

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-16-8274	12. HUB: N/A	13. Order Type: Service
	5. PCC H	14. Vendor Identification No: [REDACTED]	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	6. Current Document No.	15. Vendor Address: CITIBank Cohasset Associates, Inc. 505 N. Lake Shore Drive, Suite 3806 Chicago, IL 60611	
	7. Document (order) amt \$3,100.00	16. Vendor Contact Info: Phone: (800) 200-7667 Fax: (800) 329-7667 Email: info@merconference.com	
3. Destination of goods or service FOB Destination Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	8. REF DOC	9. Service Period or Expected Delivery Date: 5/23/2016 - 5/25/2016	
	10. Agency Contact: Pam Rodriguez Email: prodiguez@tsl.texas.gov		Phone: (512) 463-3037 Fax: (512) 475-3393
	11. TSLAC Project Contact: Email:		Phone:

17. Description

PROCUREMENT CARD PURCHASE

Registration for the following staff to attend the MER Conference:
 Dates: May 23-25, 2016
 Location: Chicago, IL

Registration has been processed and paid online. Confirmations are attached.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	66111	16	7203	7699	\$1,550.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Early Bird Registration for Nanette Pfister Invoice # 1342	963-37	1	Each	\$1,550.00	\$1,550.00

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
002	66221	16	7203	7699	\$1,550.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
2.	Early Bird Registration for Joshua Clark Invoice # 1341	963-37	1	Each	\$1,550.00	\$1,550.00

INTERNAL PO ONLY

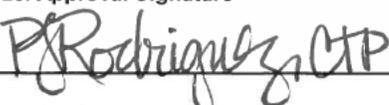
Grand Total \$3,100.00

26. Legal Cites: State Employees Training Act, Texas Government Code, Annotated, Sec. 656.041 - 656-049 (Vernon 1994)

27. Division Tracking Number: SLRM 16-062

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
 If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 1/13/2016	29. Vendor Signature	Date
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