

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government		4. Purchase Order No. 306-16-8453	12. HUB: N/A	13. Order Type: Spot
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185		5. PCC E	14. Vendor Identification No: [REDACTED]	
3. Destination of goods or service FOB Destination Receiving Hours: 7:30 AM - 4:00 PM Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701		6. Current Document No. 7. Document (order) amt \$281.25	15. Vendor Address: American Color Labs of Texas Ltd 2157 Woodward Austin, TX 78744	
*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."		8. REF DOC	16. Vendor Contact Info: Hannah Smith Phone: (512) 454-5222 Fax: (512) 454-5224 Email: contact@aclaustin.com	
		9. Service Period or Expected Delivery Date: 4/6/2016	10. Agency Contact: Liz Kaska Email: lkaska@tsl.texas.gov Phone: (512) 463-7989 Fax: 5124753393	
		11. TSLAC Project Contact: Email:	Phone:	

17. Description

Banner with 3" pocket across the top, reinforced Edges

Specifications:

Unfinished size = 108 inches (W) x 71.5 inches (H)

unfinished size includes a 3 inch bleed at the top for a pole pocket and 1 inch bleeds on the left, right and bottom for fold-over reinforced edges

Finished size = 106 inches (W) x 67.5 inches (H)

PRINT FILE is attached.

Quote is attached.

Please contact Jasper Winter (512) 463-8162 - for pickup when banner is ready.

TSLAC terms and conditions with invoicing instructions are attached. Vendor is not to exceed the total amount listed on the PO without prior approval and amendment to this PO by the TSLAC Purchasing Department.

Internal: One Vinyl banner for indoor placement in front of lobby for postcard exhibit.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	52221	16	7334	7506	\$281.25	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Banner with 3 inch pocket across the top for hanging. Reinforced edges (see spec's above)	866-85	1	Each	\$281.25	\$281.25

INVOICE TO FOLLOW

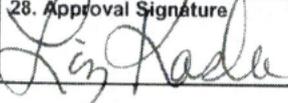
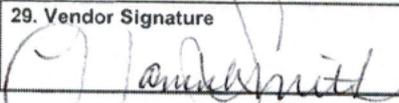
Grand Total \$281.25

26. Legal Cites: TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

27. Division Tracking Number: ARIS 16-140

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency. If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 3-25-16	29. Vendor Signature 	Date 3/25/16
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