

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government		4. Purchase Order No. 306-16-8309	12. HUB: N/A	13. Order Type: Service
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185		5. PCC	14. Vendor Identification No: [REDACTED]	
3. Destination of goods or service FOB Destination Receiving Hours: 7:30 AM - 4:00 PM Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701		6. Current Document No. DT-9	15. Vendor Address: Department of Information Resources 300 W. 15th Street, Suite 1300 Austin, TX 78701	
*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."		7. Document (order) amt \$775.04	16. Vendor Contact Info: Jay Graves Phone: Fax: (512) 936-6661 Email:	
		8. REF DOC	10. Agency Contact: Pam Rodriguez Email: prodriguez@tsl.texas.gov Phone: (512) 463-3037 Fax: (512) 475-3393	
		9. Service Period or Expected Delivery Date: 2/5/2016	11. TSLAC Project Contact: Dustin Roberts Email: droberts@tsl.texas.gov Phone: (512) 463-5443	

17. Description

Purchase of phones and installation services for the following staff:
SLRM Work Order #
EX Work Order TSR# 16020363 / MSR0003847

Please see attached documentation.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	09151	16	7517	7399	\$261.68	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Refurbished AASTRA digital STE 12 button phone with display for Rebekah Manley in Cubicle 2; Phone #: 512-936-2505 Work Order #	839-84	1	Each	\$221.68	\$221.68
2.	Installation services for the phone in EXEC Work Order #	915-76	1	Lot(s)	\$40.00	\$40.00

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
002	66221	16	7517	7699	\$513.36	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
3.	Refurbished AASTRA digital STE 12 button phone with display for Julie Wagner in Cubicle 414.06; Phone #: 512-463-6623 Work Order #	839-84	1	Each	\$211.68	\$211.68
4.	Refurbished AASTRA digital STE 12 button phone with display for Joshua Clark in Cubicle 414.09; Phone #: 512-936-0270 Work Order #	839-84	1	Each	\$221.68	\$221.68
5.	Installation services for each phone in RMA Work Order #	915-76	2	Lot(s)	\$40.00	\$80.00

INTERNAL PO ONLY

Grand Total \$775.04

26. Legal Cites: Interagency Cooperation Act as defined in the Texas Government Code, Title 7, Chapter 771

27. Division Tracking Number: SLRM 16-067, EXEC-16-037

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Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature	Date	29. Vendor Signature	Date
P. Rodriguez CTP	2/05/2016		

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3/16/2016 Correcting Price as all phones are 211.68 not 221.68

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3. Destination of goods or service FOB Destination Receiving Hours: 7:30 AM - 4:00 PM Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701		7. Document (order) amt \$755.04	16. Vendor Contact Info: Jay Graves Phone: Fax: (512) 936-6661 Email:	
		8. REF DOC	10. Agency Contact: Pam Rodriguez Email: prodriguez@tsl.texas.gov Phone: (512) 463-3037 Fax: (512) 475-3393	
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17. Description

Purchase of phones and installation services for the following staff:
SLRM Work Order TSR #16020018 / MSR0003821
EX Work Order TSR# 16020363 / MSR0003847

Work Orders are submitted by IRT via the DIR portal. Please see attached documentation. This PO is for payment tracking purposes only.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	09151	16	7517	7399	\$251.68	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Refurbished AASTRA digital STE 12 button phone with display for Rebekah Manley in Cubicle 2; Phone #: 512-936-2505 Work Order #	839-84	1	Each	\$211.68	\$211.68
2.	Installation services for the phone in EXEC Work Order #	915-76	1	Lot(s)	\$40.00	\$40.00

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
002	66221	16	7517	7699	\$503.36	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
3.	Refurbished AASTRA digital STE 12 button phone with display for Julie Wagner in Cubicle 414.06; Phone #: 512-463-6623 Work Order #	839-84	1	Each	\$211.68	\$211.68
4.	Refurbished AASTRA digital STE 12 button phone with display for Joshua Clark in Cubicle 414.09; Phone #: 512-936-0270 Work Order #	839-84	1	Each	\$211.68	\$211.68
5.	Installation services for each phone in RMA Work Order #	915-76	2	Lot(s)	\$40.00	\$80.00

INTERNAL PO ONLY

Grand Total \$755.04

26. Legal Cites: Interagency Cooperation Act as defined in the Texas Government Code, Title 7, Chapter 771

27. Division Tracking Number: SLRM 16-067, EXEC-16-037

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28. Approval Signature 	Date 3-16-16	29. Vendor Signature	Date
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