

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-16-8224	12. HUB: N/A	13. Order Type: Service
	5. PCC	14. Vendor Identification No: ██████████	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	6. Current Document No. DT-9	15. Vendor Address: American Library Association, C/O Experient 50 E. Huron Street Chicago, IL 60611	
	7. Document (order) amt \$835.00	16. Vendor Contact Info: Phone: (800) 424-5249 Fax: (301) 694-5124 Email:	
3. Destination of goods or service FOB Destination Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	8. REF DOC	9. Service Period or Expected Delivery Date: 4/5/2016 - 4/9/2016	
	10. Agency Contact: Pam Rodriguez Email: prodriguez@tsl.texas.gov		Phone: (512) 463-3037 Fax: (512) 475-3393
	11. TSLAC Project Contact: Email:		Phone:

17. Description

Registration for the following staff to attend the 2016 Public Library Association Conference and additional workshops. Registration and copy of the Purchase Order will be faxed.

Date: April 5-9, 2016
 Location: Denver, CO

**ACCOUNTING NOTE: Please send payment with registration forms attached. Deadline to receive payment is December 23, 2015.
 Please mail payment to:
 PLA 2016/Experient
 5202 Presidents Court, Ste. G100
 Frederick, MD 21703*

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	24212	16	7203	7202	\$580.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	ALA Member Advance Registration for Jennifer Peters for the PLA 2016 Conference	924-25	1	Each	\$375.00	\$375.00
2.	ALA Member Registration for Jennifer Peters to attend the Preconference Event, "Practical Community Engagement"	924-25	1	Each	\$205.00	\$205.00

Grant Number: LS-00-15-0044-15 – FFY 2015 | CFDA: 45.310 – Grants to States | Institute of Museum and Library Services

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
002	24312	16	7203	7220	\$255.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
3.	PLA Member Early Bird Registration for Katherine Adelberg for the PLA 2016 Conference	924-25	1	Each	\$255.00	\$255.00

Grant Number: LS-00-15-0044-15 – FFY 2015 | CFDA: 45.310 – Grants to States | Institute of Museum and Library Services

PRE-PAYMENT REQUIRED

Grand Total \$835.00

26. Legal Cites: State Employees Training Act, Texas Government Code, Annotated, Sec. 656.041 - 656-049 (Vernon 1994)

27. Division Tracking Number: LDN-16-071

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
 If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 12/8/2015	29. Vendor Signature	Date
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