

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government		4. Purchase Order No. 306-16-8126	12. HUB: N/A	13. Order Type: Service
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185		5. PCC E	14. Vendor Identification No: [REDACTED]	
3. Destination of goods or service FOB Destination Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701		6. Current Document No.	15. Vendor Address: Caption Colorado 569 DTC Blvd, Suite 500W Greenwood Village, CO 80111	
*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."		7. Document (order) amt \$500.00	16. Vendor Contact Info: Randy Holyfield, Vice President Phone: (800) 775-7838 Fax: Email: randyh@captioncolorado.com	
		8. REF DOC		
		9. Service Period or Expected Delivery Date: 9/22/2015 - 8/31/2016		
		10. Agency Contact: Pam Rodriguez Email: prodriquez@tsl.texas.gov	Phone: (512) 463-3037 Fax: (512) 475-3393	
		11. TSLAC Project Contact: Naomi DiTullio Email: nditullio@tsl.texas.gov	Phone: (512) 936-2586	

17. Description

Vendor will provide remote real-time captioning for webinars. Vendor will be notified when services are required.

Rates are as follows:

Remote real time captioning: \$110/event hour

Classroom CART Service: \$75/class hour

Post production edited transcript: \$125/event hour

Offline captioning service: \$275/event hour

Time Coding for transcript: \$175/event hour

Please see attached service agreement/pricing rate card for 2015-2016 for more details.

This purchase order is to be used on an as needed basis and may be used in part, in whole, or not at all as deemed necessary by the Texas State Library and Archives Commission. Purchase Order Terms & Conditions and Invoicing Instructions are attached. Vendor should note that the total of the invoice amounts cannot exceed the total purchase order amount without prior approval from the Purchasing Department.

This contract is contingent upon the continued availability of appropriations and may be cancelled with no additional cost to the agency if appropriations become unavailable. If this contract is cancelled due to unavailability of appropriations, the agency will only pay for services that have already been rendered up to the date of cancellation.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	17111	16	7299	7051	\$500.00	

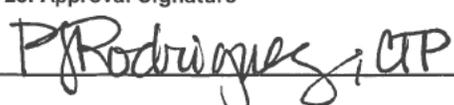
19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Total Services are not to exceed	961-46	1	Lot(s)	\$500.00	\$500.00
Grand Total						\$500.00

26. Legal Cites:

27. Division Tracking Number: LDN 16-018

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 9/22/2015	29. Vendor Signature	Date
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CAPTION
COLORADO

The worldwide leader in captioning, transcription & translation

Service Agreement / Pricing Rate Card – 2015-2016 calendar years
This agreement is open ended with no set minimum or maximum use

<p>Submitted to:</p> <p>Naomi DiTullio, Distance Learning Consultant Library Development and Networking Division Texas State Library and Archives Commission</p> <p>Submitted by: Randy Holyfield, Vice President Caption Colorado</p>	<p align="right">Dated: June 4, 2015</p> <p align="right">Phone: 512-936-2586 Email: nditullio@tsl.texas.gov</p> <p align="right">Our contact information: Direct: 619.540.7490 US Toll-free: 800.775.7838 E-mail: randyh@captioncolorado.com</p>
<p>Scope of work:</p> <p>Caption Colorado will provide remote real-time captioning for Webinars, conference calls, and any live meeting where audio is available. Please schedule your events with 2 working days' notice or more to ensure guaranteed coverage; short notice is covered using our best efforts.</p> <p>We will call in 10 minutes prior to the start of the event and will stay on the call until its conclusion, even if it runs longer than scheduled. Dictionary preparation with words, terms, jargon and names that provided is included at no additional charge.</p> <p>Unedited transcripts are included at no additional charge and can be downloaded directly to your desktop at the conclusion of the event. Edited transcripts may be ordered for any event; additional charges apply. Time coded files are available. Rates subject to ½ hour minimum, ½ hour billing increments thereafter</p>	<p>Rates:</p> <p>Remote real-time captioning: \$110/event hour</p> <p>Classroom CART service: \$75/class hour</p> <p>Post production edited transcript: \$125/event hour</p> <p>Offline captioning services: \$275/event hour</p> <p>.xml, .smil, .sami Time-coded files: add \$175/event hour</p>
<p>Billing: We will invoice you at event conclusion, billed monthly. Payment in advance is not required.</p> <p>About Us: Caption Colorado is the nation's leading provider of remote real-time captioning and post-event transcription service. We produce over 650 shows and events daily and transcribe hundreds of thousands of lines of text annually. We appreciate this opportunity to be of service.</p> <p align="center">Please visit us at: www.captioncolorado.com; www.captionedtext.com; www.mobilecap.net</p>	

Submitted: Randy Holyfield,

Randy Holyfield
Vice President, Caption Colorado