

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government		4. Purchase Order No. 306-16-8394	12. HUB: N/A	13. Order Type: Service
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185		5. PCC E	14. Vendor Identification No: [REDACTED]	
3. Destination of goods or service FOB Destination Receiving Hours: 7:30 AM - 4:00 PM Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701		6. Current Document No.	15. Vendor Address: COSLA Chief Officers of State Library Agencies PO Box 67 Lexington, KY 405010067	
		7. Document (order) amt \$3,800.00	16. Vendor Contact Info: Parker Allen Phone: (859) 514-9160 Fax: Email: pallen@AMRms.com	
*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."		8. REF DOC	10. Agency Contact: Pam Rodriguez Phone: (512) 463-3037 Email: prodriguez@tsl.texas.gov Fax: (512) 475-3393	
		9. Service Period or Expected Delivery Date: 1/1/2016 - 12/31/2016	11. TSLAC Project Contact: Phone: Email:	

17. Description

Annual Institutional Membership for the Chief Officers of State Library Agencies for the period of January 1, 2016 - December 31, 2016. Representative for the agency will be Mark Smith.

COSLA is not a Lobbying organization nor does it pay for a lobbyist from membership dues.

TSLAC Terms & Conditions and Invoicing Instructions are attached. Vendor should note that the total amount of the invoice cannot exceed the total Purchase Order amount without prior approval from the TSLAC Purchasing Department.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	09111	16	7201	7399	\$3,800.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	COSLA Membership fee for TSLAC	963-48	1	Year(s)	\$3,800.00	\$3,800.00

INVOICE TO FOLLOW

Grand Total \$3,800.00

26. Legal Cites: TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

27. Division Tracking Number: EX Serial List

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency. If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 3/8/2016	29. Vendor Signature	Date
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3/9/2016 Amended per email dated on 3/9/16 since the membership fee increased. Please see attached approval.

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