

**STATE OF TEXAS  
PURCHASE ORDER**

<b>1. Agency Name &amp; No.</b> <b>TEXAS STATE LIBRARY &amp; ARCHIVES COMMISSION 306</b> Tax Exempt agency of the Texas State Government	<b>4. Purchase Order No.</b> 306-16-8406	<b>12. HUB:</b> N/A	<b>13. Order Type:</b> Spot
	<b>5. PCC</b> H	<b>14. Vendor Identification No:</b> ██████████	
<b>2. Agency Billing Address</b> **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	<b>6. Current Document No.</b>	<b>15. Vendor Address:</b> CITIBank MyBinding.com 1800 NE 25th Ave, Ste 15 Hillsboro, OR 97124	
	<b>7. Document (order) amt</b> \$149.80	<b>16. Vendor Contact Info:</b> Phone: (800) 944-4573      Fax: (503) 640-6152 Email:	
<b>3. Destination of goods or service</b> FOB Destination Receiving Hours: 7:30 AM - 4:00 PM Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	<b>8. REF DOC</b>	<b>10. Agency Contact:</b> Liz Kaska      Phone: (512) 463-7989 Email: lkaska@tsl.texas.gov      Fax: 5124753393	
	<b>9. Service Period or Expected Delivery Date:</b> 4/5/2016	<b>11. TSLAC Project Contact:</b> Phone:	
	Email:	Email:	

**PROCUREMENT CARD PURCHASE**

**17. Description**

Binding strips for ARIS.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	52141	16	7300	7205	\$149.80	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Powis Parker Super Strips, black, Narrow, 100/box N101	525-30	3	Box(es)	\$34.95	\$104.85
2.	Powis Parker Super Strips, black, Medium, 100/box M101	525-30	1	Box(es)	\$44.95	\$44.95

**INTERNAL PO ONLY**

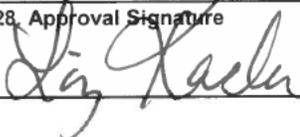
**Grand Total      \$149.80**

**26. Legal Cites:** TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

**27. Division Tracking Number:** ARIS 16-019

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.  
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: [purchasing@tsl.texas.gov](mailto:purchasing@tsl.texas.gov) or fax: (512) 475-3393.

<b>28. Approval Signature</b> 	<b>Date</b> 3-28-16	<b>29. Vendor Signature</b>	<b>Date</b>
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