

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-16-8362	12. HUB: N/A	13. Order Type: Service
	5. PCC	14. Vendor Identification No: XXXXXXXXXX	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	6. Current Document No. DT-9	15. Vendor Address: American Library Association, C/O Compusystems 2651 Warrenville Rd, Suite 400 Downers Grove, IL 605155753	
	7. Document (order) amt \$135.00	16. Vendor Contact Info: Phone: (855) 326-8344 Fax: Email: alaregistration@compusystems.com	
3. Destination of goods or service FOB Destination Receiving Hours: 7:30 AM - 4:00 PM Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	8. REF DOC	9. Service Period or Expected Delivery Date: 6/23/2016 - 6/28/2016	
	10. Agency Contact: Pam Rodriguez Email: prodriguez@tsl.texas.gov	Phone: (512) 463-3037 Fax: (512) 475-3393	
	11. TSLAC Project Contact: Email:	Phone:	

17. Description

Registration for the following staff to attend the 2016 ALA Annual Conference
 Dates: June 23-28, 2016
 Location: Orlando, FL

ACCOUNTING NOTE: Please send warrant with copy of invoice attached. Thank you!

Vendor Policies:

CANCELLATION POLICY

Registration cancellations must be sent in writing, postmarked by May 13, 2016, to ALA Registration, c/o CompuSystems, 2651 Warrenville Rd Suite 400, Downers Grove, IL 60515. Fax : 708-344-4444. There is a handling fee of \$25 for each registration item cancelled, and no refunds for cancellations postmarked after May 13, 2016. Registrations made after May 13, 2016 are nonrefundable. We cannot offer refunds for Exhibits Only badges or Daily Fees. Refunds are processed after the conference. E-mail: alaregistration@compusystems.com

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	66221	16	7203	7699	\$135.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Early Bird Student Membership Registration for Julie Wagner Confirmation # 185827	963-37	1	Each	\$135.00	\$135.00

PRE-PAYMENT REQUIRED

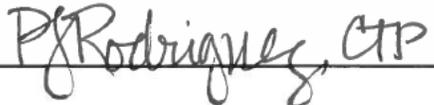
Grand Total \$135.00

26. Legal Cites: State Employees Training Act, Texas Government Code, Annotated, Sec. 656.041 - 656-049 (Vernon 1994)

27. Division Tracking Number: SLRM 16-078

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
 If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 2/24/2016	29. Vendor Signature	Date
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