



SUBSCRIPTION DEPOSIT PREPAYMENT INVOICE

Current Date Purchase Order Number:

INSTITUTION NAME:

ACCOUNT NUMBER:

Please specify the account number to which you would like the prepayment applied.

INSTITUTION SYMBOL:

AMOUNT OF DEPOSIT \$

SPECIAL

INSTRUCTIONS:

This amount is to be deposited in the account ending with 2501. It is to be used for Cataloging Subscription and Access Subscription fees only.
Texas State Library and Archives Commission
IKM

**Submit Payment
with a copy of this form to:**

**Overnight Deliveries only
(i.e. FedEx)**

ACH only

OCLC, INC.
#774412
4412 Solutions Center
Chicago, IL 60677-4004

OCLC, Inc.
Lockbox 774412
160 Hansen Court, Suite 105
Wood Dale, IL 60191

Bank Account: OCLC, Inc.
Bank Name: Wells Fargo
ABA Routing #: 121000248
Account Number: 4121802037

Payment will be received as open credit. At the time of receipt, any open invoices will be deducted from the payment. Invoices generated on a monthly basis will be deducted from the credit balance. For accounts in open credit, a statement of all open items will be provided monthly which will display the remaining balance in the account for the current period.

The subscription credit will be applied monthly and calculated on an average daily balance based on the rate in effect at the time.

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