

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government		4. Purchase Order No. 306-16-8423	12. HUB: N/A	13. Order Type: Service
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185		5. PCC	14. Vendor Identification No: [REDACTED]	
3. Destination of goods or service FOB Destination Receiving Hours: 7:30 AM - 4:00 PM Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701		6. Current Document No. DT-9	15. Vendor Address: Department of Information Resources 300 W. 15th Street, Suite 1300 Austin, TX 78701	
*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."		7. Document (order) amt \$80.00	16. Vendor Contact Info: Submitted via IRT portal to DIR Phone: _____ Fax: _____ Email: _____	
		8. REF DOC		
		9. Service Period or Expected Delivery Date: 3/14/2016 - 3/31/2016		
		10. Agency Contact: Pam Rodriguez Email: prodriguez@tsl.texas.gov	Phone: (512) 463-3037 Fax: (512) 475-3393	
		11. TSLAC Project Contact: Dustin Roberts Email: droberts@tsl.texas.gov	Phone: (512) 463-5443	

17. Description

Purchase of phones and installation services for the following staff:
TBP Work Order TSR #16020692/ Work Order # 306-16-012
ADM Work Order TSR# 1603-379

Work Orders are submitted by IRT via the DIR portal. Please see attached documentation. **This PO is for payment tracking purposes only.**

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	09401	16	7367	7399	\$40.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Switching three phone lines in Room 309. Please see attached for re-assignments	915-76	1	Hour(s)	\$40.00	\$40.00

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
002	43121	16	7512	7402	\$40.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
2.	Programming of the refurbished 12SD Multi-line in Cubicle 409.20 for phone (512-936-4280) assigned to Megan Blinov	915-76	1	Hour(s)	\$40.00	\$40.00

INTERNAL PO ONLY

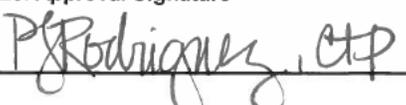
Grand Total \$80.00

26. Legal Cites: Interagency Cooperation Act as defined in the Texas Government Code, Title 7, Chapter 771

27. Division Tracking Number: TBP 16-110, ADM 16-111

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 3/22/2016	29. Vendor Signature	Date
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