

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-16-8107	12. HUB: N/A	13. Order Type: Service
	5. PCC E	14. Vendor Identification No: [REDACTED]	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	6. Current Document Num	15. Vendor Address: TSP Specialty Products, Ltd. PO Box 421439 Houston, TX 77242	
	7. Total Encumbrance \$3,300.00	16. Vendor Contact Info: Dave Kuenzle Phone: (713) 580-6505 Fax: (713) 644-7374 Email:	
3. Destination of goods or service FOB Destination Attn: Alana Inman Sam Houston Regional Library & Research Center 650 FM 1011 Liberty, TX 77575	8. REF DOC	9. Service Period or Expected Delivery Date: 9/1/2015 - 8/31/2016	
	10. NIGP Code 910-36	INTERNAL REPAIR	
*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."	11. Agency Contact: Pam Rodriguez Email: prodriguez@tsl.texas.gov		Phone: (512) 463-3037 Fax: (512) 475-3393

17. Description

Blanket PO for the annual inspection and repair of the air conditioning system colling tower for the period of September 1, 2015 - August 31, 2016 located in Liberty, TX.

This purchase order is to be used on an as needed basis and may be used in part, in whole, or not at all as deemed necessary by the Texas State Library and Archives Commission. Purchase Order Terms & Conditions and Invoicing Instructions are attached. Vendor should note that the annual total of the invoice amounts cannot exceed the total purchase order amount without prior approval from the Purchasing Department.

This contract is contingent upon the continued availability of appropriations and may be cancelled with no additional cost to the agency if appropriations become unavailable. If this contract is cancelled due to unavailability of appropriations, the agency will only pay for services that have already been rendered up to the date of cancellation.

Payment Notice: Please review direct deposit and advanced payment notification information on invoicing instructions.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT
001	52321	16	7266	7506	\$3,300.00
Total:					\$3,300.00

19. Legal Cites:

20. Division Tracking Number: ARIS 16-016

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency. If you need further proof of this, please contact the Agency Contact in box #11.

Confirmation of receipt is required, please sign box #23 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

22. Approval Signature 	Date 9/12/2015	23. Vendor Signature	Date
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