

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-16-8334	12. HUB: N/A	13. Order Type: Service
	5. PCC H	14. Vendor Identification No: ██████████	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	6. Current Document No.	15. Vendor Address: CITIBank The Association for Rural and Small Libraries (ARSL) PO Box 34013 Lexington, KY 40588	
	7. Document (order) amt \$150.00	16. Vendor Contact Info: Sara Zach Phone: (859) 514-9178 Fax: Email: szach@amrms.com	
3. Destination of goods or service FOB Destination Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	8. REF DOC	9. Service Period or Expected Delivery Date: 3/22/2016 - 3/21/2017	
	10. Agency Contact: Liz Kaska Email: lkaska@tsl.texas.gov		Phone: (512) 463-7989 Fax: 5124753393
	11. TSLAC Project Contact: Email:		Phone:

17. Description

PROCUREMENT CARD PURCHASE

Annual Institutional Level Membership Renewal.

TSLAC Purchase Order Terms & Conditions and invoicing instructions are attached.

ARSL is not a lobbying organization, nor does it pay a lobbyist from membership dues. Not a DIR contract, but falls under the minimum threshold exemption.

PROCARD - Online renewal.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	24312	16	7201	7220	\$150.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Annual Institutional Level Member (for 3 staff) Order # 015170	963-48	1	Year(s)	\$150.00	\$150.00

Grant Number: LS-00-15-0044-15 – FFY 2015 | CFDA: 45.310 – Grants to States | Institute of Museum and Library Services

INTERNAL PO ONLY

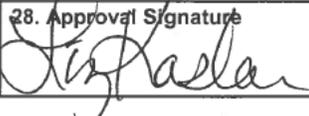
Grand Total \$150.00

26. Legal Cites: DIR Blanket Exemption applies for this purchase

27. Division Tracking Number: LDN 16-125

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 2-10-16	29. Vendor Signature	Date
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