

**STATE OF TEXAS  
PURCHASE ORDER**

<b>1. Agency Name &amp; No.</b> <b>TEXAS STATE LIBRARY &amp; ARCHIVES COMMISSION 306</b> Tax Exempt agency of the Texas State Government	<b>4. Purchase Order No.</b> 306-16-8248	<b>12. HUB:</b> N/A	<b>13. Order Type:</b> Service
	<b>5. PCC</b>	<b>14. Vendor Identification No:</b> [REDACTED]	
<b>2. Agency Billing Address</b> <b>**ACCOUNTING DEPARTMENT**</b> Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	<b>6. Current Document No.</b> DT-9	<b>15. Vendor Address:</b> UT Austin, Governors Center for Management Development LBJ School of Public Affairs 3001 Lake Austin Blvd, Ste 3.306 Austin, TX 787034206	
	<b>7. Document (order) amt</b> \$1,950.00	<b>16. Vendor Contact Info:</b> Steven Kogan Phone: (512) 275-8100 Fax: Email: gcmd@austin.utexas.edu	
<b>3. Destination of goods or service</b> FOB Destination Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	<b>8. REF DOC</b>	<b>9. Service Period or Expected Delivery Date:</b> 2/16/2016 - 4/29/2016	
	<b>10. Agency Contact:</b> Pam Rodriguez Email: prodriguez@tsl.texas.gov		Phone: (512) 463-3037 Fax: (512) 475-3393
	<b>11. TSLAC Project Contact:</b> Email:		Phone:

**17. Description**

Registration for the following staff to attend the following seminar:

Notes from vendor: Vendor will mail an invoice to the registrant at the address when registering. We do not need to receive payment prior to the event and we ask that payment not be brought to the event.

ACCOUNTING NOTE: Please send warrant with attached invoice # 25095 so that payment can be properly tracked. Payment just be submitted before February 1, 2016. Thank you!

TSLAC Terms & Conditions and Invoicing Instructions are attached. Vendor is not to exceed the total amount listed on the PO without prior approval and amendment to this PO by the TSLAC Purchasing Department.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	08111	16	7203	7399	\$1,950.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Registration for Dustin Roberts to attend the "Executive Leadership for Information Technology Excellence" seminars Dates: February 16-18, 2016 & April 26-29, 2016; Location: Austin, TX Invoice # 25095	924-25	1	Each	\$1,950.00	\$1,950.00

**PRE-PAYMENT REQUIRED**

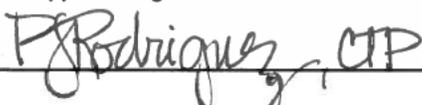
**Grand Total \$1,950.00**

**26. Legal Cites:** State Employees Training Act, Texas Government Code, Annotated, Sec. 656.041 - 656-049 (Vernon 1994)

**27. Division Tracking Number:** IRT 16-025

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.  
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

<b>28. Approval Signature</b> 	<b>Date</b> 12/23/2015	<b>29. Vendor Signature</b>	<b>Date</b>
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