

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government		4. Purchase Order No. 306-16-8451	12. HUB: N/A	13. Order Type: Spot
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185		5. PCC H	14. Vendor Identification No: [REDACTED]	
3. Destination of goods or service FOB Destination Receiving Hours: 7:30 AM - 4:00 PM Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701		6. Current Document No.	15. Vendor Address: CITIBank Sign World US Ink - Retractablebannerstands.us 14279 Albers Way Chino, CA 91710	
*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."		7. Document (order) amt \$76.61	16. Vendor Contact Info: Phone: (844) 900-7446 Fax: Email: www.display-wholesale.com	
		8. REF DOC		
		9. Service Period or Expected Delivery Date: 4/1/2016		
		10. Agency Contact: Liz Kaska Email: lkaska@tsl.texas.gov	Phone: (512) 463-7989 Fax: 5124753393	
		11. TSLAC Project Contact: Email:	Phone:	

17. Description

PROCUREMENT CARD PURCHASE

Premim Retractable Roll Up Banner Stand, 33" to 80"- Stand only

For SLRM - Deliver to Beverly Deutsch

Accounting: Order placed online.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	66117	16	7334	7699	\$76.61	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Retractable Roll up Banner Stand, 33", Stand only PWB33	350-10	1	Each	\$59.99	\$59.99
2.	Shipping and Handling	962-86	1	Each	\$16.62	\$16.62

INTERNAL PO ONLY

Grand Total \$76.61

26. Legal Cites: TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

27. Division Tracking Number: SLRM 16-085

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 3-25-16	29. Vendor Signature	Date
---	------------------------	-----------------------------	-------------