 210-347-1406    Fax: 512-532-6695  
 Contact Name: Jonathan Gascoyne  
 Email: jonathan.gascoyne@verizonwireless.com  
 Vendor #: 1223723921000  
 DUNS: \_\_\_\_\_  
 SAM Expiration Date: \_\_\_\_\_

Requested Delivery Date: 4/1/2016 - 8/31/2016

Item Description	Commodity Code	Qty	Unit	Unit Price	Total Amount	Index	Agency Object	Comp Object
MiFi 6620L unit, mobile broadband (for Tamra Lavin)	839-35	5	month	\$ 37.99	\$ 189.95	09791	7399	<del>7220</del>
Subtotal					\$ 189.95			
Shipping & Handling						if applicable		
Grand Total					\$ 189.95			

**756**

**Special Instructions:**

Division Proprietary Statement (to be filled out if service or commodity will not be competitively bid)

\_\_\_\_\_

*[Signature]*

1/ Requestor or Contract Manager Signature (always required)      6. Executive Signature (if required)      Date  
 Rebecca Cannon 512-463-6626      *[Signature]*      3/21/16

Type name & phone number of Requestor or Contract Manager      7. Chief Fiscal Officer (always required)\*      Date

*[Signature]*      3-11-2016      *[Signature]*      3-21-16

2. Purchasing Liaison Signature      Date      Ordered by      Date  
*[Signature]*      3/21/16      *[Signature]*      4-1-16 thru 8-31-16

3. Division Director Signature (always required)      Date      **Estimated Delivery Date**

**4. If IT related, send PR to Accessibility Team**  
**For Accessibility Team:**  
 ADA Compliant: (circle one)      YES      NO

*[Signature]*      3-16-16      \_\_\_\_\_      \_\_\_\_\_  
 5. Director or IRT (if required)      Date      Received by (signature)      Date

**CONFLICT OF INTEREST:** Per Section 2155.003 of the Texas Government Code, by signing this PR, I certify that I have no interest in, or in any manner am personally connected with, the contract or bid to be awarded under this Purchase Requisition (PR) for the purchase of furnishing, supplies, materials, services, and/or equipment by TSLAC. I further certify that neither I nor any member of my family (spouse or dependent child), have nor will accept or receive from any person, firm or corporation to whom a contract or bid may be awarded, directly or indirectly, by rebate, gift, or otherwise, any money or other thing of value whatsoever, nor shall I/we receive any promise, obligation, or contract for future reward or compensation from any party. I acknowledge that I may be dismissed if it is discovered that I/we have violated the aforementioned statute.

If no vendor is designated by requestor on this PR, the Purchasing staff will notify all signatories for ratification of the above certification to ensure compliance with the statute.

Rev: 5/2015

Vendor Change Approvals:

Please initial and date accordingly

\_\_\_\_\_  
 Purchasing Signature      Date

1 \_\_\_\_\_      5 \_\_\_\_\_  
 2 \_\_\_\_\_      6 \_\_\_\_\_  
 3 \_\_\_\_\_      7 \_\_\_\_\_  
 4 \_\_\_\_\_

**STATE OF TEXAS  
PURCHASE ORDER**

1/21/2016 Testing of the Mifis has been successful at TBP Circulation. Approval has been obtained to upgrade all of the 3G Mifi units to 4G Mifi units. There will be no charge for this upgrade. Please see attached.

<b>1. Agency Name &amp; No.</b> <b>TEXAS STATE LIBRARY &amp; ARCHIVES COMMISSION</b> 306 Tax Exempt agency of the Texas State Government		<b>4. Purchase Order No.</b> 306-16-8091	<b>12. HUB:</b> N/A	<b>13. Order Type:</b> Service
<b>2. Agency Billing Address</b> **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185		<b>5. PCC</b> I	<b>14. Vendor Identification No:</b> 1223723921000	
<b>3. Destination of goods or service</b> FOB Destination Attn: Purchasing All TSLAC Locations Austin, TX & Liberty, TX		<b>6. Current Document No.</b>	<b>15. Vendor Address:</b> Verizon Wireless 10801-1 North Mopac Expressway, Suite 360 Austin, TX 78758	
*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."		<b>7. Document (order) amt</b> <b>\$5,014.68</b>	<b>16. Vendor Contact Info:</b> Jonathan Gascoyne <b>Phone:</b> (210) 347-1406 <b>Fax:</b> (512) 532-6695 <b>Email:</b> Jonathan.Gascoyne@VerizonWireless.com	
		<b>8. REF DOC</b>		
		<b>9. Service Period or Expected Delivery Date:</b> 9/1/2015 - 8/31/2016		
		<b>10. Agency Contact:</b> Pam Rodriguez <b>Email:</b> prodriguez@tsl.texas.gov	<b>Phone:</b> (512) 463-3037 <b>Fax:</b> (512) 475-3393	
		<b>11. TSLAC Project Contact:</b> <b>Email:</b>	<b>Phone:</b>	

**17. Description**

Account # 622290414-00001  
Go DIRect Contract: DIR-SDD-1779

Services include:  
Wireless Broadband for Circulation  
Wireless Broadband for iPads  
Mobile Broadband for the Sam Houston Regional Library  
Mobile Broadband for LDN

Purchase Order Terms & Conditions are those associated with DIR-SDD-1779 and the LSTA Terms and Conditions attached. Invoicing Instructions are attached.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	08131	16	7516	7399	\$455.88	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	IRT Unlimited wireless broadband service for iPad: 512-568-0406	920-02	12	Month(s)	\$37.99	\$455.88

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
002	09111	16	7516	7399	\$455.88	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
2.	Executive Unlimited wireless broadband service for iPad: 512-568-0152	920-02	12	Month(s)	\$37.99	\$455.88

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
003	24312	16	7516	7220	\$911.76	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
3.	Library Development & Networking MiFi 6620L unit	839-35	2	Each	\$0.00	\$0.00
4.	MiFi 6620L unit, mobile broadband	839-35	12	Month(s)	\$37.99	\$455.88
5.	MiFi 6620L unit, mobile broadband	839-35	12	Month(s)	\$37.99	\$455.88

Grant Number: LS-00-15-0044-15 – FFY 2015 | CFDA: 45.310 – Grants to States | Institute of Museum and Library Services

**STATE OF TEXAS  
PURCHASE ORDER**

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
004	43211	16	7516	7405	\$2,735.28	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
6.	Talking Book Program - Circulation MiFi 6620L, mobile broadband: 512-534-8290 Upgraded from the MiFi 2200	920-02	12	Month(s)	\$37.99	\$455.88
7.	MiFi 6620L, mobile broadband: 512-534-8291 Upgraded from the MiFi 2200	920-02	12	Month(s)	\$37.99	\$455.88
8.	MiFi 6620L, mobile broadband: 512-568-6728 Upgraded from the MiFi 2200	920-02	12	Month(s)	\$37.99	\$455.88
9.	MiFi 6620L, mobile broadband: 512-568-6729 Upgraded from the MiFi 2200	920-02	12	Month(s)	\$37.99	\$455.88
10.	MiFi 6620L, mobile broadband: 512-568-6730 Upgraded from the MiFi 2200	920-02	12	Month(s)	\$37.99	\$455.88
11.	MiFi 6620L, mobile broadband: 512-568-8069 Upgraded from the MiFi 2200	920-02	12	Month(s)	\$37.99	\$455.88

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
005	52321	16	7516	7509	\$455.88	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
12.	Sam Houston Center MiFi 4G LTE, mobile broadband: 512-410-9785	920-02	12	Month(s)	\$37.99	\$455.88

**Grand Total                    \$5,014.68**

26. Legal Cites:

27. Division Tracking Number: ARIS 16-025, TBP 16-26, EXEC -16-007, IRT 16-004, LDN 16-019

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.  
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: [purchasing@tsl.texas.gov](mailto:purchasing@tsl.texas.gov) or fax: (512) 475-3393.

28. Approval Signature <i>P. Rodriguez, CTP</i>	Date <i>1/21/2014</i>	29. Vendor Signature	Date
--	--------------------------	----------------------	------

**From:** [Ava M. Smith](#)  
**To:** [Purchasing](#); [Beverley Shirley](#)  
**Cc:** [Dustin Roberts](#); [Diana Rivera](#); [Guffie Robinson](#); [Josh Muir](#)  
**Subject:** RE: APPROVAL REQUESTED: 4G MiFi Upgrade for the TBP Circulation  
**Date:** Thursday, January 21, 2016 8:56:01 AM

---

Approved.

Ava

Ava M. Smith  
Division Director, Talking Book Program  
Texas State Library and Archives Commission  
1201 Brazos St.  
P.O. Box 12927  
Austin, TX 78711-2927  
(512) 463-5428 office  
(512) 936-0685 fax  
[ava.smith@tsl.texas.gov](mailto:ava.smith@tsl.texas.gov)

[www.texastalkingbooks.org](http://www.texastalkingbooks.org)

---

**From:** Purchasing  
**Sent:** Thursday, January 21, 2016 8:14 AM  
**To:** [Beverley Shirley](#); [Ava M. Smith](#)  
**Cc:** [Dustin Roberts](#); [Diana Rivera](#); [Guffie Robinson](#); [Josh Muir](#)  
**Subject:** APPROVAL REQUESTED: 4G MiFi Upgrade for the TBP Circulation

Thanks, Beverley! I'm glad that the newer units have improved. I'll just need to have Ava's approval for the upgrade.

Ava – would you mind providing your approval for this upgrade? There will be no additional charge for the upgrade to these newer units.

Let me know if you have any questions. Once I have received approval from Ava, I'll contact Jonathan so that we can upgrade all of the other units at Circulation.

Thanks All!

*Pam Rodriguez*

*Purchaser, CTP*

*Administrative Services Division*

Phone: 512-463-3037 | Fax: 512-475-3393

[<< OLE Object: Picture \(Device Independent Bitmap\) >>](#)

**Please note:** Vendors may be required to provide their DUNS # and have current registration with SAM.

Beginning September 1, 2015, federal guidelines will require vendors to have a DUNS number and current registration in SAM. Both services are free of charge.

For more information about this new process, please visit our [FAQs webpage](#).

---

**From:** Beverley Shirley  
**Sent:** Wednesday, January 20, 2016 11:27 AM  
**To:** Purchasing  
**Cc:** Dustin Roberts; Diana Rivera; Guffie Robinson; Josh Muir  
**Subject:** 4G MiFi

Hi Pam -

We've completed the trial of the 4G MiFi devices, and have determined that they represent an improvement over the current 3G devices. We would like to request and upgrade to the 4G MiFi units that Verizon will provide for us at no additional charge. Currently there are six 3G units in use that would need to be swapped out for the new devices. Please let me know what you need from me to move forward on this.

Thanks!

Beverley Shirley

Texas State Library and Archives Commission

Talking Book Program

[bshirley@tsl.texas.gov](mailto:bshirley@tsl.texas.gov)

512-475-5157

**From:** [Gascoyne, Jonathan](#)  
**To:** [Purchasing](#)  
**Subject:** RE: Verizon Wireless  
**Date:** Friday, September 11, 2015 9:03:57 AM  
**Attachments:** [image001.png](#)

---

Good morning Pam,

Thank you for allowing time to meet yesterday morning, it was a pleasure.

After reviewing the PO, I would highly recommend upgrading all of the 2200s to the LTE 6620, which are available at zero cost.

The monthly rate will stay the same however your end users will receive a significant improvement in data connectivity.

The upgrade process is straight forward as well. We place your order, new devices will be delivered, after you have given them to the existing users, turn them on and complete a two minute activation process.

Also, I will have my support team contact you to walk you through the online portal and if needed, reassigning users, in Jill's absence.

Thank you again,

***Jonathan Gascoyne***

Government Account Executive

Phone: 512-470-5980 Fax: 512-241-2607

Email: [jonathan.gascoyne@verizonwireless.com](mailto:jonathan.gascoyne@verizonwireless.com)

Vtext: [5124705980@vtext.com](tel:5124705980@vtext.com)

For Employee Discounts please visit

[www.verizonwireless.com/discount](http://www.verizonwireless.com/discount)

---

**From:** Purchasing [mailto:Purchasing@tsl.texas.gov]  
**Sent:** Thursday, September 10, 2015 9:21 AM  
**To:** Gascoyne, Jonathan  
**Subject:** Verizon Wireless

Hello Jonathan,

Attached is our Purchase order for wireless services for the period of 9/1/2015-8/31/2016. Please review and contact me if you have questions or concerns with our order.

If the PO and terms are satisfactory, please confirm receipt of our order by the Vendor signature box at the bottom of the PO. You may return the signed PO (page 1-2 only) via email or fax, whichever is more convenient.

Feel free to contact me if you have any questions. I look forward to meeting you.

*Pam Rodriguez*

*Purchaser, CTP*

*Administrative Services Division*



1201 Brazos Street, Austin, TX 78701

Phone: 512-463-3037 | Fax: 512-475-3393

Work Hours: 7:30am - 4:30pm

Email: [prodriguez@tsl.texas.gov](mailto:prodriguez@tsl.texas.gov)

---

**Please note:** Vendors may be required to provide their DUNS # and have current registration with SAM.

Beginning September 1, 2015, federal guidelines will require vendors to have a DUNS number and current registration in SAM. Both services are free of charge.

For more information about this new process, please visit our [FAQs webpage](#).

**STATE OF TEXAS  
PURCHASE ORDER**

<b>1. Agency Name &amp; No.</b> <b>TEXAS STATE LIBRARY &amp; ARCHIVES COMMISSION 306</b> Tax Exempt agency of the Texas State Government	<b>4. Purchase Order No.</b> 306-16-8091	<b>12. HUB:</b> N/A	<b>13. Order Type:</b> Service
	<b>5. PCC</b>	<b>14. Vendor Identification No:</b> 1223723921000	
<b>2. Agency Billing Address</b> **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	<b>6. Current Document No.</b>	<b>15. Vendor Address:</b> Verizon Wireless 10801-1 North Mopac Expressway, Suite 360 Austin, TX 78758	
	<b>7. Document (order) amt</b> \$5,014.68	<b>16. Vendor Contact Info:</b> Jonathan Gascoyne <b>Phone:</b> (210) 347-1406 <b>Fax:</b> (512) 532-6695 <b>Email:</b> Jonathan.Gascoyne@VerizonWireless.com	
	<b>8. REF DOC</b>	<b>9. Service Period or Expected Delivery Date:</b> 9/1/2015 - 8/31/2016	
<b>3. Destination of goods or service</b> FOB Destination Attn: Purchasing All TSLAC Locations Austin, TX & Liberty, TX	<b>10. Agency Contact:</b> Pam Rodriguez <b>Email:</b> prodiguez@tsl.texas.gov		<b>Phone:</b> (512) 463-3037 <b>Fax:</b> (512) 475-3393
	<b>11. TSLAC Project Contact:</b>		<b>Phone:</b>
	<b>Email:</b>		

**17. Description**

Account # 622290414-00001  
Go DiRect Contract: DIR-SDD-1779

Services include:  
Wireless Broadband for Circulation  
Wireless Broadband for iPads  
Mobile Broadband for the Sam Houston Regional Library  
Mobile Broadband for LDN

Purchase Order Terms & Conditions are those associated with DIR-SDD-1779 and the LSTA Terms and Conditions attached. Invoicing Instructions are attached.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	08131	16	7516	7399	\$455.88	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	IRT Unlimited wireless broadband service for iPad: 512-568-0406	920-02	12	Month(s)	\$37.99	\$455.88

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
002	09111	16	7516	7399	\$455.88	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
2.	Executive Unlimited wireless broadband service for iPad: 512-568-0152	920-02	12	Month(s)	\$37.99	\$455.88

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
003	24312	16	7516	7220	\$911.76	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
3.	Library Development & Networking MiFi 6620L unit  Grant Number: LS-00-15-0044-15 – FFY 2015   CFDA: 45.310 – Grants to States   Institute of Museum and Library Services	839-35	2	Each	\$0.00	\$0.00
4.	MiFi 6620L unit, mobile broadband  Grant Number: LS-00-15-0044-15 – FFY 2015   CFDA: 45.310 – Grants to States   Institute of Museum and Library Services	839-35	12	Month(s)	\$37.99	\$455.88
5.	MiFi 6620L unit, mobile broadband  Grant Number: LS-00-15-0044-15 – FFY 2015   CFDA: 45.310 – Grants to States   Institute of Museum and Library Services	839-35	12	Month(s)	\$37.99	\$455.88

**STATE OF TEXAS  
PURCHASE ORDER**

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
004	43211	16	7516	7405	\$2,735.28	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
6.	Talking Book Program - Circulation MiFi 2200, mobile broadband: 512-534-8290	920-02	12	Month(s)	\$37.99	\$455.88
7.	MiFi 2200, mobile broadband: 512-534-8291	920-02	12	Month(s)	\$37.99	\$455.88
8.	MiFi 2200, mobile broadband: 512-568-6728	920-02	12	Month(s)	\$37.99	\$455.88
9.	MiFi 2200, mobile broadband: 512-568-6729	920-02	12	Month(s)	\$37.99	\$455.88
10.	MiFi 2200, mobile broadband: 512-568-6730	920-02	12	Month(s)	\$37.99	\$455.88
11.	MiFi 2200, mobile broadband: 512-568-8069	920-02	12	Month(s)	\$37.99	\$455.88

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
005	52321	16	7516	7509	\$455.88	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
12.	Sam Houston Center MiFi 4G LTE, mobile broadband: 512-410-9785	920-02	12	Month(s)	\$37.99	\$455.88

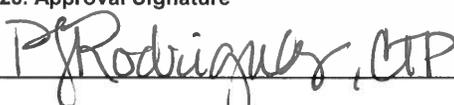
**Grand Total**                      \$5,014.68

26. Legal Cites:

27. Division Tracking Number: ARIS 16-025, TBP 16-26, EXEC -16-007, IRT 16-004, LDN 16-019

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.  
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: [purchasing@tsl.texas.gov](mailto:purchasing@tsl.texas.gov) or fax: (512) 475-3393.

<b>28. Approval Signature</b> 	<b>Date</b> 9/10/2015	<b>29. Vendor Signature</b>	<b>Date</b>
---	--------------------------	-----------------------------	-------------

Texas State Library & Archives Commission  
Purchase Requisition & Blanket/Non-PR Form

RECEIVED

JUN 16 2015

PURCHASING

FY 2016

Purchase Requisition (PR)

Blanket/Non-PR\*

\*CFO Signature not required for blankets.

PO #: 16-8091  
Division Tracking #: ARIS 16-025  
Previous PO #: 306-15-8034  
Encumbrance # \_\_\_\_\_

Vendor : Verizon Wireless  
Address: 10801-1 North Mopac Expressway Ste 360  
City, State, Zip: Austin, TX 78758-  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Email: \_\_\_\_\_  
Vendor ID #: 1223-723-921  
DUNS: \_\_\_\_\_

Requested Delivery Date: \_\_\_\_\_

SAM Expiration Date: \_\_\_\_\_

Item Description	Commodity Code	Qty	Unit	Unit Price	Total Amount	Index	Agency Code	Comp Code
FY16 Blanket MiFi 4G LTE, mobile broadband for SHC	838-33	12.0	Month(s)	\$37.99	\$455.88	52321	<u>1509</u>	7516

Subtotal: \$455.88  
Shipping & Handling: \$0.00  
Grand Total: \$455.88

DIR-800-1779

Special Instructions:

Division Proprietary Statement (to be filled out if service or commodity will not be competitively bid)

\_\_\_\_\_

9/4- Called Jon to confirm that there were no changes to account & rates. Said changes would occur in 2017 due to renegotiated contract w/ DIR.

**Texas State Library & Archives Commission  
Purchase Requisition & Blanket/Non-PR Form**

FY 2016

Purchase Requisition (PR)       Blanket/Non-PR\*

\*CFO Signature not required for blankets.

PO #: 16-8091  
 Division Tracking #: ARIS 16-025  
 Previous PO #: 306-15-8034  
 Encumbrance #: \_\_\_\_\_

Requested Delivery Date: \_\_\_\_\_

Vendor : Verizon Wireless  
 Address: 10801-1 North Mopac Expressway Ste 360  
 City, State, Zip: Austin, TX      78758-  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Contact: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Vendor ID #: 1223-723-921  
 DUNS: \_\_\_\_\_  
 SAM Expiration Date: \_\_\_\_\_

Alana Inman  
 1. Requestor or Contract Manager Signature      always required

Alana Inman      (936) 336-8821

Alana Inman      6/8/2015  
 2. Purchasing Liaison Signature      Date

J. Chelso      6/15/15  
 3. Division Director Signature (always required)      Date

**4. If IT related, send PR to Accessibility Team.**  
**For Accessibility Team:**  
**ADA Compliant: (Circle One)    YES    NO**

6. Executive Signature (if required)      Date

Donna Deane      6/16/15  
 7. Chief Fiscal Officer (always required)\*      Date

PJ Rodriguez, CFP      9/10/15  
 Ordered by      Date

9/1/15 - 8/31/16  
 Estimated Delivery Date

5. Director of IRT (if required)      Date

Received by      Date

CONFLICT OF INTEREST: Per Section 2155.003 of the Texas Government Code, by signing this PR, I certify that I have no interest in, or in any manner am personally connected with, the contract or bid to be awarded under this Purchase Requisition (PR) for the purchase of furnishing, supplies, materials, services, and/or equipment by TSLAC. I further certify that neither I nor any member of my family (spouse or dependent child), have nor will accept or receive from any person, firm or corporation to whom a contract or bid may be awarded, directly or indirectly, by rebate, gift, or otherwise, any money or other thing of value whatsoever, nor shall I/we receive any promise, obligation, or contract for future reward or compensation from any party. I acknowledge that I may be dismissed if it is discovered that I/we have violated the aforementioned statute.

If no vendor is designated by requestor on this PR, the Purchasing staff will notify all signatories for ratification of the above certification to ensure compliance with the statute.

Rev: 5/15/2015

Vendor Change Approvals:      Please initial and date accordingly

_____	1. _____	3. _____	5. _____	7. _____
Purchasing Signature      Date	2. _____	4. _____	6. _____	

**Texas State Library & Archives Commission  
Purchase Requisition & Blanket/Non-PR Form**

RECEIVED  
JUN 22 2015  
PURCHASING

Fiscal Year 2016

Purchase Requisition (PR)       Blanket/Non-PR\*

Blanket PO#: \_\_\_\_\_

\*CFO Signature not required for blankets.

PO #: 16-8091

Division Tracking #: EXEC-16-007

Previous PO #: 306-15-834

Encumbrance Number: \_\_\_\_\_

Requested Delivery Date: 9/1/15-8/31/16

Vendor Name: Verizon Wireless

Address: 10801 North Mopac Expwy Suite 360

City, State, Zip: Austin TX 78758

Phone: 512-627-3683 Fax: \_\_\_\_\_

Contact Name: Key Palmer

Email: key.palmer@verizonwireless.com

Vendor ID#: 1223723921000

DUNS: complete if using federal funds

SAM Expiration Date: complete if using federal funds

Item Description	Commodity Code	Qty	Unit	Unit Price	Total Amount	Index	Agency Object	Comp Object
Unlimited wireless service for Deputy Director Ed Seidenberg's iPad for FY2016 9/1/15-10/31/16	920-02	12	mo	\$37.99	\$455.88	09111	7399	7516
Subtotal					\$455.88			
Shipping & Handling					\$0.00		if applicable	
Grand Total					\$455.88			

**DIR-8DD-179**

Special Instructions: \_\_\_\_\_

Division Proprietary Statement (to be filled out if service or commodity will not be competitively bid)  
\_\_\_\_\_

1. Requestor or Contract Manager Signature (always required)

Type name & phone number of Requestor or Contract Manager

Tracy Kuhn 6-10-15

2. Purchasing Liaison Signature \_\_\_\_\_ Date \_\_\_\_\_

3. Division Director Signature (always required) \_\_\_\_\_ Date \_\_\_\_\_

**4. If IT related, send PR to Accessibility Team.**  
**For Accessibility Team:**  
**ADA Compliant: (Circle One)    YES    NO**

5. Director or IRT (if required) \_\_\_\_\_ Date \_\_\_\_\_

6. Executive Signature (if required) \_\_\_\_\_ Date \_\_\_\_\_

7. Chief Fiscal Officer (always required)\* \_\_\_\_\_ Date \_\_\_\_\_

PJR Rodriguez, CTP 9/10/2015

Ordered by \_\_\_\_\_ Date \_\_\_\_\_

9/1/15-8/31/16  
**Estimated Delivery Date**

Received by (Signature) \_\_\_\_\_ Date \_\_\_\_\_

**Texas State Library & Archives Commission  
Purchase Requisition & Blanket/Non-PR Form**

RECEIVED

Fiscal Year 16

JUN 01 2015

Purchase Requisition (PR)    Blanket/Non-PR\*

PURCHASING

Blanket PO # \_\_\_\_\_  
 \*CFO Signature not required for blankets  
 PO # 306-16-8091  
 Division Tracking # IRT 16-004  
 Previous PO # 306-15-8034  
 Encumbrance Number \_\_\_\_\_

Vendor Name: Verizon Wireless  
 Address: 10801-1 N Mopac Expressway, Suite 360  
 City, State, Zip: Austin TX 78758  
 Phone: 512-627-3683    Fax: \_\_\_\_\_  
 Contact Name: Key Palmer  
 Email: Key.Palmer@VerizonWireless.com  
 Vendor #: 1223723921000  
 DUNS: \_\_\_\_\_

Requested Delivery Date: \_\_\_\_\_

SAM Expiration Date: \_\_\_\_\_

Item Description	Commodity Code	Qty	Unit	Unit Price	Total Amount	Index	Agency Object	Comp Object
Unlimited Wireless Broadband Service for iPad	920-02	12	month	\$ 37.99	\$ 455.88	08131	<u>7399</u>	7516
Subtotal					\$ 455.88			
Shipping & Handling							if applicable	
Grand Total					\$ 455.88			

DUK-8DD-1779

Special Instructions: \_\_\_\_\_

Division Proprietary Statement (to be filled out if service or commodity will not be competitively bid)  
 \_\_\_\_\_

Manuel Alvarez  
 1. Requestor or Contract Manager Signature (always required)    6. Executive Signature (if required)    Date

Manuel Alvarez - 512-463-5481    Donna Osborne    6/1/15

Type name & phone number of Requestor or Contract Manager    7. Chief Fiscal Officer (always required)\*    Date

Arona Warren    5-27-2015    P Rodriguez, CTP    9/10/15

2. Purchasing Liaison Signature    Date    Ordered by    Date

Manuel Alvarez    5-29-15    \_\_\_\_\_    9/1/15 - 8/31/14

3. Division Director Signature (always required)    Date    Estimated Delivery Date

**4. If IT related, send PR to Accessibility Team**  
**For Accessibility Team:**  
 ADA Compliant: (circle one)    YES    NO

Manuel Alvarez    5-29-15

5. Director or IRT (if required)    Date    Received by (signature)    Date

CONFLICT OF INTEREST: Per Section 2155.003 of the Texas Government Code, by signing this PR, I certify that I have no interest in, or in any manner am personally connected with, the contract or bid to be awarded under this Purchase Requisition (PR) for the purchase of furnishing, supplies, materials, services, and/or equipment by TSLAC. I further certify that neither I nor any member of my family (spouse or dependent child), have nor will accept or receive from any person, firm or corporation to whom a contract or bid may be awarded, directly or indirectly, by rebate, gift, or otherwise, any money or other thing of value whatsoever, nor shall I/we receive any promise, obligation, or contract for future reward or compensation from any party. I acknowledge that I may be dismissed if it is discovered that I/we have violated the aforementioned statute.

If no vendor is designated by requestor on this PR, the Purchasing staff will notify all signatories for ratification of the above certification to ensure compliance with the statute.

Rev: 5/2015

Vendor Change Approvals:    Please initial and date accordingly

_____	_____	1	_____	5	_____
Purchasing Signature	Date	2	_____	6	_____
		3	_____	7	_____
		4	_____		

**Texas State Library & Archives Commission  
Purchase Requisition & Blanket/Non-PR Form**

**RECEIVED  
JUN 22 2015  
PURCHASING**

Fiscal Year 2016

Purchase Requisition (PR)       Blanket/Non-PR\*

Blanket PO#: \_\_\_\_\_

\*CFO Signature not required for blankets.

Vendor Name: Verizon Wireless

PO #: 16- 8091

Address: 10801-1 North Mopac Expressway, Suite 360

Division Tracking #: LDN 16-019

City, State, Zip: Austin, TX 78758

Previous PO #: 15-8034

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Encumbrance Number: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Email: \_\_\_\_\_

Requested Delivery Date: \_\_\_\_\_

Vendor ID#: 122372392100

DUNS: complete if using federal funds 968904698

SAM Expiration Date: complete if using federal funds 11/10/15

Item Description	Commodity Code	Qty	Unit	Unit Price	Total Amount	Index	Agency Object	Comp Object
+ MiFi 4G Mobile Hot Spot, MiFi - HotSpot Wireless Broadband with 12 months service. September 1, 2015 through August 31, 2015.	920-02	12	Months	\$37.99	\$455.88	24312	7220	7516
+ MiFi 4G Mobile Hot Spot, MiFi - HotSpot Wireless Broadband with 12 months service. September 1, 2015 through August 31, 2015.	920-02	12	Months	\$37.99	\$455.88	24312	1	7516

**DIR SDD 1779**

Subtotal	\$911.76	
Shipping & Handling	\$0.00	<i>if applicable</i>
<b>Grand Total</b>	<b>\$911.76</b>	

Grant Number: LS-00-15-0044-15 – FFY 2015 • CFDA: 45.310 – Grants to States • Institute of Museum and Library Services

Division Proprietary Statement (to be filled out if service or commodity will not be competitively bid)

**Texas State Library & Archives Commission  
Purchase Requisition & Blanket/Non-PR Form**

Requestor or Contract Manager Signature (always required)

Deborah Littrell 463-5456

Type name & phone number of Requestor or Contract Manager

Rose Willrich 463-5456

2. Purchasing Liaison Signature Date

Deborah Littrell 6/22/15

3. Division Director Signature (always required) Date

**4. If IT related, send PR to Accessibility Team.**  
**For Accessibility Team:**  
**ADA Compliant: (Circle One) YES NO**

5. Director or IRT (if required) Date

*[Signature]*

6. Executive Signature (if required) Date

*[Signature]* 6/22/15

7. Chief Fiscal Officer (always required)\* Date

P. Rodriguez, CFP 9/10/15

Ordered by Date

9/1/15 - 8/31/16

Estimated Delivery Date

Received by (Signature) Date

*[Signature]*

**CONFLICT OF INTEREST:** Per Section 2155.003 of the Texas Government Code, by signing this PR, I certify that I have no interest in, or in any manner am personally connected with, the contract or bid to be awarded under this Purchase Requisition (PR) for the purchase of furnishing, supplies, materials, services, and/or equipment by TSLAC. I further certify that neither I nor any member of my family (spouse or dependent child), have nor will accept or receive from any person, firm or corporation to whom a contract or bid may be awarded, directly or indirectly, by rebate, gift, or otherwise, any money or other thing of value whatsoever, nor shall I/we receive any promise, obligation, or contract for future reward or compensation from any party. I acknowledge that I may be dismissed if it is discovered that I/we have violated the aforementioned statute.

If no vendor is designated by requestor on this PR, the Purchasing staff will notify all signatories for ratification of the above certification to ensure compliance with the statute.

Rev. 05/15/2015

Vendor Change Approvals:

Please initial and date accordingly

_____	1. _____	3. _____	5. _____	7. _____
Purchasing Signature	Date	2. _____	4. _____	6. _____



**Texas State Library & Archives Commission  
Purchase Requisition & Blanket/Non-PR Form**

*[Signature]* 6/19/2015  
 2. Purchasing Liaison Signature Date

*P Rodriguez, CTP* 9/10/15  
 Ordered by Date

*[Signature]* 7-1-15  
 3. Division Director Signature (always required) Date

9/1/15 - 10/31/16  
 Estimated Delivery Date

**4. If IT related, send PR to Accessibility Team.  
 For Accessibility Team:  
 ADA Compliant: (Circle One) YES NO**

\_\_\_\_\_  
 5. Director or IRT (if required) Date

\_\_\_\_\_  
 Received by (Signature) Date

CONFLICT OF INTEREST: Per Section 2155.003 of the Texas Government Code, by signing this PR, I certify that I have no interest in, or in any manner am personally connected with, the contract or bid to be awarded under this Purchase Requisition (PR) for the purchase of furnishing, supplies, materials, services, and/or equipment by TSLAC. I further certify that neither I nor any member of my family (spouse or dependent child), have nor will accept or receive from any person, firm or corporation to whom a contract or bid may be awarded, directly or indirectly, by rebate, gift, or otherwise, any money or other thing of value whatsoever, nor shall I/we receive any promise, obligation, or contract for future reward or compensation from any party. I acknowledge that I may be dismissed if it is discovered that I/we have violated the aforementioned statute.

If no vendor is designated by requestor on this PR, the Purchasing staff will notify all signatories for ratification of the above certification to ensure compliance with the statute.

Rev: 2/26/2015

Vendor Change Approvals: Please initial and date accordingly

1. \_\_\_\_\_ 3. \_\_\_\_\_ 5. \_\_\_\_\_ 7. \_\_\_\_\_  
 2. \_\_\_\_\_ 4. \_\_\_\_\_ 6. \_\_\_\_\_

\_\_\_\_\_  
 Purchasing Signature Date