

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-16-8158	12. HUB: N/A	13. Order Type: Service
	5. PCC H	14. Vendor Identification No: ██████████	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	6. Current Document No.	15. Vendor Address: CITIBank Pennsylvania Heritage Foundation 400 North Street Harrisburg, PA 17120	
	7. Document (order) amt \$525.00	16. Vendor Contact Info: Phone: (717) 787-5526 Fax: Email: RA-shoppaheritage@pa.gov	
3. Destination of goods or service FOB Destination Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	8. REF DOC	9. Service Period or Expected Delivery Date: 10/19/2015 - 10/21/2015	
	*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."	10. Agency Contact: Pam Rodriguez Phone: (512) 463-3037 Email: prodriguez@tsl.texas.gov Fax: (512) 475-3393	11. TSLAC Project Contact: Phone: Email:

17. Description

PROCUREMENT CARD PURCHASE

Registration for the following staff to attend the "2015 Best Practices Exchange"
 Dates: October 19-21, 2015
 Location: Harrisburg, PA
 Registrations have been submitted online and PO will be emailed to Vendor. Order # 6063

Registration to BPE 2015 includes:
 -all sessions (keynote, plenary, breakout sessions)
 -morning and afternoon breaks on Monday and Tuesday
 -morning break on Wednesday
 -reception at the State Capitol, including tours
 -tours of the State Library and the State Archives (limited availability; sign up onsite at conference)
 -free admission to The State Museum of Pennsylvania on Monday and Tuesday; the State Museum Store will be open both days
 -conference information packet

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	52111	16	7203	7055	\$175.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Jelain Chubb	963-64	1	Each	\$175.00	\$175.00

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
002	52222	16	7203	7504	\$175.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
2.	Steve Kantner	963-64	1	Each	\$175.00	\$175.00

Grant Number: LS-00-15-0044-15 – FFY 2015 | CFDA: 45.310 – Grants to States | Institute of Museum and Library Services

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
003	52231	16	7203	7502	\$175.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
3.	Mark Myers	963-64	1	Each	\$175.00	\$175.00

INTERNAL PO ONLY

Grand Total \$525.00

26. Legal Cites: State Employees Training Act, Texas Government Code, Annotated, Sec. 656.041 - 656-049 (Vernon 1994)

27. Division Tracking Number: ARIS 16-063

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Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature	Date	29. Vendor Signature	Date
T. J. Rodriguez, CTP	10/13/2015		

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10/14/2015 Amended to cancel Jelain Chubb's registration per email dated on 9/24/15. See attached.

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001	52111	16	7203	7055	\$0.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Jelain Chubb CANCELLED - Refund attached	963-64	1	Each	\$0.00	\$0.00

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
002	52222	16	7203	7504	\$175.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
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INTERNAL PO ONLY

Grand Total \$350.00

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