STATE OF TEXAS
PURCHASE ORDER

1. Agency Name & No. **TEXAS STATE LIBRARY & ARCHIVES COMMISSION** 306 Tax Exempt agency of the Texas State Government	**4. Purchase Order No.** 306-16-8375	**12. HUB:** N/A	**13. Order Type:** Service
	5. PCC H	**14. Vendor Identification No:** [redacted]	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	**6. Current Document No.**	**15. Vendor Address:** **CITIBank** BigStockPhoto.com 2919 Bellows Court Davis, CA 95618	
	7. Document (order) amt $339.00		
*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."	**8. REF DOC**	**16. Vendor Contact Info:** www.bigstockphoto.com **Phone:** (800) 631-9809 **Fax:** **Email:**	
	9. Service Period or Expected Delivery Date: -		
3. Destination of goods or service ***FOB Destination*** ***Receiving Hours: 7:30 AM - 4:00 PM*** Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	**10. Agency Contact:** Liz Kaska **Email:** lkaska@tsl.texas.gov		**Phone:** (512) 463-7989 **Fax:** 5124753393
	11. TSLAC Project Contact: **Email:**		**Phone:**

17. Description

PROCUREMENT CARD PURCHASE

Addition of 250 credits to the BigStockPhoto.com

Account Info:
L: ld@tsl.texas.gov
P: tslac2008

Credits have been purchased online. Order confirmation is attached.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	09121	16	7334	7399	$339.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	250 Credits	963-45	1	Lot(s)	$339.00	$339.00

INTERNAL PO ONLY

Grand Total $339.00

26. Legal Cites: TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

27. Division Tracking Number: EXEC 16-035

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature	Date	29. Vendor Signature	Date
Liz Kaska	2-26-16		

STATE OF TEXAS
PURCHASE ORDER

2/29/2016 Charged to wrong account. Received refund and charged to correct account. See supporting docs.

1. Agency Name & No. **TEXAS STATE LIBRARY & ARCHIVES COMMISSION** **306** Tax Exempt agency of the Texas State Government	**4. Purchase Order No.** 306-16-8375	**12. HUB:** N/A	**13. Order Type:** Service
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	7. Document (order) amt **$339.00**		
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	11. TSLAC Project Contact: **Email:**	**Phone:**	

17. Description

PROCUREMENT CARD PURCHASE

Addition of 250 credits to the BigStockPhoto.com

EXEC Acct Info:
L: sholman@tsl.texas.gov
P: tslac306

Credits have been purchased online. Order confirmation is attached.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	09121	16	7334	7399	$339.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
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Liz Kaska	2-29-16		