



Purchase Order

PO No. 16104702

Order Date: 05/24/2016

Internal Tracking No.: 306-16-8356

Contractor Info

Kofile Preservation, Inc.
[REDACTED]
6300 Cedar Springs Road
Dallas, TX 75235
Susanna Records
(214) 351-4800

Bill To

Rebecca Cannon - Acct Dept
AP@tsl.texas.gov
PO Box 12516
AUSTIN TX 78711

Ship To

Pam Rodriguez
Texas State Library - 306
(512) 463-3037
Texas State Library & Archives Commission
1201 Brazos Street
Receiving Dock, Room G-007
AUSTIN TX 78701

NOTE TO CONTRACTOR: Please contact Pam Rodriguez for questions about this order.

(512) 463-3037

prodriguez@tsl.texas.gov or purchasing@tsl.texas.gov

Please note that our agency will be closed on Monday, May 30, 2016 for Memorial Day and Monday, July 4, 2016. Thank you!

Disclaimer

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Dee Dorsey

TEXAS COMPTROLLER OF PUBLIC ACCOUNTS - CTPM

Agency	Purchaser	Email	Phone
Texas State Library - 306	Pamela Rodriguez	prodriguez@tsl.texas.gov	(512) 463-3037



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Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	96272		<p>Contract: TXMAS-13-36010 Contract Type: TXMAS Delivery ARO (days): 30 Delivery Date: 6/24/2016 Notes: Please refer to the attached for more details on this project. TSLAC Project Contact: Laura Saegert; Phone: (512) 463-5500; Email: lsaegert@tsl.texas.gov Kofile Project Contact: Susanna Records; Phone: (214) 351-4800; Email: susanna.records@kofile.us</p> <p>Vendor will need to provide TSLAC Purchasing Department with a Certificate of Liability Insurance BEFORE work begins. Project will need to be completed no later than September 30, 2016.</p> <p>TSLAC Purchase Order and LSTA Terms & Conditions are also attached. Please confirm receipt of this PO by emailing the TSLAC Purchasing Department. TSLAC PR # ARIS-16-162</p>	51,051	EACH	\$1.00	\$51,051.00

Total \$51,051.00

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-16-8356	12. HUB: N/A	13. Order Type: Service
	5. PCC X	14. Vendor Identification No: [REDACTED]	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	6. Current Document No.	15. Vendor Address: Kofile Preservation, Inc. 6300 Cedar Springs Road Dallas, TX 75235	
	7. Document (order) amt \$51,051.00	16. Vendor Contact Info: Susanna Records Phone: (214) 351-4800 Fax: Email: susanna.records@kofile.us	
3. Destination of goods or service FOB Destination Receiving Hours: 7:30 AM - 4:00 PM Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	8. REF DOC	9. Service Period or Expected Delivery Date: 9/30/2016	
	10. Agency Contact: Pam Rodriguez Email: prodriguez@tsl.texas.gov		Phone: (512) 463-3037 Fax: (512) 475-3393
	11. TSLAC Project Contact: Laura Saegert Email: lsaegert@tsl.texas.gov		Phone: (512) 463-5500

17. Description

Digitization of the Texas Supreme Court Case files. Please refer to the project document that was submitted by the Vendor for details. TXMAS-13-36010

The TSLAC Project Manager is noted in Box #11. Please contact Mrs. Saegert to coordinate this project. Pricing has been provided per the response attached. Per image costs of 24 bit RGB color image at 400 dpi. Transportation costs are included in the unit price. There is no price difference between a gray scale or color capture on the planetary overhead scanner.

Vendor is required to provide TSLAC with a Certificate of Liability Insurance before work can begin. **Project will need to be completed no later than September 30, 2016.**

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	52222	16	7253	7504	\$51,051.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Conversion of paper documents of the Texas Supreme Court Case Files into digital files At the rate of \$0.77/Image at an estimated quantity of 66,300 documents.	920-38	1	Lot(s)	\$51,051.00	\$51,051.00

Grant Number: LS-00-15-0044-15 – FFY 2015 | CFDA: 45.310 – Grants to States | Institute of Museum and Library Services

TXSMARTBUY

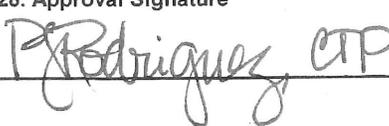
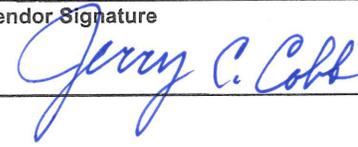
Grand Total \$51,051.00

26. Legal Cites: TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

27. Division Tracking Number: ARIS 16-162

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 5/21/2016	29. Vendor Signature 	Date 5/25/16
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