

**STATE OF TEXAS
PURCHASE ORDER**

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|---|--|--|-----------------------------------|
| 1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government | 4. Purchase Order No. 306-16-8510 | 12. HUB: N/A | 13. Order Type: Service |
| | 5. PCC | 14. Vendor Identification No: ██████████ | |
| 2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185 | 6. Current Document No. DT-9 | 15. Vendor Address: Department of Information Resources. 300 W. 15th Street, Suite 1300 Austin, TX 78701 | |
| | 7. Document (order) amt \$5.00 | | |
| 3. Destination of goods or service FOB Destination Receiving Hours: 7:30 AM - 4:00 PM Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701 | 8. REF DOC | 16. Vendor Contact Info: Jay Graves Phone: (512) 936-6661 Fax: Email: | |
| | 9. Service Period or Expected Delivery Date: 4/20/2016 | 10. Agency Contact: Liz Kaska Phone: (512) 463-7989 Email: lkaska@tsl.texas.gov Fax: 5124753393 | |
| | 10. Agency Contact: Liz Kaska Email: lkaska@tsl.texas.gov | 11. TSLAC Project Contact: Email: | |
| | 11. TSLAC Project Contact: Email: | Phone: | |

17. Description

Voicemail PIN reset for new employee Clarence Victorian.
 Phone: 512-475-5198
 SLRM Work Order TSR # 16030807

Work Orders are submitted by IRT via the DIR portal. Please see attached documentation.

This PO is for payment tracking purposes only.

| 18. SFX | INDEX | AY | COBJ | AOBJ | AMOUNT | INVOICE NO. |
|---------|-------|----|------|------|--------|-------------|
| 001 | 66167 | 16 | 7516 | 7699 | \$5.00 | |

| 19. Line No | 20. Goods & Service | 21. NIGP Code | 22. Qty | 23. Units | 24. Unit Price | 25. Extended Amt |
|-------------|--|---------------|---------|-----------|----------------|------------------|
| 1. | Voicemail PIN Reset for Clarence Victorian phone: 512-475-5198 | 915-93 | 1 | Lot(s) | \$5.00 | \$5.00 |

INTERNAL PO ONLY

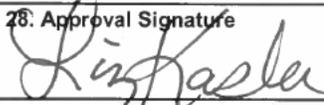
Grand Total \$5.00

26. Legal Cites: Interagency Cooperation Act as defined in the Texas Government Code, Title 7, Chapter 771

27. Division Tracking Number: SLRM 16-088

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
 If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

| | | | |
|---|------------------------|-----------------------------|-------------|
| 28. Approval Signature  | Date 4-20-16 | 29. Vendor Signature | Date |
|---|------------------------|-----------------------------|-------------|