

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-16-8391	12. HUB: N/A	13. Order Type: Spot
	5. PCC E	14. Vendor Identification No: 13636847389	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	6. Current Document No.	15. Vendor Address: Uline 2200 South Lakeside Drive Waukegan, IL 60085	
	7. Document (order) amt \$346.09	16. Vendor Contact Info: Deana French Phone: Fax: (410) 309-6219 Email: dfrench@uline.com	
3. Destination of goods or service FOB Destination Receiving Hours: 7:30 AM - 4:00 PM Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	8. REF DOC	10. Agency Contact: Liz Kaska Email: lkaska@tsl.texas.gov Phone: (512) 463-7989 Fax: 5124753393	
	9. Service Period or Expected Delivery Date: 3/31/2016	11. TSLAC Project Contact: Email: Phone:	
	*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."		

17. Description

Z-Select 4000T labels (4 in X 6 in, perforated): 950 - core size 3"
 Email quote from UlineSalesTX@uline.com dated 03/14/2016 - Item # S-5037, 4x6 with 3" core, thermal transfer labels = \$14.25 per roll. (4 rolls to a case. Need 5 cases) Shipping costs \$61.09 via UPS Ground. (see attached emails)

Terms and Conditions with invoicing instructions and a copy of emails are attached.

Vendor is not to exceed the total amount listed on the purchase order (PO) without prior approval and amendment to the PO by the TSLAC Purchasing Department.

Note: Comparable labels (Thermal transfer 4 in x 6 in, 3" core, perforated) - not found on blanket vendors.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	66167	16	7300	7699	\$346.09	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Select 400T Labels, white, 4 in X 6 in Perferated Zebra (950 labels), 3" core, 4 roll/case S-5037	615-51	5	Case(s)	\$57.00	\$285.00
2.	Shipping & Handling	962-86	1	Each	\$61.09	\$61.09

INVOICE TO FOLLOW

Grand Total \$346.09

26. Legal Cites: TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

27. Division Tracking Number: SLRM 16-059

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
 If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 3-17-16	29. Vendor Signature	Date
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Liz Kaska

From: Uline Sales TX [UlineSalesTX@uline.com]
Sent: Tuesday, March 15, 2016 12:41 PM
To: Liz Kaska
Subject: Re: FW: FW: Zebra Labels Quote

Hello Liz,

Yes, the S-5037 labels have a 3" core. The shipping on 20 rolls of the S-5037 **shipping to zip 78701 would be \$61.09 via UPS Ground.**

Please let us know if there is anything else we can assist with.

Sincerely,

Deidra Whitmire
Uline TX Sales
PH: 469.549.4721| Fax: 469.549.4732
Website: www.uline.com

▼ "Liz Kaska" ---03/15/2016 12:25:15 PM---Hi Deana, Sales was kind enough to follow up for you. I just want to verify that this is for the la

From: "Liz Kaska" <lkaska@tsl.texas.gov>

Date: 03/15/2016 12:25 PM

To: <Dfrench@uline.com>

Subject: FW: FW: Zebra Labels Quote

xx

Hi Deana,
Sales was kind enough to follow up for you. I just want to verify that this is for the labels that have the 3" inch core. Also, can you give me an estimate on shipping 20 rolls (I believe they are 4 to a case?).
I would like to begin putting the purchase order together, but I need a ball park on shipping.

Thank you for all your help and sales' help in this matter.

Liz Kaska
Purchaser
Administrative Services Division

Liz Kaska

From: Uline Sales TX [UlineSalesTX@uline.com]
Sent: Monday, March 14, 2016 10:43 AM
To: Liz Kaska
Cc: Deana French
Subject: Re: FW: Zebra Labels Quote

Hello Liz,

Deana is out today, but she did send you a pricing request with your quoted pricing. **Your quoted pricing on 20 rolls of the S-5037 - 4 x 6" Industrial Thermal Transfer Labels is \$14.25/roll.**

Please let us know if there is anything else we can assist with.

Sincerely,

Deidra Whitmire
Uline TX Sales
PH: 469.549.4721| Fax: 469.549.4732
Website: www.uline.com

"Liz Kaska" ---03/14/2016 10:22:04 AM---Deana, I was out on Friday, did you happen to complete the quote for the below

From: "Liz Kaska" <lkaska@tsl.texas.gov> **Date:** 03/14/2016 10:22 AM
To: <Dfrench@uline.com>
Subject: FW: Zebra Labels Quote

xx

Deana,
I was out on Friday, did you happen to complete the quote for the below labels with the 3" core?

From: Liz Kaska
Sent: Thursday, March 10, 2016 2:37 PM
To: 'Dfrench@uline.com'
Subject: Zebra Labels Quote

Deana,
I would like to request your assistance. I am sorry to say that I tried to work with Steven Moreno in getting a quote for an item we

**Texas State Library & Archives Commission
Purchase Requisition & Blanket/Non-PR Form**

FY 2016

RECEIVED
NOV 17 2015
PURCHASING

Purchase Requisition (PR) ~~Blanket/Non-PR*~~

*CFO Signature not required for blankets.

PO #: 306-16-8392
Division Tracking #: SLRM 16-059
Previous PO #: _____
Encumbrance # _____

Vendor: Uline, Inc.
Address: 2200 S Lakeside Dr.
City, State, Zip: Waukegan, IL 60085-8361
Phone: Contact: Deana French dfrench@uline.com
Contact: Ph: 800-295-5510
Email: VIN: 13636847389
Vendor ID #: DUNS: 039612668
DUNS: Expires: 07/06/2016

Requested Delivery Date: _____

SAM Expiration Date:

Item Description	Commodity Code	Qty	Unit	Unit Price	Total Amount	Index	Agency Code	Comp Code
Item No. 72294 4in x 6in Perf'd Zebra (950 labels) 4 rolls/ case Select 4000T Paper Label, White	615-51	5.0	Case(s)	\$84.88 57.00	\$429.40 285.00	66167	7699	7300
					Subtotal:			
					Shipping & Handling			
					Grand Total			

Handwritten notes in table:
 - Under 'Unit Price': 57.00
 - Under 'Total Amount': 285.00
 - Under 'Subtotal': 285.00
 - Under 'Shipping & Handling': 61.09
 - Under 'Grand Total': 346.09
 - Under 'Agency Code': 7699
 - Under 'Comp Code': 7300
 - Under 'Index': 66167

Special Instructions: Zebra Labels for SRC

Peak Contact Andrew Nordeck said you can just email him the PO and he'll get it to us within 5 days.

Andrew.nordeck@peak-ryzex.com 877-863-2522, Option 1, x 3136

*URL emailed to purchasing 11-6-15:

http://www.peak-ryzex.com/labels/label_search.asp?partnumber=72294&sku_labels=Search+Labels

Division Proprietary Statement (to be filled out if service or commodity will not be competitively bid)

**Texas State Library & Archives Commission
Purchase Requisition & Blanket/Non-PR Form**

FY 2016

Purchase Requisition (PR) Blanket/Non-PR*

*CFO Signature not required for blankets.

PO #: 306-16-8392
 Division Tracking #: SLRM 16-059
 Previous PO #: _____
 Encumbrance # _____

Vendor: Peak-Ryze Technologies
 Address: 10330 Old Columbia Road
 City, State, Zip: Columbia, MD 21046-
 Phone: (800) 926-9212 Fax: (410) 309-6219
 Contact: Andrew Nordeck
 Email: andrew.nordeck@peak-ryze.com
 Vendor ID #: 1363149386
 DUNS: _____

Requested Delivery Date: _____

SAM Expiration Date: _____

BADeutsch
 1. Requestor or Contract Manager Signature always required

Beverly Deutsch (512) 463-7610

BADeutsch 11/6/2015
 2. Purchasing Liaison Signature Date

[Signature] 11/6/15
 3. Division Director Signature (always required) Date

**4. If IT related, send PR to Accessibility Team.
 For Accessibility Team:
 ADA Compliant: (Circle One) YES NO**

5. Director of IRT (if required) Date

6. Executive Signature (if required) Date

[Signature] 11/6/15

7. Chief Fiscal Officer (always required)* Date

Liz Kask 3-17-16
 Ordered by Date

3-31-16
 Estimated Delivery Date

Received by Date

CONFLICT OF INTEREST: Per Section 2155.003 of the Texas Government Code, by signing this PR, I certify that I have no interest in, or in any manner am personally connected with, the contract or bid to be awarded under this Purchase Requisition (PR) for the purchase of furnishing, supplies, materials, services, and/or equipment by TSLAC. I further certify that neither I nor any member of my family (spouse or dependent child), have nor will accept or receive from any person, firm or corporation to whom a contract or bid may be awarded, directly or indirectly, by rebate, gift, or otherwise, any money or other thing of value whatsoever, nor shall I/we receive any promise, obligation, or contract for future reward or compensation from any party. I acknowledge that I may be dismissed if it is discovered that I/we have violated the aforementioned statute.

If no vendor is designated by requestor on this PR, the Purchasing staff will notify all signatories for ratification of the above certification to ensure compliance with the statute.

Rev: 5/15/2015

Vendor Change Approvals:

Please initial and date accordingly

Liz Kask _____ 1. [Signature] 3. [Signature] 5. _____ 7. [Signature]
 Purchasing Signature Date 2. _____ 4. _____ 6. _____

Sarah Jacobson
 for Craig Kelso