

**STATE OF TEXAS  
PURCHASE ORDER**

<b>1. Agency Name &amp; No.</b> <b>TEXAS STATE LIBRARY &amp; ARCHIVES COMMISSION</b> 306 Tax Exempt agency of the Texas State Government		<b>4. Purchase Order No.</b> 306-16-8252	<b>12. HUB:</b> N/A	<b>13. Order Type:</b> Service
<b>2. Agency Billing Address</b> **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185		<b>5. PCC</b> H	<b>14. Vendor Identification No:</b> [REDACTED]	
*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."		<b>6. Current Document No.</b>	<b>15. Vendor Address:</b> CITIBank Austin Area Heritage Council PO Box 81807 Austin, TX 78708	
		<b>7. Document (order) amt</b> \$130.00	<b>16. Vendor Contact Info:</b> Carol Wright Phone: (512) 657-3064 Fax: (512) 340-2324 Email: carol@aahc.org	
<b>3. Destination of goods or service</b> FOB Destination Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701		<b>8. REF DOC</b>	<b>9. Service Period or Expected Delivery Date:</b> 1/18/2016	
		<b>10. Agency Contact:</b> Pam Rodriguez Email: prodiguez@tsl.texas.gov		Phone: (512) 463-3037 Fax: (512) 475-3393
		<b>11. TSLAC Project Contact:</b> Ashley Stevens Email: astevens@tsl.texas.gov		Phone: (512) 463-9807

**17. Description**

**PROCUREMENT CARD PURCHASE**

Vendor Registration for the 23rd Annual MLK Community Celebration  
Location: Huston-Tillotson University, Austin, TX  
Date: January 18, 2016

Registration form is attached and payment has been issued online. PO, registration form, and online payment confirmation will be faxed to Vendor.  
Confirmation #: 1D0193435P0113538

TSLAC Terms & Conditions and Invoicing Instructions are attached. Vendor is not to exceed the total amount listed on the PO without prior approval and amendment to this PO by the TSLAC Purchasing Department.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	52111	16	7470	7055	\$130.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Basic Registration Fee for Non-Food Vendor	971-05	1	Each	\$50.00	\$50.00
2.	Electrical power for Non-Food Vendors	981-30	1	Each	\$50.00	\$50.00
3.	Canopy Fee, 100'x20'	971-05	1	Each	\$30.00	\$30.00

**INTERNAL PO ONLY**

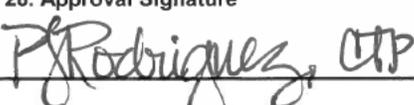
**Grand Total** \$130.00

**26. Legal Cites:** TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

**27. Division Tracking Number:** ARIS 16-111

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.  
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

<b>28. Approval Signature</b> 	<b>Date</b> 1/6/2016	<b>29. Vendor Signature</b>	<b>Date</b>
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