

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-16-8100	12. HUB: N/A	13. Order Type: Service
	5. PCC	14. Vendor Identification No: ██████████	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	6. Current Document No. DT-9	15. Vendor Address: Department of Information Services 300 W. 15th Street, Suite 1300 Austin, TX 78701	
	7. Document (order) amt \$1,515.43	16. Vendor Contact Info: Phone: _____ Fax: (512) 936-6661 Email: _____	
3. Destination of goods or service FOB Destination Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	8. REF DOC	9. Service Period or Expected Delivery Date: 9/15/2015	
	10. Agency Contact: Pam Rodriguez Email: prodriguez@tsl.texas.gov		Phone: (512) 463-3037 Fax: (512) 475-3393
	11. TSLAC Project Contact: Dustin Roberts Email: droberts@tsl.texas.gov		Phone: (512) 463-5433

17. Description

Work to be done in Room 328 and 322 and South Side cube reroute. Scope of work includes the following:

Request form sent to DIR via fax.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	52111	16	7367	7055	\$252.91	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	#3 Office 322 - pull in 1 new network cable in office and add 1 wall molding, if necessary	916-76	1	Lot(s)	\$252.91	\$252.91

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
002	52221	16	7367	7506	\$1,262.52	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
2.	#1 Office 328 - pull in 2 voice and 4 network cables for new cubicles and add 1 piece of wall molding so cable can drop out of ceiling.	916-76	1	Lot(s)	\$962.52	\$962.52
3.	#2 South side cubicle - reroute of existing cables, from 4 cubicles into 3 cubicles	916-76	1	Lot(s)	\$300.00	\$300.00

INTERNAL PO ONLY

Grand Total \$1,515.43

26. Legal Cites: Interagency Cooperation Act as defined in the Texas Government Code, Title 7, Chapter 771

27. Division Tracking Number: ARIS 16-045

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 9/14/2015	29. Vendor Signature	Date
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APPROVAL ROUTING SLIP

DEPARTMENT OF INFORMATION RESOURCES / TELECOMMUNICATIONS SERVICES DIVISION

Summary:

- Before any cabling work commences, this estimate has to be signed and a copy sent back to the appropriate staff member(s).
- After receipt of approval routing slip, work will be scheduled. Any Agency that assigns their own W.O. # and agency /division code will need to provide that information in conjunction with this "routing slip" so the project can be scheduled.
- **The DIR cabling contractor will have up to five (5) working days to start cabling project after agency member has returned this approval slip and W.O.# has been established and sent to DIR along with an accompanying TSR number from the DIR CCTS group.**
- Any change from original request upon start of work will/can change or delay completion of work and estimate cost. If there is a change in request, the agency representative is responsible for notifying DIR with the change in scope of work as soon as changes are known.
- **Send all signed forms to fax 512-936-6661.**

Request Date: 08/06/15

Subject: #1: 328 area cabling. #2: South side cube reroute. #3: Office 322.

Initiated By: Dustin Roberts

****Note: Estimate good for 45 days. ****

ESTIMATE TOTAL: Scope of Work:

JG
JG
JG

- #1: Pull in 2 voice and 4 network cables for new cubes and add 1 piece of wall molding so cable can drop out of ceiling. Total labor and materials: \$962.52. 52221
- #2: South side cube reroute of existing cables, from 4 cubes into 3 cubes. Total labor: ~~\$300.00~~ 52221
- #3: Office 322, pull in 1 new network cable in office and add 1 wall molding if necessary. Total labor and materials: \$252.91. 52111

Labor:

Materials:

TOTAL: \$ 1515.43

ESTIMATE PREPARED BY: Jay G.

DATE: 08/11/15

APPROVAL / COMMENTS

All items approved.	
Donna Osborne, CFO 9/4/15	
SIGNATURE: <i>Jelani Chulso</i>	DATE: 8/12/15