

**STATE OF TEXAS
PURCHASE ORDER**

| | | | |
|---|--|---|--|
| 1. Agency Name & No. <p style="text-align: center;">TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306</p> <p style="text-align: center;">Tax Exempt agency of the Texas State Government</p> | 4. Purchase Order No. <p style="text-align: center;">306-16-8418</p> | 12. HUB: <p style="text-align: center;">N/A</p> | 13. Order Type: <p style="text-align: center;">Service</p> |
| 2. Agency Billing Address <p style="text-align: center;">**ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185</p> | 5. PCC E | 14. Vendor Identification No: XXXXXXXXXX | |
| | 6. Current Document No. 7. Document (order) amt <p style="text-align: center;">\$4,155.00</p> | 15. Vendor Address: Double "D" Tree Service 2119 Roman Forest Blvd New Caney, TX 77357 | |
| 3. Destination of goods or service <p style="text-align: center;"><i>FOB Destination</i> <i>Receiving Hours: 7:30 AM - 4:00 PM</i></p> Attn: Alana Inman Sam Houston Regional Library & Research Center 650 FM 1011 Liberty, TX 77575 | 8. REF DOC | 16. Vendor Contact Info: Dennis Rans Phone: (281) 399-2650 Fax: Email: blueflash05@gmail.com | |
| | 9. Service Period or Expected Delivery Date: <p style="text-align: center;">6/22/2016</p> | 10. Agency Contact: Liz Kaska Phone: (512) 463-7989 Email: lkaska@tsl.texas.gov Fax: 5124753393 | |
| | 11. TSLAC Project Contact: Email: | Phone: | |
| | *VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE." | | |

17. Description

Tree Trimming & Removal for the Sam Houston Regional Library & Research Center in Liberty, TX
Estimate # 236 Attached.
Obtained A. Inman's approval to include the dying pecan tree close to the road. (#8)

Vendor is not to exceed the total amount listed on the PO without prior approval and amendment to this PO by the TSLAC Purchasing Department.

TSLAC terms and conditions with invoicing instructions are attached.

Pictures of each area are attached.

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| 18. SFX | INDEX | AY | COBJ | AOBJ | AMOUNT | INVOICE NO. |
|---------|-------|----|------|------|------------|-------------|
| 001 | 52971 | 16 | 7271 | 7599 | \$4,155.00 | |

| 19. Line No | 20. Goods & Service | 21. NIGP Code | 22. Qty | 23. Units | 24. Unit Price | 25. Extended Amt |
|-------------|--|---------------|---------|-----------|----------------|------------------|
| 1. | Area # 1 Clean up at base and trim limbs for ground clearance. Est # 236 | 968-88 | 1 | Lot(s) | \$285.00 | \$285.00 |
| 2. | Area # 2 Pick up debris on ground and remove all scrub trees Est # 236 | 968-88 | 1 | Lot(s) | \$485.00 | \$485.00 |
| 3. | Area # 3 Remove small trees in clump leaving 2 nice Water Oake trees and grind stumps Est # 236 | 968-88 | 1 | Lot(s) | \$535.00 | \$535.00 |
| 4. | Area # 4 Tree is Ok, just needs trimming of limbs an small trees at base Est # 236 | 968-88 | 1 | Lot(s) | \$250.00 | \$250.00 |
| 5. | Area # 5 Trim around base of trees and pick up debris and grind stump Est # 236 | 968-88 | 1 | Lot(s) | \$650.00 | \$650.00 |
| 6. | Area # 6 The tree is dead and needs removal and stump ground Est # 236 | 968-88 | 1 | Lot(s) | \$900.00 | \$900.00 |
| 7. | Area # 7 Clean up around base of tree and raise canopy Est # 236 | 968-88 | 1 | Lot(s) | \$200.00 | \$200.00 |
| 8. | Area # 8 Dying pecan tree close to the road to be removed Est # 236 | 968.88 | 1 | Lot(s) | \$850.00 | \$850.00 |

INVOICE TO FOLLOW

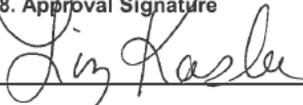
Grand Total \$4,155.00

26. Legal Cites: TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

27. Division Tracking Number: ARIS 16-088

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

| | | | |
|---|-----------------------|-----------------------------|-------------|
| 28. Approval Signature  | Date 6-1-16 | 29. Vendor Signature | Date |
|---|-----------------------|-----------------------------|-------------|