

**STATE OF TEXAS
PURCHASE ORDER**

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|---|---|---|-----------------------------------|
| 1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government | 4. Purchase Order No. 306-16-8260 | 12. HUB: N/A | 13. Order Type: Service |
| | 5. PCC E | 14. Vendor Identification No: ██████████ | |
| 2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185 | 6. Current Document No. | 15. Vendor Address: Texas State Agency Business Administrator's Association PO Box 13164 Austin, TX 787113164 | |
| | 7. Document (order) amt \$75.00 | 16. Vendor Contact Info: Liz Day Phone: (512) 438-4012 Fax: (512) 438-5835 Email: liz.day@tceq.texas.gov | |
| 3. Destination of goods or service FOB Destination Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701 | 8. REF DOC | 9. Service Period or Expected Delivery Date: 9/1/2015 - 8/31/2016 | |
| | 10. Agency Contact: Pam Rodriguez Email: prodiguez@tsl.texas.gov | Phone: (512) 463-3037 Fax: (512) 475-3393 | |
| *VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."* | 11. TSLAC Project Contact: Donna Osborne Email: dosborne@tsl.texas.gov | | Phone: (512) 463-5440 |

17. Description

Annual Membership Dues for the period of September 1, 2015 - August 31, 2016. Agency representatives are as follows:
 Donna Osborne, Chief Operations and Fiscal Officer
 Rebecca Cannon, Accounting and Grants Manager

Texas PIN #: 1746953051000

ACCOUNTING NOTE: Payment may be issued via direct deposit: Vendor ID #: 17416953051000. Please issue payment as soon as possible. Invoice is attached.

TSABAA is not a lobbying organization nor does it pay a lobbyist from membership dues. TSLAC Purchase Order Terms & Conditions and Invoicing Instructions are attached.

| 18. SFX | INDEX | AY | COBJ | AOBJ | AMOUNT | INVOICE NO. |
|---------|-------|----|------|------|---------|-------------|
| 001 | 09211 | 16 | 7201 | 7399 | \$75.00 | |

| 19. Line No | 20. Goods & Service | 21. NIGP Code | 22. Qty | 23. Units | 24. Unit Price | 25. Extended Amt |
|-------------|-------------------------------|---------------|---------|-----------|----------------|------------------|
| 1. | Annual TSABAA Membership Dues | 963-48 | 1 | Year(s) | \$75.00 | \$75.00 |

PRE-PAYMENT REQUIRED

Grand Total \$75.00

26. Legal Cites: TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

27. Division Tracking Number: AMD 16-065

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency. If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

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|---|--------------------------|-----------------------------|-------------|
| 28. Approval Signature  | Date 11/8/2016 | 29. Vendor Signature | Date |
|---|--------------------------|-----------------------------|-------------|