

**STATE OF TEXAS  
PURCHASE ORDER**

4/11/2016 Amended to include additional services that were not listed on the invoice per PR LDN 16-139 AMENDMENT. Please see attached.

<b>1. Agency Name &amp; No.</b> <b>TEXAS STATE LIBRARY &amp; ARCHIVES COMMISSION</b> 306 Tax Exempt agency of the Texas State Government		<b>4. Purchase Order No.</b> 306-16-8430	<b>12. HUB:</b> N/A	<b>13. Order Type:</b> Service
<b>2. Agency Billing Address</b> **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185		<b>5. PCC</b> Q	<b>14. Vendor Identification No:</b> 17460141108	
<b>3. Destination of goods or service</b> <b>FOB Destination</b> <b>Receiving Hours: 7:30 AM - 4:00 PM</b> Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701		<b>6. Current Document No.</b>	<b>15. Vendor Address:</b> Texas Library Association 3355 Bee Cave Road, Suite # 401 Austin, TX 787566763	
*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."		<b>7. Document (order) amt</b> \$15,196.50	<b>16. Vendor Contact Info:</b> Elsie Walker <b>Phone:</b> (512) 328-1518 x 145 <b>Fax:</b> (512) 328-8852 <b>Email:</b> elisew@txla.org	
<b>8. REF DOC</b>		<b>9. Service Period or Expected Delivery Date:</b> 4/19/2016 - 4/22/2016	<b>10. Agency Contact:</b> Pam Rodriguez <b>Email:</b> prodriguez@tsl.texas.gov <b>Phone:</b> (512) 463-3037 <b>Fax:</b> (512) 475-3393	
		<b>11. TSLAC Project Contact:</b> Russlene Waukechon <b>Email:</b> TLAplanners@tsl.texas.gov	<b>Phone:</b> (512) 463-7402	

**17. Description**

Fees for the programs presented and/or sponsored at the 2016 TLA Annual Conference on April 19-22, 2016 in Houston, TX. **Please see attached quote for more details on the fees for each program.**

These services cannot be obtained from another Vendor since TLA is hosting the conference. Services are in association with the events that TSLAC is participating in during the conference.

TSLAC Terms & Conditions and Invoicing Instructions are attached. Vendor is not to exceed the total amount listed on the PO without prior approval and amendment to this PO by the TSLAC Purchasing Department.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	09131	16	7470	7399	\$157.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	"Texas State Library and Archives Commission Meeting"; Mark Smith April 19, 2016 from 8:00am - 5:00pm Event # 205	963-37	1	Lot(s)	\$157.00	\$157.00

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19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
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Grant Number: LS-00-15-0044-15 – FFY 2015 | CFDA: 45.310 – Grants to States | Institute of Museum and Library Services

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6.	"Keep Your School Library Open 24/7 with TexQuest"; Len Bryan April 21, 2016 from 11:00am - 11:50am Event # 432	963-37	1	Lot(s)	\$487.00	\$487.00
7.	<b>"School Administrators Conference"; Deborah Littrell</b> <b>\$4,500 toward speaker's fee and \$2,139 for A/V fee</b> <b>April 20, 2016 from 10:00am - 2:00pm</b> Event # 325	963-37	1	Lot(s)	\$6,639.00	\$6,639.00
8.	<b>"School Administrators Conference; Deborah Littrell</b> April 20, 2016 from 11:30am - 2:00pm Event # 325b	963-37	1	Lot(s)	\$220.00	\$220.00

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15.	"Lunch at the Library: The USDA Summer Good Service Program; Christine McNew April 21, 2016 from 1:00pm - 1:50pm Event # 468	963-37	1	Lot(s)	\$469.00	\$469.00
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18.	"Science Rocks: Rocking STEAM in the Library"; Christine McNew April 21, 2016 from 10:00am - 11:50am Event # 435	963-37	1	Lot(s)	\$212.00	\$212.00

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**INVOICE TO FOLLOW**

**Grand Total      \$15,196.50**

**26. Legal Cites:**

**27. Division Tracking Number:** LDN 16-139

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.  
If you need further proof of this, please contact the Agency Contact in box #10.

**Confirmation of receipt is required, please sign box #29 and return signed PO via email: [purchasing@tsl.texas.gov](mailto:purchasing@tsl.texas.gov) or fax: (512) 475-3393.**

<b>28. Approval Signature</b> 	<b>Date</b> 4/14/2016	<b>29. Vendor Signature</b>	<b>Date</b>
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<b>TLA Annual Conference 2016 Invoice</b>		<b>Event Number</b>	<b>325</b>
<b>Room Number</b>	<b>Hilton Hotel Lanier Grand Ballroom J,</b>	<b>Day/Time</b>	<b>WED 10:00 am - 2:00 pm</b>

**School Administrators Conference (By Invitation Only)**

**Primary Sponsor**

Contact	Christine Van Hamersveld	Address	Pasadena ISD
Work Phone	713/740-0150		1826 E. Sam Houston Pkwy South
EMail	cvanhamersveld@pasadenaisd.org		Pasadena TX 77503-0000

<b>Audio Visual Equipment</b>	Presenter bring Apple product for power	n/c	Standing Lectern Microphone	\$25.00	
	Wired Lavalier Microphone (SPKR: November)	\$25.00	4-Channel Mixer	\$45.00	
	Screen to Fit	\$100.00	LCD Data/Computer Projector/Computer DI	\$350.00	
	Computer Audio Interface for PowerPoint	n/c	Video Projection Cart w/skirt	\$20.00	
				Audio Video Sub-Total	\$565.00
				40% Discount	(\$226.00)
				Labor Charge	\$100.00
				<b>Audio Visual Fee</b>	<b>\$439.00</b>
<b>Phone Equipment</b>	1 Internet Access Hard-Wired.	\$200.00	1 Speaker Wireless Access	\$1,500.00	
				<b>Phone/Internet Fee</b>	<b>\$1,700.00</b>

**Computer**

**Freeman**

**Catering**

**Speakers**

Len P Bryan, school program coordinator  
 Gift \$20.00  
 Alan November, senior partner  
 Fee \$7,900.00 Gift \$20.00  
 Terry Roper, library consultant  
 Gift \$20.00  
 Renee Smith-Faulkner, assistant superintendent of technology services  
 Gift \$20.00

**Speaker Fee** **\$7,980.00**

**Total Fee** **\$10,119.00**

**Sponsors**

		<b>Nature of contribution</b>	<b>Amount</b>
Schl Conf and TSLAC	School Conference Task Force		\$0.00
Schl Conf and TSLAC	Texas State Library & Archives Commission	100 % of AV + \$4,500 Spk	\$0.00

**Special Arrangements**

TSLAC to cover up to \$4,500 in speaker expenses plus 100 % AV and Internet.

<b>TLA Annual Conference 2016 Invoice</b>		<b>Event Number</b>	<b>325b</b>
<b>Room Number</b>	<b>Hilton Hotel Lanier Grand Ballroom K,</b>	<b>Day/Time</b>	<b>WED 11:30 am - 1:00 pm</b>

**School Administrators Conference - Luncheon**

**Primary Sponsor** School Conference Task Force

Contact	Christine Van Hamersveld	Address	Pasadena ISD
Work Phone	713/740-0150		1826 E. Sam Houston Pkwy South
E-Mail	cvanhamersveld@pasadenaisd.org		Pasadena TX 77503-0000

<b>Audio Visual Equipment</b>	Standing Lectern Microphone	\$25.00	Hand-held wireless microphone(s)	\$130.00
	4-Channel Mixer	\$45.00		
				Audio Video Sub-Total
				\$200.00
				40% Discount
				(\$80.00)
				Labor Charge
				\$100.00
				<b>Audio Visual Fee</b>
				<b>\$220.00</b>

**Phone Equipment**

**Computer**

**Freeman**

**Catering**

**Speakers**

<b>Total Fee</b>	<b>\$220.00</b>
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**Sponsors**

Schl Conf and TSLAC	School Conference Task Force
Schl Conf and TSLAC	Texas State Library & Archives Commission

<b>Nature of contribution</b>	<b>Amount</b>
	\$0.00
100% of AV	\$0.00

Texas State Library & Archives Commission  
Purchase Requisition & Blanket/Non-PR Form

RECEIVED

APR 11 2016

Fiscal Year 2016

Purchase Requisition (PR)       Blanket/Non-PR\*       AMENDMENT

PURCHASING

\*CFO Signature not required for blanket orders

Vendor Name: Texas Library Association (TLAd)

PO #: 16-8430

Address: 3355 Bee Cave Road, Suite 401

Division Tracking #: LDN 16-139 - (Amendment)

City, State, Zip: Austin, TX 78746-6763

Previous PO #: \_\_\_\_\_

Phone: 512-328-1518

Fax: \_\_\_\_\_

Requested Delivery Date: \_\_\_\_\_

Contact Name: \_\_\_\_\_

**If PR is a RUSH, must include requested delivery date**

Email: \_\_\_\_\_

Vendor ID#: \_\_\_\_\_

DUNS: 021501499

SAM Expiration Date: 08/19/2016

Federal Funds Note: Grant Number: LS-00-15-0044-15 - FFY 2016 • CFDA: 45.310 - Grants to States- Institute of Museum and Library Services.

Item Description	Commodity Code	Qty	Unit	Unit Price	Total Amount	Index	Agency Object	Comp Object
<input checked="" type="checkbox"/> Amendment to Program #325 & #325b: School Administrators Conference at TLA 2016. ADD: (1) Internet Access Hardwired (\$200), (1) Speaker Wireless Access (\$1,500), (1) Wired Lavalieri Microphone (\$25).	963-37	1	Lot	\$1,725.00	\$1,725.00	17931	7103	7470
<b>Grand Total</b>					<b>\$1,725.00</b>	<i>Don't forget to include S&amp;H!</i>		

Special Instructions: Email attached from Pam regarding increase of costs for School Administrators Program at TLA 2016.  
For training or outreach events: Please include or attach justification statement, login info, and/or registration form.

Division Proprietary Statement (to be filled out if service or commodity will not be competitively bid)

\_\_\_\_\_

Rose Willrich  
1. Requestor or Contract Manager Signature (always required)

Rose Willrich 463-5432

Type name & phone number of Requestor or Contract Manager

Rose Willrich 04/11/16  
2. Purchasing Liaison Signature (always required) Date

Heber Filled 4/11/16  
3. Division Director Signature (always required) Date

**4. If IT related, send PR to Accessibility Team.**  
**For Accessibility Team:**  
**ADA Compliant: (Circle One) YES NO**

5. Director or IRT (for IT & CCTS requests) Date

Donna Osborne 4/11/16  
6. Executive Signature (if required) Date

Donna Osborne 4/11/16  
7. Chief Fiscal Officer (always required)\* Date

P Rodriguez, CTP 4/11/2016  
Ordered by Date

4/18-21/2016  
**Estimated Delivery Date**

Received by (Signature) Date

**Texas State Library & Archives Commission**  
**Purchase Requisition & Blanket/Non-PR Form**

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**CONFLICT OF INTEREST:** Per Section 2155.003 of the Texas Government Code, by signing this PR, I certify that I have no interest in, or in any manner am personally connected with, the contract or bid to be awarded under this Purchase Requisition (PR) for the purchase of furnishing, supplies, materials, services, and/or equipment by TSLAC. I further certify that neither I nor any member of my family (spouse or dependent child), have nor will accept or receive from any person, firm or corporation to whom a contract or bid may be awarded, directly or indirectly, by rebate, gift, or otherwise, any money or other thing of value whatsoever, nor shall I/we receive any promise, obligation, or contract for future reward or compensation from any party. I acknowledge that I may be dismissed if it is discovered that I/we have violated the aforementioned statute.

If no vendor is designated by requestor on this PR, the Purchasing staff will notify all signatories for ratification of the above certification to ensure compliance with the statute.

Rev. 03/17/2016

Vendor Change Approvals:

Please initial and date accordingly

	1. _____	3. _____	5. _____	7. _____
Purchasing Signature	Date			

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If you need further proof of this, please contact the Agency Contact in box #10.

**Confirmation of receipt is required, please sign box #29 and return signed PO via email: [purchasing@tsl.texas.gov](mailto:purchasing@tsl.texas.gov) or fax: (512) 475-3393.**

<b>28. Approval Signature</b> <i>P. Rodriguez, CTP</i>	<b>Date</b> <i>4/15/2016</i>	<b>29. Vendor Signature</b>	<b>Date</b>
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<b>TLA Annual Conference 2016 Invoice</b>		<b>Event Number</b>	<b>205</b>
<b>Room Number</b>	<b>Hilton Hotel 337 AB, level 3</b>	<b>Day/Time</b>	<b>TUE 8:00 am - 5:00 pm</b>

**Texas State Library and Archives Commission Meeting**

**Primary Sponsor** Texas State Library & Archives Commission

<b>Contact</b>	<b>Mark Smith</b>	<b>Address</b>	<b>Texas State Library</b>
<b>Work Phone</b>	<b>512/463-5460</b>		<b>1201 Brazos Street</b>
<b>EMail</b>	<b>msmith@tsl.texas.gov</b>		<b>Austin TX 78711-0000</b>

<b>Audio Visual Equipment</b>	Table-top Lectern Microphone	\$25.00	Table-top Microphone(s) w/stand	\$25.00
	4-Channel Mixer	\$45.00		

Audio Video Sub-Total	\$95.00
40% Discount	(\$38.00)
Labor Charge	\$100.00
<b>Audio Visual Fee</b>	<b>\$157.00</b>

- Phone
- Equipment
- Computer
- Freeman
- Catering
- Speakers

*Tracy Lash*  
*Index 09131*  
*A0BJ 7399*

**Total Fee** **\$157.00**

**Sponsors**

TSLAC Texas State Library & Archives Commission

**Nature of contribution**

**Amount**

\$0.00

<b>TLA Annual Conference 2016 Invoice</b>		<b>Event Number</b>	<b>3517</b>
<b>Room Number</b>	<b>340 AB, level 3</b>	<b>Day/Time</b>	<b>WED 4:00 pm - 5:20 pm</b>

**TexShare Playbook: Best Practices for the TexShare Databases**

**Primary Sponsor** Texas State Library & Archives Commission

<b>Contact</b>	Russlene Waukechon	<b>Address</b>	Texas State Library & Archives
<b>Work Phone</b>	512/463-7402		PO Box 12927
<b>EMail</b>	TLAplanners@tsl.state.tx.us		Austin TX 78711-2927

<b>Audio Visual Equipment</b>	Standing Lectern Microphone	\$25.00	Aisle Microphone(s)	\$25.00
	4-Channel Mixer	\$45.00	Screen to Fit	\$100.00
	LCD Data/Computer Projector/Computer DI	\$350.00	Computer Audio Interface for PowerPoint	n/c
	Video Projection Cart w/skirt	\$20.00		
			<b>Audio Video Sub-Total</b>	<b>\$565.00</b>
			<b>40% Discount</b>	<b>(\$226.00)</b>
			<b>Labor Charge</b>	<b>\$100.00</b>
			<b>Audio Visual Fee</b>	<b>\$439.00</b> ✓

**Phone Equipment**  
**Computer**

**Freeman**

**Catering**

**Speakers** Len P Bryan, school program coordinator  
Russlene Waukechon, texshare database coordinator

*Russlene Waukechon*  
*Index 17112*  
*ADBJ 7104*

<b>Speaker Fee</b>	<b>\$0.00</b>
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<b>Total Fee</b>	<b>\$439.00</b>
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<b>Sponsors</b>	Texas State Library & Archives Commission
TSLAC	

<b>Nature of contribution</b>	<b>Amount</b>
	\$0.00

<b>TLA Annual Conference 2016 Invoice</b>		<b>Event Number</b>	<b>393</b>
<b>Room Number</b>	<b>372 BE, level 3</b>	<b>Day/Time</b>	<b>WED 2:00 pm - 3:50 pm</b>

**On Our Own: eBook Platforms by and for Libraries**

**Primary Sponsor** Public Libraries

<b>Contact</b>	Lisa Charbonnet	<b>Address</b>	Go-To Librarian
<b>Work Phone</b>	844/422-6102		14 Sundown Parkway
<b>EMail</b>	lisa@gotolibrarian.com		Austin TX 78746-0000

<b>Audio Visual Equipment</b>	Standing Lectern Microphone	\$25.00	Aisle Microphone(s)	\$25.00
	2 Table-top Microphone(s) w/stand	\$50.00	4-Channel Mixer	\$45.00
	Screen to Fit	\$100.00	LCD Data/Computer Projector/Computer DI	\$350.00
	Computer Audio Interface for PowerPoint	n/c	Video Projection Cart w/skirt	\$20.00
			<b>Audio Video Sub-Total</b>	<b>\$615.00</b>
			40% Discount	(\$246.00)
			Labor Charge	\$100.00
			<b>Audio Visual Fee</b>	<b>\$469.00</b>

**Phone Equipment**

**Computer**

**Freeman**

**Catering**

**Speakers**

James English, product owner  
 Paula MacKinnon, assistant director  
 Christine A Peterson, eshelf service manager

*TSLAC CO-SPONSOR  
 1/2 TOTAL AV COSTS.*

*Christine McNew  
 (17112) Index #17112  
 AOBJ 7104*

**Speaker Fee** \$0.00

**Total Fee** \$469.00

**Sponsors**

PLD, A&TRT, and TSLAC	Texas State Library & Archives Commission
PLD, A&TRT, and TSLAC	Automation and Technology
PLD, A&TRT, and TSLAC	Public Libraries

<b>Nature of contribution</b>	<b>Amount</b>
Half of AV costs	\$234.50 ✓
	\$50.00
	\$0.00

TLA Annual Conference 2016 Invoice		Event Number	282
Room Number	322 AB, level 3	Day/Time	TUE 2:00 pm - 3:50 pm

**Open Up Article Sharing: Getting What Your Patron Wants**

**Primary Sponsor** Interlibrary Loan and Resource Sharing

Contact	Janet Bailey	Address	Abilene Public Library
Work Phone	325/676-6063		261 Sundance
E-Mail	janet.bailey@abilenetx.com		Abilene TX 79602-0000

<b>Audio Visual Equipment</b>	Standing Lectern Microphone	\$25.00	Hand-held wireless microphone(s)	\$130.00	
	2 Table-top Microphone(s) w/stand	\$50.00	4-Channel Mixer	\$45.00	
	Screen to Fit	\$100.00	LCD Data/Computer Projector/Computer DI	\$350.00	
	Computer Audio Interface for PowerPoint	n/c	Video Projection Cart w/skirt	\$20.00	
					Audio Video Sub-Total
				40% Discount	(\$288.00)
				Labor Charge	\$100.00
				<b>Audio Visual Fee</b>	<b>\$532.00</b>

**Phone Equipment**

**Computer**

**Freeman**

**Catering**

**Speakers**

*TSLAC  
CO-sponsor  
\$400 toward  
total Av.*

*Sara Hayes  
Index 17152  
A0BJ 7110*

Sara Hayes, interlibrary loan program coordinator

**Speaker Fee** \$0.00

**Total Fee** \$532.00

<b>Sponsors</b>		<b>Nature of contribution</b>	<b>Amount</b>
ILLRSRT and TSLAC	Texas State Library & Archives Commission		\$400.00 ✓
ILLRSRT and TSLAC	Interlibrary Loan and Resource Sharing		\$0.00

**Special Arrangements** Room should be capable of having a short panel presentation and then break out sessions with attendees to

<b>TLA Annual Conference 2016 Invoice</b>		<b>Event Number</b>	<b>471</b>
<b>Room Number</b>	<b>371 CF, level 3</b>	<b>Day/Time</b>	<b>THU 1:00 pm - 1:50 pm</b>

**Choice, Season 2: Knock-Out Ideas for TexQuest, The**

**Primary Sponsor** Texas State Library & Archives Commission

<b>Contact</b>	Russlene Waukechon	<b>Address</b>	Texas State Library & Archives
<b>Work Phone</b>	512/463-7402		PO Box 12927
<b>E-Mail</b>	TLAplanners@tsl.state.tx.us		Austin TX 78711-2927

<b>Audio Visual Equipment</b>	Presenter bring Apple product for power	n/c	Standing Lectern Microphone	\$25.00
	Aisle Microphone(s)	\$25.00	3 Table-top Microphone(s) w/stand	\$75.00
	8-Channel Mixer	\$75.00	Screen to Fit	\$100.00
	LCD Data/Computer Projector/Computer DI	\$350.00	Computer Audio Interface for PowerPoint	n/c
	Video Projection Cart w/skirt	\$20.00		

Audio Video Sub-Total	\$670.00
40% Discount	(\$268.00)
Labor Charge	\$100.00
<b>Audio Visual Fee</b>	<b>\$502.00</b> ✓

**Phone Equipment**

**Computer**

**Freeman**

**Catering**

**Speakers**

Len P Bryan, school program coordinator  
Ann H Vyoral, educational specialist

**Speaker Fee** \$0.00

**Total Fee** \$502.00

**Sponsors**

TSLAC Texas State Library & Archives Commission

<b>Nature of contribution</b>	<b>Amount</b>
	\$0.00

Len Bryan  
Index 17931  
A0BJ 7103

<b>TLA Annual Conference 2016 Invoice</b>		<b>Event Number</b>	<b>432</b>
<b>Room Number</b>	<b>382 AB, level 3</b>	<b>Day/Time</b>	<b>THU 11:00 am - 11:50 am</b>

**Keep Your School Library Open 24/7 with TexQuest**

**Primary Sponsor** Texas State Library & Archives Commission

<b>Contact</b>	Russlene Waukechon	<b>Address</b>	Texas State Library & Archives
<b>Work Phone</b>	512/463-7402		PO Box 12927
<b>EMail</b>	TLAplanners@tsl.state.tx.us		Austin TX 78711-2927

<b>Audio Visual Equipment</b>	WireLess Lavalier microphone(s)	\$130.00	4-Channel Mixer	\$45.00
	Screen to Fit	\$100.00	LCD Data/Computer Projector/Computer DI	\$350.00
	Computer Audio Interface for PowerPoint	n/c	Video Projection Cart w/skirt	\$20.00
			Audio Video Sub-Total	\$645.00
			40% Discount	(\$258.00)
			Labor Charge	\$100.00
			<b>Audio Visual Fee</b>	<b>\$487.00</b> ✓

**Phone Equipment**  
**Computer**

**Freeman**

**Catering**

**Speakers** Len P Bryan, school program coordinator  
Ann Griffith, electronic resources coordinator

**Speaker Fee** \$0.00

**Total Fee** \$487.00

**Sponsors**  
TSLAC Texas State Library & Archives Commission

<b>Nature of contribution</b>	<b>Amount</b>
	\$0.00

*Len Bryan*  
*Index 17931*  
*A0BJ 7103*

TLA Annual Conference 2016 Invoice		Event Number	325
Room Number	Hilton Hotel Lanier Grand Ballroom J,	Day/Time	WED 10:00 am - 2:00 pm

**School Administrators Conference (By Invitation Only)**

**Primary Sponsor**

Contact	Christine Van Hamersveld	Address	Pasadena ISD
Work Phone	713/740-0150		1826 E. Sam Houston Pkwy South
EMail	cvanhamersveld@pasadenaisd.org		Pasadena TX 77503-0000

<b>Audio Visual Equipment</b>	Standing Lectern Microphone	\$25.00	4-Channel Mixer	\$45.00
	Screen to Fit	\$100.00	LCD Data/Computer Projector/Computer DI	\$350.00
	Computer Audio Interface for PowerPoint	n/c	Video Projection Cart w/skirt	\$20.00
			Audio Video Sub-Total	\$540.00
			40% Discount	(\$216.00)
			Labor Charge	\$100.00
			<b>Audio Visual Fee</b>	<b>\$424.00</b> ✓

**Phone Equipment**

**Computer**

**Freeman**

**Catering**

**Speakers**

Len P Bryan, school program coordinator	Gift \$20.00
Alan November, senior partner	Fee \$7,900.00 Gift \$20.00
Terry Roper, library consultant	Gift \$20.00
Renee Smith-Faulkner, assistant superintendent of technology services	Gift \$20.00

*TSLAC sponsor  
\$4500 towards speaker fee  
plus 100% AV*

*\$4500  
424  
-----  
\$4924*

*Deborah Littrell  
Index 17931  
A0BJ 7103*

**Speaker Fee \$7,980.00**

**Total Fee \$8,404.00**

**Sponsors**

Schl Conf and TSLAC	School Conference Task Force
Schl Conf and TSLAC	Texas State Library & Archives Commission

Nature of contribution	Amount
	\$0.00
100 % of AV + \$4,500 Spk	\$0.00

**Special Arrangements** TSLAC to cover up to \$4,500 in speaker expenses plus 100 % AV and Internet.

TLA Annual Conference 2016 Invoice

Event Number **325b**

Room Number **Hilton Hotel Lanier Grand Ballroom K,**

Day/Time **WED 11:30 am - 1:00 pm**

**School Administrators Conference - Luncheon**

Primary Sponsor **School Conference Task Force**

Contact	Christine Van Hamersveld	Address	Pasadena ISD
Work Phone	713/740-0150		1826 E. Sam Houston Pkwy South
EMail	cvanhamersveld@pasadenaisd.org		Pasadena TX 77503-0000

<b>Audio Visual Equipment</b>	Standing Lectern Microphone	\$25.00	4-Channel Mixer	\$45.00
	Screen to Fit	\$100.00	LCD Data/Computer Projector/Computer DI	\$350.00
	Computer Audio Interface for PowerPoint	n/c	Video Projection Cart w/skirt	\$20.00
			Audio Video Sub-Total	\$540.00
			40% Discount	(\$216.00)
			Labor Charge	\$100.00
			<b>Audio Visual Fee</b>	<b>\$424.00</b> ✓

Phone Equipment  
 Computer  
 Freeman  
 Catering  
 Speakers

*TSLAC Sponsor  
 100% AV.*

*Deborah Littrell  
 Index 17931  
 A0BJ 7103*

**Total Fee \$424.00**

<b>Sponsors</b>	
Schl Conf and TSLAC	School Conference Task Force
Schl Conf and TSLAC	Texas State Library & Archives Commission

<b>Nature of contribution</b>	<b>Amount</b>
	\$0.00
100% of AV	\$0.00 ✓

<b>TLA Annual Conference 2016 Invoice</b>		<b>Event Number</b>	<b>267</b>
<b>Room Number</b>	<b>361 CF, level 3</b>	<b>Day/Time</b>	<b>TUE 2:00 pm - 2:50 pm</b>

**Can the Edge Assessment Help My Small Rural Library?**

**Primary Sponsor** Texas State Library & Archives Commission

<b>Contact</b>	Russlene Waukechon	<b>Address</b>	Texas State Library & Archives
<b>Work Phone</b>	512/463-7402		PO Box 12927
<b>E-Mail</b>	TLAplanners@tsl.state.tx.us		Austin TX 78711-2927

<b>Audio Visual Equipment</b>	Standing Lectern Microphone (staff add 2/17)	\$25.00	3 Table-top Lectern Microphone	\$75.00
	Aisle Microphone(s)	\$25.00	8-Channel Mixer	\$75.00
	Screen to Fit	\$100.00	LCD Data/Computer Projector/Computer DI	\$350.00
	Computer Audio Interface for PowerPoint	n/c	Video Projection Cart w/skirt	\$20.00
			Audio Video Sub-Total	\$670.00
			40% Discount	(\$268.00)
			Labor Charge	\$100.00
			<b>Audio Visual Fee</b>	<b>\$502.00</b> ✓

**Phone Equipment**

**Computer**

**Freeman**

**Catering**

**Speakers** Pattie Ruth Mayfield, director  
Lisa B Scroggins, library director

Jennifer Peters  
Index 24212  
A0BJ 7202

<b>Speaker Fee</b>	<b>\$0.00</b>
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<b>Total Fee</b>	<b>\$502.00</b>
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<b>Sponsors</b>	
TSLAC	Texas State Library & Archives Commission

<b>Nature of contribution</b>	<b>Amount</b>
	\$0.00

<b>TLA Annual Conference 2016 Invoice</b>		<b>Event Number</b>	<b>391</b>
<b>Room Number</b>	<b>310 ABC, level 3</b>	<b>Day/Time</b>	<b>WED 2:00 pm - 3:50 pm</b>

**Ideas for Engaging Your Community**

**Primary Sponsor** Texas State Library & Archives Commission

<b>Contact</b>	Russlene Waukechon	<b>Address</b>	Texas State Library & Archives
<b>Work Phone</b>	512/463-7402		PO Box 12927
<b>E-Mail</b>	TLAplanners@tsl.state.tx.us		Austin TX 78711-2927

<b>Audio Visual Equipment</b>	Standing Lectern Microphone	\$25.00	Aisle Microphone(s)	\$25.00	
	3 Table-top Microphone(s) w/stand	\$75.00	8-Channel Mixer	\$75.00	
	Screen to Fit	\$100.00	LCD Data/Computer Projector/Computer DI	\$350.00	
	Computer Audio Interface for PowerPoint	n/c	Video Projection Cart w/skirt	\$20.00	
				Audio Video Sub-Total	\$670.00
				40% Discount	(\$268.00)
				Labor Charge	\$100.00
				<b>Audio Visual Fee</b>	<b>\$502.00</b> ✓

**Phone Equipment**  
**Computer**

**Freeman**

**Catering**

**Speakers**

Amanda Cadenhead, community engagement librarian  
Mary Jo H Lyons, department head  
Pattie Ruth Mayfield, director  
My'Tesha Tates, community engagement manager

Jennifer Peters  
Index 24212  
AOBJ 7202

**Speaker Fee** \$0.00

**Total Fee** \$502.00

**Sponsors**

TSLAC Texas State Library & Archives Commission

Nature of contribution	Amount
TSLAC	\$0.00

<b>TLA Annual Conference 2016 Invoice</b>		<b>Event Number</b>	<b>263</b>
<b>Room Number</b>	<b>351 ABDE, level 3</b>	<b>Day/Time</b>	<b>TUE 4:00 pm - 5:20 pm</b>

**'Outside the Lines': A New Approach to Community Engagement**

**Primary Sponsor** Texas State Library & Archives Commission

<b>Contact</b>	Russlene Waukechon	<b>Address</b>	Texas State Library & Archives
<b>Work Phone</b>	512/463-7402		PO Box 12927
<b>Email</b>	TLAplanners@tsl.state.tx.us		Austin TX 78711-2927

<b>Audio Visual Equipment</b>	Standing Lectern Microphone	\$25.00	Wired Lavalier Microphone	\$25.00
	4-Channel Mixer	\$45.00	Screen to Fit	\$100.00
	LCD Data/Computer Projector/Computer DI	\$350.00	Computer Audio Interface for PowerPoint	n/c
	Video Projection Cart w/skirt	\$20.00	Flipchart with markers (SPKR: Johnson)	\$40.00
				Audio Video Sub-Total
			40% Discount	(\$242.00)
			Labor Charge	\$100.00
			<b>Audio Visual Fee</b>	<b>\$463.00</b> ✓

**Phone Equipment**  
**Computer**

**Freeman**

**Catering**

**Speakers** Kelli Johnson, public information manager  
Fee \$1,650.00

*Jennifer Peters*  
*Index 24212*  
*AOBJ 7202*

**Speaker Fee** \$1,650.00 ✓

**Total Fee** \$2,113.00 ✓

<b>Sponsors</b>	<b>Nature of contribution</b>	<b>Amount</b>
TSLAC	Texas State Library & Archives Commission	\$0.00

*TSLAC program*

*100% AV*  
*+*  
*Speaker fee*

*TSLAC TOTAL \$ 2,113.00*

<b>TLA Annual Conference 2016 Invoice</b>		<b>Event Number</b>	<b>326</b>
<b>Room Number</b>	<b>351 CF, level 3</b>	<b>Day/Time</b>	<b>WED 10:15 am - 11:50 am</b>

**Community Partnerships for Outreach**

**Primary Sponsor** Public Libraries

<b>Contact</b>	Lisa Charbonnet	<b>Address</b>	Go-To Librarian
<b>Work Phone</b>	844/422-6102		14 Sundown Parkway
<b>E-Mail</b>	lisa@gotolibrarian.com		Austin TX 78746-0000

<b>Audio Visual Equipment</b>	Standing Lectern Microphone	\$25.00	2 Table-top Microphone(s) w/stand	\$50.00
	4-Channel Mixer	\$45.00	Screen to Fit	\$100.00
	LCD Data/Computer Projector/Computer DI	\$350.00	Computer Audio Interface for PowerPoint	n/c
	Video Projection Cart w/skirt	\$20.00		
			<b>Audio Video Sub-Total</b>	<b>\$590.00</b>
			40% Discount	(\$236.00)
			Labor Charge	\$100.00
			<b>Audio Visual Fee</b>	<b>\$454.00</b>

**Phone Equipment Computer**

*TSLAC Co-Sponsor  
1/2 AV costs.*

*Christine McNew  
Index 24212  
AUBJ 7202*

**Freeman**

**Catering**

**Speakers**

Mary D. Carreon - Cancelled 3/4, supervisor of customer services  
Debra Franco, child hunger outreach specialist  
Elaine Hernandez, regional director, south texas  
Kathleen P. Horan, director  
Dawn Rapoza - Cancelled 2/12, asst. director of public services

**Speaker Fee** \$0.00

**Total Fee** \$454.00

**Sponsors**

PLD and TSLAC	Texas State Library & Archives Commission
PLD and TSLAC	Public Libraries

<b>Nature of contribution</b>	<b>Amount</b>
Half of AV costs	\$227.00 ✓
	\$0.00

TLA Annual Conference 2016 Invoice		Event Number	266
Room Number	332 CF, level 3	Day/Time	TUE 2:00 pm - 2:50 pm

**An Open Educational Resources Repository in Action!**

**Primary Sponsor** Distance E-Learning

Contact	Denise Landry-Hyde	Address	Texas A&M University
Work Phone	361/825-2608		32 Rock Creek Drive
E-Mail	denise.hyde@tamucc.edu		Corpus Christi TX 78412-0000

<b>Audio Visual Equipment</b>	Wired Lavalier Microphone	\$25.00	4-Channel Mixer	\$45.00
	Screen to Fit	\$100.00	LCD Data/Computer Projector/Computer DI	\$350.00
	Computer Audio Interface for PowerPoint	n/c	Video Projection Cart w/skirt	\$20.00
			Audio Video Sub-Total	\$540.00
			40% Discount	(\$216.00)
			Labor Charge	\$100.00
			<b>Audio Visual Fee</b>	<b>\$424.00</b>

Phone Equipment  
 Computer  
 Freeman  
 Catering  
 Speakers

*TSLAC co-sponsor  
 \$231 toward AV costs. Naomi DiTullio  
 Index 24312  
 AOBJ 7220*

Cathy Swift, special consultant, merlot  
 Gift \$20.00

**Speaker Fee** \$20.00

**Total Fee** \$444.00

<b>Sponsors</b>	
DELRT, LIRT, and TSLAC	Texas State Library & Archives Commission
DELRT, LIRT, and TSLAC	Distance E-Learning
DELRT, LIRT, and TSLAC	Library Instruction

<b>Nature of contribution</b>	<b>Amount</b>
	\$231.00 ✓
Got the speaker	\$50.00
Money & co-sponsorship	\$231.00

<b>TLA Annual Conference 2016 Invoice</b>		<b>Event Number</b>	<b>485</b>
<b>Room Number</b>	<b>351 CF, level 3</b>	<b>Day/Time</b>	<b>THU 2:00 pm - 3:20 pm</b>

**Transforming Children's Spaces Through the Family Place Libraries Project**

**Primary Sponsor** Texas State Library & Archives Commission

<b>Contact</b>	Russlene Waukechon	<b>Address</b>	Texas State Library & Archives
<b>Work Phone</b>	512/463-7402		PO Box 12927
<b>EMail</b>	TLAplanners@tsl.state.tx.us		Austin TX 78711-2927

<b>Audio Visual Equipment</b>	Standing Lectern Microphone	\$25.00	4 Table-top Microphone(s) w/stand	\$100.00
	8-Channel Mixer	\$75.00	Screen to Fit	\$100.00
	LCD Data/Computer Projector/Computer DI	\$350.00	Computer Audio Interface for PowerPoint	n/c
	Video Projection Cart w/skirt	\$20.00		

Audio Video Sub-Total	\$670.00
40% Discount	(\$268.00)
Labor Charge	\$100.00
<b>Audio Visual Fee</b>	<b>\$502.00</b> ✓

**Phone Equipment**  
**Computer**

**Freeman**

**Catering**

**Speakers**

Corine K Barberena, senior librarian  
 Laura Chapa, youth services/reference librarian  
 Kathleen Horan, library director  
 Larry D Koeninger, library system director  
 Pattie Ruth Mayfield, director  
 Bobbee L Pennington, librarian, family literacy services & coordinator for the adult literacy program  
 Melissa Perez, library manager & community outreach liaison, harrington library

*Christine McNew*  
*Index 24312*  
*ABJ 7222*

**Speaker Fee** \$0.00

**Total Fee** \$502.00

**Sponsors**

TSLAC Texas State Library & Archives Commission

Nature of contribution	Amount
TSLAC Texas State Library & Archives Commission	\$0.00

<b>TLA Annual Conference 2016 Invoice</b>		<b>Event Number</b>	<b>468</b>
<b>Room Number</b>	<b>351 CF, level 3</b>	<b>Day/Time</b>	<b>THU 1:00 pm - 1:50 pm</b>

**Lunch at the Library: The USDA Summer Food Service Program**

**Primary Sponsor** Texas State Library & Archives Commission

<b>Contact</b>	Russlene Waukechon	<b>Address</b>	Texas State Library & Archives
<b>Work Phone</b>	512/463-7402		PO Box 12927
<b>E-Mail</b>	TLAplanners@tsl.state.tx.us		Austin TX 78711-2927

<b>Audio Visual Equipment</b>	4 Table-top Lectern Microphone	\$100.00	4-Channel Mixer	\$45.00
	Screen to Fit	\$100.00	LCD Data/Computer Projector/Computer DI	\$350.00
	Computer Audio Interface for PowerPoint	n/c	Video Projection Cart w/skirt	\$20.00
			Audio Video Sub-Total	\$615.00
			40% Discount	(\$246.00)
			Labor Charge	\$100.00
			<b>Audio Visual Fee</b>	<b>\$469.00</b> ✓

**Phone Equipment**  
**Computer**

**Freeman**

**Catering**

**Speakers**

Judith M. Bergeron, library director  
Laurie A Covington, sr. manager of customer experience administration  
Kathleen Fordyce, teen library assistant manager  
Kathleen Horan, library director  
Ray Sablack, manager

*Christine McNew*  
*Index 24312*  
*A0BJ 7222*

**Speaker Fee** \$0.00

**Total Fee** \$469.00

**Sponsors**

TSLAC Texas State Library & Archives Commission

Nature of contribution	Amount
Texas State Library & Archives Commission	\$0.00

TLA Annual Conference 2016 Invoice		Event Number	429
Room Number	362 BE, level 3	Day/Time	THU 10:00 am - 11:50 am

**Diversity In Action with Elementary Literature**

Primary Sponsor Children's

Contact	Nancy Jo Lambert	Address	Frisco ISD
Work Phone	469/633-6422		3003 Stonebrook Parkway
E-Mail	lambertn@friscoisd.org		Frisco TX 75034-0000

<b>Audio Visual Equipment</b>	Standing Lectern Microphone	\$25.00	4 Table-top Microphone(s) w/stand	\$100.00
	8-Channel Mixer	\$75.00	Screen to Fit	\$100.00
	LCD Data/Computer Projector/Computer DI	\$350.00	Computer Audio Interface for PowerPoint	n/c
	Video Projection Cart w/skirt	\$20.00		

Audio Video Sub-Total	\$670.00
40% Discount	(\$268.00)
Labor Charge	\$100.00
<b>Audio Visual Fee</b>	<b>\$502.00</b>

Phone Equipment

Computer

Freeman

Catering

Speakers

Ty R Burns, president	
	Gift \$20.00
Alex Gino, author	
	Gift \$20.00
Rafael López, author/illustrator	
	Gift \$20.00
Pat Mora, writer, presenter, literacy advocate	
Fee \$1,000.00	Gift \$20.00
Greg Neri, author	
	Gift \$20.00

*Christine McNew*

*Index 24312*

*A0BJ 7222*

*TLAC co-sponsoring*

*25% Total AV*

*(+) speaker fee \$1,125.00*

**Speaker Fee \$1,100.00**

**Total Fee \$1,602.00**

**Sponsors**

CRT, Bk Caucus, DI, GLBT RT, LC	Gay, Lesbian, Bisexual, Transgender
CRT, Bk Caucus, DI, GLBT RT, LC	Texas State Library & Archives Commission
CRT, Bk Caucus, DI, GLBT RT, LC	Latino Caucus
CRT, Bk Caucus, DI, GLBT RT, LC	Black Caucus
CRT, Bk Caucus, DI, GLBT RT, LC	Diversity and Inclusion
CRT, Bk Caucus, DI, GLBT RT, LC	Children's
CRT, Bk Caucus, DI, GLBT RT, LC	Tejas Star Book Reading List Committee

Nature of contribution	Amount
	\$25.00
25% of AV + \$1,000 spkr	\$1,125.50 ✓
	\$25.00
	\$25.00
25%	\$0.00
50%	\$0.00
25%	\$0.00

TLA Annual Conference 2016 Invoice		Event Number	427
Room Number	361 ABDE, level 3	Day/Time	THU 10:00 am - 11:50 am

**Bleep! Blorp! Books! Robotic Programs in the Library**

Primary Sponsor Young Adult

Contact	Robin Cashman	Address	Katy ISD
Work Phone	281/237-3967		2211 Monona Drive
E-Mail	robinrcashman@katyisd.org		Katy TX 77494-0000

<b>Audio Visual Equipment</b>	Standing Lectern Microphone	\$25.00	Aisle Microphone(s)	\$25.00
	2 Table-top Microphone(s) w/stand	\$50.00	4-Channel Mixer	\$45.00
	Screen to Fit	\$100.00	LCD Data/Computer Projector/Computer DI	\$350.00
	Computer Audio Interface for PowerPoint	n/c	Video Projection Cart w/skirt	\$20.00
			Audio Video Sub-Total	\$615.00
			40% Discount	(\$246.00)
			Labor Charge	\$100.00
			<b>Audio Visual Fee</b>	<b>\$469.00</b>

TSLAC COSPONSOR  
1/2 TOTAL AV

Christine McNew  
Index 24312  
ADBJ 7222

Phone  
Equipment  
Computer

Freeman

Catering

**Speakers**  
Megan N. Clark, youth services library technician  
Robert F Loftin, municipal reference librarian  
Katelyn Patterson, youth services specialist  
Cecily B Ponce De Leon, librarian supervisor

Speaker Fee \$0.00

**Total Fee \$469.00**

**Sponsors**

YART, CRT, and TSLAC	Young Adult
YART, CRT, and TSLAC	Children's
YART, CRT, and TSLAC	Texas State Library & Archives Commission

Nature of contribution	Amount
	\$0.00
25%	\$0.00
Half of AV Costs	\$234.50 ✓

<b>TLA Annual Conference 2016 Invoice</b>		<b>Event Number</b>	<b>435</b>
<b>Room Number</b>	<b>320 ABC, level 3</b>	<b>Day/Time</b>	<b>THU 10:00 am - 11:50 am</b>

**Science Rocks: Rocking STEAM in the Library**

**Primary Sponsor** Storytelling

<b>Contact</b>	Sally Bates Goodroe	<b>Address</b>	Houston Public Library
<b>Work Phone</b>	832/393-1469		500 McKinney Street
<b>EMail</b>	sarah.bates@houstontx.gov		Houston TX 77002-0000

<b>Audio Visual Equipment</b>	Standing Lectern Microphone	\$25.00	4-Channel Mixer	\$45.00
	Screen to Fit	\$100.00	LCD Data/Computer Projector/Computer DI	\$350.00
	Computer Audio Interface for PowerPoint	n/c	Video Projection Cart w/skirt	\$20.00
			Audio Video Sub-Total	\$540.00
			40% Discount	(\$216.00)
			Labor Charge	\$100.00
			<b>Audio Visual Fee</b>	<b>\$424.00</b>

**Phone Equipment**  
**Computer**  
**Freeman**

*TSLAC co-sponsor  
1/2 of total AV costs -*

*Christine McNew  
Index 24312  
A0BJ 7222*

**Catering**

**Speakers** John Lucas Miller, singing zoologist

**Speaker Fee** \$0.00

**Total Fee** \$424.00

**Sponsors**

Story and TSLAC	Texas State Library & Archives Commission
Story and TSLAC	Storytelling

<b>Nature of contribution</b>	<b>Amount</b>
1/2 equipment up to \$500	\$212.00 ✓
	\$0.00

Texas State Library & Archives Commission  
Purchase Requisition & Blanket/Non-PR Form

RECEIVED

MAR 07 2016

PURCHASING

Fiscal Year 2016

Purchase Requisition (PR)       Blanket/Non-PR\*

Blanket PO#: \_\_\_\_\_

\*CFO Signature not required for blankets.

Vendor Name: Texas Library Association (TLA)

PO #: 16-8430

Address: 3355 Bee Cave Rd, Suite 401

Division Tracking #: LDN 16-139

City, State, Zip: Austin, TX 78746-6763

Previous PO #: \_\_\_\_\_

Phone: 512-328-1518 Fax: \_\_\_\_\_

Encumbrance Number: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Requested Delivery Date: BLAST # 4/8/16

Email: \_\_\_\_\_

Vendor ID#: \_\_\_\_\_

DUNS: 021501499

SAM Expiration Date: 8/19/2016

*Estimates Attached*

Item Description	Commodity Code	Qty	Unit	Unit Price	Total Amount	Index	Agency Object	Comp Object
<input checked="" type="checkbox"/> Fees for programs presented and/or sponsored at the 2016 TLA Annual Conference on April 19-22, 2016 in Houston, TX.								
<input checked="" type="checkbox"/> "Transforming Children's Spaces through the Family Place Libraries Project" Event #485, April 21, 2016 from 2PM to 3:20PM; Christine McNew. (4) Table-top Lectern Microphones w/stand \$100, (1) LCD Data/Computer Projector/Computer DI - \$350, (1) 8-Channel Mixer - \$75, (1) Standing Lectern Microphone - \$25, Video Projection cart w/skirt - \$20, Screen to Fit - \$100, Computer Audio Interface for PowerPoint - n/c. Total AV \$670 - minus 40% discount of \$268 and PLUS \$100 Labor charge total AV to \$502.00 - TSLAC PROGRAM.	963-37	1	LOT	\$502.00	\$502.00	24312	7222	7470
<input checked="" type="checkbox"/> "Lunch at The Library: The USDA Summer Food Service Program" Event #468, April 21, 2016 from 1PM to 1:50PM; Christine McNew. (4) Table-top Lectern Microphone at \$100, (1) Screen to Fit - \$100, (1) Computer Audio Interface for PwrPoint - n/c - (1) 4-Channel Mixer - \$45, (1) LCD Data/Computer Projector/Computer DI - \$350, (1) Video Projection Cart with skirt - \$20. Total AV \$615 -minus 40% discount of \$246 PLUS Labor Charge of \$100 = Total AV \$469. TSLAC PROGRAM.	963-37	1	LOT	\$469.00	\$469.00	24312	7222	7470

**Texas State Library & Archives Commission  
Purchase Requisition & Blanket/Non-PR Form**

\*CFO Signature not required for blankets.

Vendor Name: \_\_\_\_\_

+ -	<p>"The Choice, Season 2: Knock-Out Ideas for TexQuest" Event #471, April 21, 2016 from 1PM to 1:50PM; Len Bryan. Presenter bring Apple product for power - n/c, (1) Aisle microphone - \$25, (1) 8-Channel Mixer - \$75, (1) LCD Data/Computer Projector/Computer DI - \$350, (1) Video Projection cart w/skirt - \$20, (1) Standing lectern microphone - \$25, (3) Table-top microphones w/stands \$75, (1) Screen to Fit - \$100, (1) Computer Audio Interface for Powerpoint - n/c. Total AV \$670 - minus 40% discount of \$268 PLUS Labor Charge of \$100 = Total AV \$502. TSLAC PROGRAM.</p>	963-37	1	LOT	\$502.00	\$502.00	17931	7103	7470	✓
+ -	<p>"Keep Your School Library Open 24/7 with TexQuest" Event #432, April 21, 2016 from 11AM to 11:50AM; Len Bryan. (1) WireLess lavalier microphone - \$130, (1) Screen to Fit - \$100, (1) Computer Audio Interface for PowerPoint - n/c, (1) 4-Channel Mixer - \$45, (1) LCD Data/Computer Projector/Computer DI - \$350, (1) Video Projection Cart w/skirt - \$20. Total AV \$645 -minus 40% discount of \$258 PLUS Labor Charge of \$100 = Total AV \$487. TSLAC PROGRAM.</p>	963-37	1	LOT	\$487.00	\$487.00	17931	7103	7470	✓
+ -	<p>"TexShare Playbook: Best Practices for TexShare Databases" Event #3517, April 20, 2016 from 4PM to 5:20PM; Russlene Waukechon. (1) Standing Lectern Microphone - \$25, (1) 4-Channel Mixer - \$45, (1) LCD Data/Computer Projector/Computer DI - \$350, (1) Vidoe Projection Cart w/ skirt - \$20, (1) Aisle Microphone - \$25, (1) Screen to Fit - \$100, (1) Computer Audio Interface for PowerPoint - n/c. Total AV \$565 -minus 40% discount of \$226 PLUS Labor Charge of \$100 = Total AV \$439. TSLAC PROGRAM.</p>	963-37	1	LOT	\$439.00	\$439.00	17112	7104	7470	✓

**Texas State Library & Archives Commission  
Purchase Requisition & Blanket/Non-PR Form**

+ -	<p>"Can Edge Help My Small Rural Library?" Event #267, April 19, 2016 from 2PM to 2:50PM; Jennifer Peters. (1) Standing Lectern Microphone - \$25, (1) Aisle Microphone - \$25, (1) Screen to Fit - \$100, (1) Computer Audio Interface for PowerPoint - n/c, (3) Table-top Lectern Microphones \$75, (1) 8-Channel Mixer - \$75, (1) LCD Computer/Projector/Computer DI - \$350, (1) Video Projection Cart w/ skirt - \$20. Total AV \$670 -minus 40% discount of \$268 PLUS Labor Charge of \$100 = Total AV \$502. TSLAC PROGRAM.</p>	963-37	1	LOT	\$502.00	\$502.00	24212	7202	7470	✓
+ -	<p>"Ideas for Engaging Your Community" Event #391, April 20, 2016 from 2PM to 3:50PM; Jennifer Peters. (1) Standing Lectern Microphone - \$25, (3) Table-top Microphones w/stands - \$75, (1) Screen to Fit - \$100 (1) Computer Audio Interface for PowerPoint - n/c, (1) Aisle Microphone - \$25, (1) 8-Channel Mixer - \$75, (1) LCD Computer/Projector/Computer DI - \$350, (1) Video Projection Cart w/ skirt - \$20. Total AV \$670 -minus 40% discount of \$268 PLUS Labor Charge of \$100 = Total AV \$502. TSLAC PROGRAM.</p>	963-37	1	LOT	\$502.00	\$502.00	24212	7202	7470	✓
+ -	<p>"Diversity In Action with Elementary Literacy". Event #429, April 21, 2016 from 10AM to 11:50AM; Christine McNew. (1) Standing Lectern Microphone - \$25, (1) 8-Channel Mixer - \$75, (1) LCD Data/Computer Projector/Computer DI - \$350, (1) Video Projection Cart w/skirt - \$20, (4) Table-top microphones w/stands, \$100, (1) Screen to Fit - \$100, (1) Computer Audio Interface for PowerPoint - n/c. Total AV with Labor Charge and Discount is \$502. TSLAC Sponsoring 25% of AV - TSLAC Portion of AV = \$125.50. TSLAC will pay Pat Mora's speaker fee of \$1,000. Total AV/Speaker TSLAC SPONSOR - \$1,125.50.</p>	963-37	1	LOT	\$1,125.50	\$1,125.50	24312	7222	7470	✓

**Texas State Library & Archives Commission  
Purchase Requisition & Blanket/Non-PR Form**

<input type="checkbox"/> + <input type="checkbox"/> -	"Outside the Lines: A New Approach to Community Engagement". Event #263, April 19, 2016 from 4PM to 5:20PM; Jennifer Peters. (1) Standing Lectern Microphone - \$25, (1) 4-Channel Mixer - \$45, (1) LCD Data/Computer Projection/Computer DI - \$350, (1) Video Projection Cart w/ skirt - \$20, (1) Wired Lavalier Microphone - \$25, (1) Screen to Fit - \$100, (1) Computer Audio Interface for PowerPoint - n/c, (1) Flipchart with markers - \$40. Total AV \$605 - minus 40% Discount of \$242 PLUS Labor Charge of \$100 = Total AV \$463 + Speaker Fee for Kelli Johnson - \$1,650, Total TSLAC AV+Speaker Fee - \$2,113. TSLAC PROGRAM.	963-37	1	LOT	\$2,113.00	\$2,113.00	24212	7202	7470	✓
<input type="checkbox"/> + <input type="checkbox"/> -	"Open Up Article Sharing: Getting What Your Patron Wants". Event #282, April 19, 2016 from 2PM to 3:50PM; Sara Hayes. (1) Standing Lectern Microphone - \$25, (2) Table-top Microphones w/stands - \$50, (1) Screen to Fit - \$100, (1) Hand-held wireless microphone(s) - \$130, (1) 4-Channel Mixer - \$45, (1) LCD Data/Computer Projector/Computer DI - \$350, (1) Video Projection Cart w/ skirt - \$20. Total AV after discounts \$532. TSLAC WILL PAY UP TO \$400 TOWARD AV COSTS. TSLAC SPONSOR.	963-37	1	LOT	\$400.00	\$400.00	17152	7110	7470	✓
<input type="checkbox"/> + <input type="checkbox"/> -	"Community Partnerships for Outreach". Event #326, April 20, 2016 from 10:15AM to 11:50AM; Christine McNew. (1) Standing Lectern Microphone - \$25, (1) 4-Channel Mixer - \$45, (1) LCD Data/Computer Projection/Computer DI - \$350, (1) Video Projection Cart w/ skirt - \$20, (2) Table-top Microphones w/stands - \$50, (1) Screen to Fit - \$100, (1) Computer Audio Interface for PowerPoint - n/c. Total AV after discounts \$454. TSLAC SPONSOR. TSLAC will pay 1/2 of AV Total - TSLAC Total Sponsor \$227.	963-37	1	LOT	\$227.00	\$227.00	24212	7202	7470	✓

**Texas State Library & Archives Commission  
Purchase Requisition & Blanket/Non-PR Form**

+ -	<p>"On Our Own: e-book Platforms by and for Libraries". Event #393, April 20, 2016 from 2PM to 3:50PM; Christine McNew. (1) Standing Lectern Microphone - \$25, (2) Table-top Microphones w/stands - \$50, (1) Screen to Fit - \$100, (1) Computer Audio Interface for PowerPoint - n/c, (1) Aisle Microphone - \$25, (1) 4-Channel Mixer - \$45, (1) LCD Data/Computer Projector/Computer DI - \$350, (1) Video Projection Cart w/ skirt - \$20. Total AV after discounts \$469. TSLAC SPONSOR. TSLAC will pay 1/2 of AV Total - TSLAC Total Sponsor \$234.50.</p>	963-37	1	LOT	\$234.50	\$234.50	17112	7104	7470	✓
+ -	<p>"Bleep! Blorp! Books! Robotic Programs in the Library". Event #427, April 21, 2016 from 10AM to 11:50AM; Christine McNew. (1) Standing Lectern Microphone - \$25, (2) Table-top Microphones w/stands - \$50, (1) Screen to Fit - \$100, (1) Computer Audio Interface for PowerPoint - n/c, (1) Aisle microphone - \$25, (1) 4-Channel Mixer - \$45, (1) LCD Data/Computer Projector/Computer DI - \$350, (1) Video Projection Cart w/skirt - \$20. Total AV after discounts \$469. TSLAC SPONSOR. TSLAC will pay 1/2 of AV Total - TSLAC Total Sponsor \$234.50.</p>	963-37	1	LOT	\$234.50	\$234.50	24312	7222	7470	✓
+ -	<p>"Science Rocks: Rocking STEAM in the Library". Event #435, April 21, 2016 from 10AM to 11:50AM; Christine McNew. (1) Standing Lectern Microphone - \$25, (1) Screen to Fit - \$100, (1) Computer Audio Interface for PowerPoint - n/c, (1) 4-Channel Mixer - \$45, (1) LCD Data/Computer Projector/Computer DI - \$350, (1) Video Projection Cart w/ skirt - \$20. Total AV after discounts \$424. TSLAC SPONSOR. TSLAC will pay 1/2 of AV Total - TSLAC Total Sponsor \$212.</p>	963-37	1	LOT	\$212.00	\$212.00	24312	7222	7470	✓

**Texas State Library & Archives Commission  
Purchase Requisition & Blanket/Non-PR Form**

+ -	"School Administrators Conference". Event #325, April 20, 2016 from 10AM to 2PM; Deborah Littrell. (1) Standing Lectern Microphone - \$25, (1) Screen to Fit - \$100, (1) Computer Audio Interface for PowerPoint - n/c, (1) 4-Channel Mixer - \$45, (1) LCD Data/Computer Projector/Computer DI - \$350, (1) Video Projection Cart w/ skirt - \$20. Total AV \$540 -minus 40% discount of \$216 PLUS Labor Charge of \$100 - Total AV \$424. TSLAC SPONSOR - TSLAC will pay 100% AV plus speaker fee up to \$4,500. Total Sponsor from TSLAC - \$4,924.	963-37	1	LOT	\$4,924.00	\$4,924.00	17931	7103	7470	✓
+ -	"An Open Educational Resources Repository in Action!". Event #266, April 19, 2016 from 2PM to 2:50PM; Naomi DiTullio. (1) Wired Lavalier Microphone - \$25, (1) Screen to Fit - \$100, (1) Computer Audio Interface for PowerPoint - n/c, (1) 4-Channel Mixer - \$45, (1) LCD Data/Computer Projector/Computer DI - \$350, (1) Video Projection Cart w/skirt - \$20. Total AV after discounts is \$424. TSLAC SPONSOR. TSLAC will pay \$231 toward AV. **Rose/Naomi getting new estimate invoice from Elise to attach to PR**	963-37	1	LOT	\$231.00	\$231.00	24312	7220	7470	✓
+ -	"Texas State Library and Archives Commission Meeting". Event #205, April 19, 2016 from 8AM to 5PM; Tracy Lash. (1) Table-top Microphone - \$25, (1) 4-Channel Mixer - \$45, (1) Table-top Microphone w/stand - \$25. Total AV \$95 -minus 40% discount PLUS Labor Charge of \$100 = Total AV \$157. TSLAC PROGRAM.	963-37	1	LOT	\$157.00	\$157.00	09131	7399	7470	✓
+ -	"School Administrators Conference". Event #325b, April 20, 2016 from 11:30AM to 2PM; Deborah Littrell. (1) Standing Lectern Microphone - \$25, (1) Screen to Fit - \$100, (1) Computer Audio Interface for PowerPoint - n/c, (1) 4-Channel Mixer - \$45, (1) LCD Data/Computer Projector/Computer DI - \$350, (1) Video Projection Cart w/ skirt - \$20. Total AV \$540 -minus 40% discount of \$216 PLUS Labor Charge of \$100 - Total AV \$424. TSLAC SPONSOR - TSLAC will pay 100% AV.	963-37	1	LOT	\$424.00	\$424.00	17931	7103	7470	✓

Subtotal	\$13,685.50	
Shipping & Handling	\$0.00	<i>if applicable</i>
Grand Total	\$13,685.50	

**Texas State Library & Archives Commission  
Purchase Requisition & Blanket/Non-PR Form**

Grant Number: LS-00-15-0044-15 – FFY 2015 • CFDA: 45.310 – Grants to States• Institute of Museum and Library Services.

Special Instructions: Program Estimated Invoice Quotes from TLA attached.

Division Proprietary Statement (to be filled out if service or commodity will not be competitively bid)

Rose Willrich

1. Requestor or Contract Manager Signature (always required)

Rose Willrich 463-5432

Type name & phone number of Requestor or Contract Manager

Rose Willrich 03/05/16

2. Purchasing Liaison Signature Date

Wesley Lillard 3/5/16

3. Division Director Signature (always required) Date

**4. If IT related, send PR to Accessibility Team.  
For Accessibility Team:  
ADA Compliant: (Circle One) YES NO**

5. Director or IRT (if required) Date

Donna Boone 3/7/16

6. Executive Signature (if required) Date

Donna Boone 3/7/16

7. Chief Fiscal Officer (always required)\* Date

PRodriguez CTP 4/5/2016

Ordered by 4/19-22/2016

**Estimated Delivery Date**

Received by (Signature) Date

**CONFLICT OF INTEREST:** Per Section 2155.003 of the Texas Government Code, by signing this PR, I certify that I have no interest in, or in any manner am personally connected with, the contract or bid to be awarded under this Purchase Requisition (PR) for the purchase of furnishing, supplies, materials, services, and/or equipment by TSLAC. I further certify that neither I nor any member of my family (spouse or dependent child), have nor will accept or receive from any person, firm or corporation to whom a contract or bid may be awarded, directly or indirectly, by rebate, gift, or otherwise, any money or other thing of value whatsoever, nor shall I/we receive any promise, obligation, or contract for future reward or compensation from any party. I acknowledge that I may be dismissed if it is discovered that I/we have violated the aforementioned statute.

If no vendor is designated by requestor on this PR, the Purchasing staff will notify all signatories for ratification of the above certification to ensure compliance with the statute.

Rev. 05/15/2015

Vendor Change Approvals:

Please initial and date accordingly

_____	1. _____	3. _____	5. _____	7. _____
Purchasing Signature	Date			
	2. _____	4. _____	6. _____	

*Cannot be purchased elsewhere. TLA hosting conference. Services need to be procured through them for TSLAC to participate in event.*