

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-16-8268	12. HUB: N/A	13. Order Type: Spot
	5. PCC E	14. Vendor Identification No: XXXXXXXXXX	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	6. Current Document No.	15. Vendor Address: Datebook Publishing Inc. 9322 W. Lake Highlands Drive Dallas, TX 75218	
	7. Document (order) amt \$15.15	16. Vendor Contact Info: Chantelle/Kirk Phone: (800) 909-6599 Fax: (800) 909-6599 Email: Chantelle@datebook.com	
3. Destination of goods or service FOB Destination Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	8. REF DOC	9. Service Period or Expected Delivery Date: 1/21/2016	
	10. Agency Contact: Pam Rodriguez Email: prodriguez@tsl.texas.gov		Phone: (512) 463-3037 Fax: (512) 475-3393
11. TSLAC Project Contact: Email:		Phone:	

17. Description

Order of the 2016 Austin Datebook. Tax Exemption Certificate is attached.

Invoice will be sent with the order.

TSLAC Purchase Order Terms & Conditions and Invoicing Instructions are attached. Vendor is not to exceed the total amount listed on the PO without prior approval and amendment to this PO by the TSLAC Purchasing Department.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	09211	16	7300	7399	\$15.15	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	2016 Austin Datebook	615-19	1	Each	\$11.95	\$11.95
2.	Shipping & Handling	962-86	1	Lot(s)	\$3.20	\$3.20

INVOICE TO FOLLOW

Grand Total \$15.15

26. Legal Cites: TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

27. Division Tracking Number: ADM 16-037

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 1/14/2016	29. Vendor Signature	Date
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1/19/2016 PO has been amended since Austin Datebook was out of stock and replaced with the Texas Photo Datebook.

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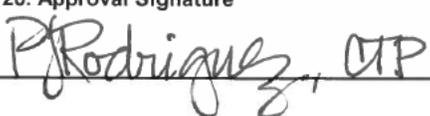
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