

**STATE OF TEXAS  
PURCHASE ORDER**

<b>1. Agency Name &amp; No.</b> <b>TEXAS STATE LIBRARY &amp; ARCHIVES COMMISSION</b> 306 Tax Exempt agency of the Texas State Government	<b>4. Purchase Order No.</b> 306-16-8228	<b>12. HUB:</b> N/A	<b>13. Order Type:</b> Service
	<b>5. PCC</b> E	<b>14. Vendor Identification No:</b> [REDACTED]	
<b>2. Agency Billing Address</b> <b>**ACCOUNTING DEPARTMENT**</b> Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	<b>6. Current Document No.</b>	<b>15. Vendor Address:</b>  Pat Mora 1817 Calle de Sabastian Sante Fe, NM 87505	
	<b>7. Document (order) amt</b> \$1,300.00	<b>16. Vendor Contact Info:</b> Same as Vendor <b>Phone:</b> (505) 474-3226 <b>Fax:</b> <b>Email:</b> pat.mora3@gmail.com	
<b>3. Destination of goods or service</b> FOB Destination Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	<b>8. REF DOC</b>	<b>10. Agency Contact:</b> Pam Rodriguez <b>Phone:</b> (512) 463-3037 <b>Email:</b> prodiguez@tsl.texas.gov <b>Fax:</b> (512) 475-3393	
	<b>9. Service Period or Expected Delivery Date:</b> 2/13/2016	<b>11. TSLAC Project Contact:</b> Rebekah Manley <b>Phone:</b> (512) 936-2505 <b>Email:</b> rmanley@tsl.texas.gov	
<b>*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."*</b>			

**17. Description**

Speaking engagement services on February 13, 2016. Speaking engagement will be held after the performance of Tomas and the Library Lady at Zach's Whisenhunt Theater in Austin, TX. Vendor will speak about her book, "El Dia de los Ninos/Los Libros" and provide answers to questions from the audience. Vendor will coordinate with TSLAC Project Contact in Box #11.

Event details are in development and the finalized event details will be provided at a later date.

Vendor is responsible for all travel costs associated with this project, including, but not limited to, all transportation, lodging and meals.

Vendor is not to exceed the total amount listed on the PO, without prior approval and amendment to this PO by the TSLAC Purchasing Department. TSLAC Order Terms & Conditions and Invoicing Instructions are attached. Payment will follow after invoice has been received, following the event.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.			
001	17111	16	7299	7222	\$1,300.00				
19. Line No	20. Goods & Service				21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Speaker's fee for the event scheduled for February 13, 2016.				963-39	1	Lot(s)	\$1,300.00	\$1,300.00
<b>Grand Total</b>									\$1,300.00

**26. Legal Cites:** TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

**27. Division Tracking Number:** LDN 16-102

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency. If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

<b>28. Approval Signature</b> 	<b>Date</b> 12/18/2015	<b>29. Vendor Signature</b>	<b>Date</b>
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