

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-16-8197	12. HUB: N/A	13. Order Type: Service
	5. PCC E	14. Vendor Identification No: [REDACTED]	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	6. Current Document No.	15. Vendor Address: Michael Ramirez / AEJ Construction 2432 Hwy 61 Devers, TX 77538	
	7. Document (order) amt \$1,000.00	16. Vendor Contact Info: Michael Ramirez Phone: (936) 346-2499 Fax: Email: mjar1969@aol.com	
3. Destination of goods or service FOB Destination Attn: Alana Inman Sam Houston Regional Library & Research Center 650 FM 1011 Liberty, TX 77575	8. REF DOC	9. Service Period or Expected Delivery Date: 11/6/2015 - 8/31/2016	
	10. Agency Contact: Pam Rodriguez Email: prodriguez@tsl.texas.gov	Phone: (512) 463-3037 Fax: (512) 475-3393	
	11. TSLAC Project Contact: Alana Inman Email: ainman@tsl.texas.gov	Phone: (936) 336-8821	

17. Description

Blanket Purchase Order for minor carpentry work on an as needed basis at 650 FM 1011, Liberty, TX 77575 for the period of November 6, 2015 - August 31, 2016. Work can be requested for any of the buildings on the property.

Vendor will be notified when services are needed. Vendor must also provide proof of liability certificate before work is done at the Sam Houston Regional Library and Research Center.

This purchase order is to be used on an as needed basis and may be used in part, in whole, or not at all as deemed necessary by the Texas State Library and Archives Commission. Purchase Order Terms & Conditions and Invoicing Instructions are attached. Vendor should note that the annual total of the invoice amounts cannot exceed the total purchase order amount without prior approval from the Purchasing Department.

This contract is contingent upon the continued availability of appropriations and may be cancelled with no additional cost to the agency if appropriations become unavailable. If this contract is cancelled due to unavailability of appropriations, the agency will only pay for services that have already been rendered up to the date of cancellation.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	52321	16	7266	7599	\$1,000.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Minor Carpentry work as needed at the Sam Houston Center and any of the buildings on the property.	910-06	1	Lot(s)	\$1,000.00	\$1,000.00

INTERNAL REPAIR

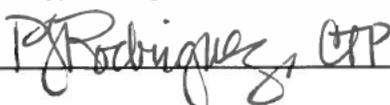
Grand Total \$1,000.00

26. Legal Cites: TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

27. Division Tracking Number: ARIS 16-011

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 11/6/2015	29. Vendor Signature	Date
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