

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-16-8486	12. HUB: N/A	13. Order Type: Service
	5. PCC	14. Vendor Identification No: 36016016010-004	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	6. Current Document No. DT-9	15. Vendor Address: Texas Department of Transportation - Print Shop 2000B Centimeter Cir Austin, TX 787584956	
	7. Document (order) amt \$2,234.00		
3. Destination of goods or service FOB Destination Receiving Hours: 7:30 AM - 4:00 PM Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	8. REF DOC	16. Vendor Contact Info: Moe Estrada Phone: (512) 374-5190 Fax: (512) 374-5189 Email: moe.estrada@txdot.gov	
	9. Service Period or Expected Delivery Date: 5/4/2016		
	10. Agency Contact: Liz Kaska Email: lkaska@tsl.texas.gov	Phone: (512) 463-7989 Fax: 5124753393	
	11. TSLAC Project Contact: Email:	Phone:	

17. Description

CCG Bid - Awarded Vendor: Texas Department of Transportation - Print Shop

Attached:

Quote #: 17133E - Bookmarks: 6000 English & 1000 Spanish

Quote #: 17131E - Brochures: 6000 English & 1000 Spanish

4 Print Ready Files - two for the bookmark - 1 English and 1 Spanish, and two for the brochure - 1 English and 1 Spanish.

These files are print ready. Please do not reformat. If there are issues with the files, please contact us for corrections.

Vendor is not to exceed the total amount listed on the PO without prior approval and amendment to this PO by the TSLAC Purchasing Department.

Jasper Winters will pickup the order upon completion. Phone: 512-463-8162

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	43142	16	7273	7403	\$2,234.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	TBP Bookmarks - 6000 English & 1000 Spanish	966-57	1	Lot(s)	\$790.00	\$790.00
2.	TBP Brochures - 6000 English & 1000 Spanish	966-57	1	Lot(s)	\$1,444.00	\$1,444.00

Grant Number: LS-00-15-0044-15 - FFY 2015 | CFDA: 45.310 - Grants to States | Institute of Museum and Library Services

INTERNAL PO ONLY

Grand Total \$2,234.00

26. Legal Cites: Interagency Cooperation Act as defined in the Texas Government Code, Title 7, Chapter 771

27. Division Tracking Number: TBP 16-111

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 4-20-16	29. Vendor Signature	Date
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QUOTATION

Texas Department of Transportation Print Shop
2000B Centimeter Circle
Austin, Tx 78758

Phone: 512-374-5190
Fax: 512-374-5189

Quotation Number: 17133E
Quotation Date: 4/8/2016
Sales Rep:
Estimator: Mark Alvarez
Page: Page 1 of 1

Customer Account: 306
Name: Texas State Library
Address: 1201 Brazos, Room G-3
Austin, TX 78701
Contact: Liz Kaska
Phone: 512-463-7989 Fax:

Job Description TSL TBP Bookmark Eng.& Sp Quote 4/8/16
Files required from TSL
Hard copy proof required.
100# Endurance velvet Cover, recycled
4/Color W/Bleeds
Finish firm: 8.5 x 2.75, wrap in 50's.
6,000 copies English
1,000 copies Spanish

Component: TSL TBP Bookmark Eng.& Sp Quote 4/8/16
Size: 2 3/4 X 8 1/2 Stock Description: Cover 100# Endurance Velvet 3E- 5-7
Front Colors: 4 Color: White
Back Colors: 4 BWT: 100
Bleed: Yes Thickness: .0000

<u>Quantity</u>	<u>Price</u>
7000	\$790.00

This quote is good for 30 days

QUOTATION

Texas Department of Transportation Print Shop
2000B Centimeter Circle
Austin, Tx 78758

Phone: 512-374-5190
Fax: 512-374-5189

Quotation Number: 17131E
Quotation Date: 4/8/2016
Sales Rep:
Estimator: Mark Alvarez
Page: Page 1 of 1

Customer Account: 306
Name: Texas State Library
Address: 1201 Brazos, Room G-3
Austin, TX 78701
Contact: Liz Kaska
Phone: 512-463-7989 Fax:

Job Description TSL&A TBP Goria Brochures Eng. & Sp. Quote 4/8/16
Files from TSL required.
4/4 CMYK/Same, Bleeds?
100# text smooth
Flat - 8.5 x 11 , tri fold to 3.66 x 805
6,000 copies English
1,000 copies Spanish

Component: TSL&A TBP Goria Brochures Eng. & Sp. Quote 4/8/16
Size: 8 1/2 X 11 Stock Description: 100# Text, Offset Finch Opaque 4F6
Front Colors: 4 Color: White
Back Colors: 4 BWT: 100
Bleed: Yes Thickness: .0000

<u>Quantity</u>	<u>Price</u>
7000	\$1,144.00

This quote is good for 30 days

Texas State Library & Archives Commission
Purchase Requisition & Blanket/Non-PR Form

RECEIVED
APR 01 2016

Fiscal Year 2016

PURCHASING

LSTA # **LS-00-15-0044-15**

Purchase Requisition (PR) Blanket/Non-PR*

Blanket PO # 306-

*CFO Signature not required for blankets.

PO # 306-

Division Tracking # TBP 16-111

Previous PO #: 306 - 15-8702

Encumbrance Number: _____

Requested Delivery Date: _____

Vendor Name: TO BID TXDOT PRINTSHOP

Address: Texas Dept. of Transportation Print Shop
City, State: 2000B Centimeter Circle
Austin, TX 78758
Phone: (512) 374-5190 / (512) 374-5189
Contact N: Mark Alvarez

Email: _____

Vendor ID#: _____

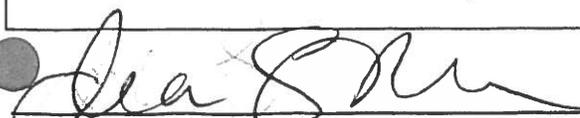
DUNS: _____

SAM Expiration Date: _____

Item Description	Commodity Code	Qty	Unit	Unit Price	Total Amount	Index	Agency Object	Comp Object
Color Copy Printing :								
1. General TBP Brochure Blue in English qty: 6000	966-57	1	job	2000.00 1934 ⁰⁰	2000.00 1934 ⁰⁰	43142	7403	7273
2. General TBP Brochure in Spanish qty: 1000								
Stock: Non-coated White text 80 lb. Finished Size: 11"W X 8½"H to 3-11/16"W X 8½"H								
3. General TBP Bookmark Blue in English qty: 6000								
4. General TBP Bookmark in Spanish Finished Size: 8.5" X 2.75" qty: 1000								
Stock: Non-coated White Gloss Cover 100 lb. dull text								
SUZANNE TO SUBMIT FILES FOR PRINT								
Subtotal					\$2,000.00	1934 ⁰⁰		
Shipping & Handling								
Grand Total					\$2,000.00	1934 ⁰⁰		

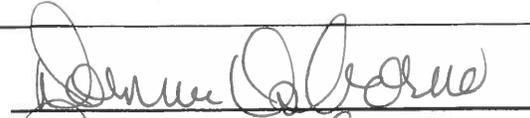
Special Instructions: _____

Division Proprietary Statement (to be filled out if service or commodity will not be competitively bid)


1. Requestor or Contract Manager Signature (always required)

Diana Rivera **3-2582**

Type name & phone number of Requestor or Contract Manager

 4/1/16
6. Executive Signature (if required) Date

 4/1/16
7. Chief Fiscal Officer (always required)* Date

**Texas State Library & Archives Commission
Purchase Requisition & Blanket/Non-PR Form**

[Signature] 2/19/2016
 2. Purchasing Liaison Signature Date

[Signature] 4-20-16
 Ordered by Date

[Signature] 2-23-16
 3. Division Director Signature (always required) Date

5-4-16
 Estimated Delivery Date

4. If IT related, send PR to Accessibility Team.
For Accessibility Team:
 ADA Compliant: (Circle One) YES NO

 5. Director or IRT (if required) Date

 Received by (Signature) Date

CONFLICT OF INTEREST: Per Section 2155.003 of the Texas Government Code, by signing this PR, I certify that I have no interest in, or in any manner am personally connected with, a contract or bid to be awarded under this Purchase Requisition (PR) for the purchase of furnishing, supplies, materials, services, and/or equipment by TSLAC. I further certify that neither I nor any member of my family (spouse or dependent child), have nor will accept or receive from any person, firm or corporation to whom a contract or bid may be awarded, directly or indirectly, by rebate, gift, or otherwise, any money or other thing of value whatsoever, nor shall I/we receive any promise, obligation, or contract for future reward or compensation from any party. I acknowledge that I may be dismissed if it is discovered that I/we have violated the aforementioned statute.

If no vendor is designated by requestor on this PR, the Purchasing staff will notify all signatories for ratification of the above certification to ensure compliance with the statute.
 Rev: 2/26/2015

Vendor Change Approvals:

Please initial and date accordingly

 Purchasing Signature Date

1. *[Signature]* 4/14/16 3. *[Signature]* 4/15/16 5. _____ 7. _____
 2. *[Signature]* 4/14/16 4. _____ 6. *[Signature]*