

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-16-8138	12. HUB: N/A	13. Order Type: Service
	5. PCC H	14. Vendor Identification No: [REDACTED]	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	6. Current Document No.	15. Vendor Address: CITIBank Lyrasis, Inc. 1438 West Peachtree St. NW, Site 200 Atlanta, GA 303092955	
	7. Document (order) amt \$50.00	16. Vendor Contact Info: Donna Harnish Phone: Fax: Email: donna.harnish@lyrasis.org	
3. Destination of goods or service FOB Destination Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	8. REF DOC	9. Service Period or Expected Delivery Date: 11/4/2015	
	*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."	10. Agency Contact: Pam Rodriguez Email: prodriguez@tsl.texas.gov Phone: (512) 463-3037 Fax: (512) 475-3393	
	11. TSLAC Project Contact: Email:	Phone:	

17. Description

PROCUREMENT CARD PURCHASE

Registration for the following staff to attend the ICOLC eBook Workshop
 Date: November 4, 2015
 Time: 8:30 AM - 3:00 PM
 Location: Charleston, SC

Consortia staff and university press representatives gather to exchange information, provide insights, and seek shared understanding in order to advance the scholarly ebook ecosystem.

Registration has been completed online. Registration confirmations will be attached once received from registrants.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	17111	16	7203	7051	\$50.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Non Member: Russlene Waukechon	924-25	1	Each	\$25.00	\$25.00
2.	Non Member: Ann Griffith	924-25	1	Each	\$25.00	\$25.00

INTERNAL PO ONLY

Grand Total \$50.00

26. Legal Cites: State Employees Training Act, Texas Government Code, Annotated, Sec. 656.041 - 656-049 (Vernon 1994)

27. Division Tracking Number: LDN 16-079

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
 If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 9/29/2015	29. Vendor Signature	Date
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