STATE OF TEXAS
PURCHASE ORDER

5/2/2016 Amended to show pre-payment upon receipt of invoice.

1. Agency Name & No. **TEXAS STATE LIBRARY & ARCHIVES COMMISSION** 306 Tax Exempt agency of the Texas State Government	**4. Purchase Order No.** 306-16-8518	**12. HUB:** N/A	**13. Order Type:** Service
	5. PCC E	**14. Vendor Identification No:** [redacted]	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	**6. Current Document No.** **7. Document (order) amt** **$175.00**	**15. Vendor Address:** American Library Association 50 E. Huron Street Chicago, IL 60611	
*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."	**8. REF DOC**	**16. Vendor Contact Info:** **Phone:** (800) 545-2433 **Fax:** (770) 280-4155 **Email:** www.alastore.ala.org	
3. Destination of goods or service ***FOB Destination*** ***Receiving Hours: 7:30 AM - 4:00 PM*** Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	**9. Service Period or Expected Delivery Date:** 6/6/2016 - 6/27/2016		
	10. Agency Contact: Liz Kaska **Email:** lkaska@tsl.texas.gov		**Phone:** (512) 463-7989 **Fax:** 5124753393
	11. TSLAC Project Contact: **Email:**		**Phone:**

17. Description

Registration E-Workshop:
Web Design Basics for Librarians - 4 weeks eCourse
Start Date: June 6, 2016 (Monday)
Registrant: Stacey Hathaway-Bell

Accounting: Registered online via PO terms/net 30 days. Invoice to follow

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	43121	16	7203	7402	$175.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	4 Week eCourse - Web Design Basics for Librarians - Stacey Hathaway-Bell Item # 1541-8864	924-25	1	Each	$175.00	$175.00

PRE-PAYMENT REQUIRED **Grand Total** **$175.00**

26. Legal Cites: State Employees Training Act, Texas Government Code, Annotated, Sec. 656.041 - 656-049 (Vernon 1994)

27. Division Tracking Number: TBP 16-122

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature	Date	29. Vendor Signature	Date
Liz Kaska	5-2-16		

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17. Description

Registration E-Workshop:
Web Design Basics for Librarians - 4 weeks eCourse
Start Date: June 6, 2016 (Monday)
Registrant: Stacey Hathaway-Bell

Accounting: Registered online via PO terms/net 30 days

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	43121	16	7203	7402	$175.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	4 Week eCourse - Web Design Basics for Librarians - Stacey Hathaway-Bell Item # 1541-8864	924-25	1	Each	$175.00	$175.00

INVOICE TO FOLLOW **Grand Total** $175.00

26. Legal Cites: State Employees Training Act, Texas Government Code, Annotated, Sec. 656.041 - 656-049 (Vernon 1994)

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28. Approval Signature	Date	29. Vendor Signature	Date
L3 Kaska	4-27-16		