# STATE OF TEXAS
# PURCHASE ORDER

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|---|---|---|---|
| **1. Agency Name & No.**<br>**TEXAS STATE LIBRARY & ARCHIVES COMMISSION** 306<br>Tax Exempt agency of the Texas State Government | **4. Purchase Order No.**<br>306-16-8303 | **12. HUB:**<br>N/A | **13. Order Type:**<br>Service |
| | **5. PCC** E | **14. Vendor Identification No:** [redacted] | |
| **2. Agency Billing Address**<br>**ACCOUNTING DEPARTMENT**<br>Texas State Library & Archives Commission<br>PO Box 12516<br>Austin, TX 78711-2516<br>Email invoices to: AP@tsl.texas.gov<br>Phone: (512) 463-5473; Fax: (512) 475-0185 | **6. Current Document No.** | **15. Vendor Address:**<br>American Library Association<br>50 E. Huron Street<br>Chicago, IL 60611 | |
| | **7. Document (order) amt**<br>$55.00 | | |
| | **8. REF DOC** | | |
| *VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE." | **9. Service Period or Expected Delivery Date:**<br>2/3/2016 | **16. Vendor Contact Info:**<br>**Phone:** (866) 746-7252 **Fax:**<br>**Email:** alastore@ala.org | |
| **3. Destination of goods or service**<br>FOB Destination<br>Receiving Dock, Room G-007<br>Texas State Library & Archives Commission<br>1201 Brazos Street<br>Austin, TX 78701 | **10. Agency Contact:** Pam Rodriguez<br>**Email:** prodriguez@tsl.texas.gov | **Phone:** (512) 463-3037<br>**Fax:** (512) 475-3393 | |
| | **11. TSLAC Project Contact:**<br>**Email:** | **Phone:** | |

**17. Description**

*Webinar registration for the following staff to participate in the "Building the Digital Branch: Designing Effective Library Websites Workshop," Product # 1541-8839*

*It is a 90 minute workshop on Wednesday, February 3, 2016 at 1:30 Central Time.*

*Registration has been processed online. Order # 137373*

| 18. SFX | INDEX | AY | COBJ | AOBJ | AMOUNT | INVOICE NO. |
|---|---|---|---|---|---|---|
| 001 | 24312 | 16 | 7203 | 7220 | $55.00 | |

| 19. Line No | 20. Goods & Service | 21. NIGP Code | 22. Qty | 23. Units | 24. Unit Price | 25. Extended Amt |
|---|---|---|---|---|---|---|
| 1. | Henry Stokes; hstokes@tsl.texas.gov | 924-25 | 1 | Each | $55.00 | $55.00 |

*Grant Number: LS-00-15-0044-15 – FFY 2015 | CFDA: 45.310 – Grants to States | Institute of Museum and Library Services*

**INTERNAL PO ONLY** **Grand Total** $55.00

**26. Legal Cites:** TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

**27. Division Tracking Number:** LDN 16-122

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

| 28. Approval Signature | Date | 29. Vendor Signature | Date |
|---|---|---|---|
| P Rodriguez CTP | 1/29/2016 | | |