

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government		4. Purchase Order No. 306-16-8542	12. HUB: WO/F	13. Order Type: Spot
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185		5. PCC E	14. Vendor Identification No: [REDACTED]	
3. Destination of goods or service FOB Destination Receiving Hours: 7:30 AM - 4:00 PM Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701		6. Current Document No.	15. Vendor Address: CSG/Computer Support Group PO Box 2387 Pflugerville, TX 78691	
*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."		7. Document (order) amt \$1,273.00	16. Vendor Contact Info: Steve DeRosa Phone: (512) 833-6688 Fax: (512) 833-7344 Email: sales@csgsupplies.com	
		8. REF DOC	10. Agency Contact: Liz Kaska Email: lkaska@tsl.texas.gov Phone: (512) 463-7989 Fax: 5124753393	
		9. Service Period or Expected Delivery Date: 5/25/2016	11. TSLAC Project Contact: Email: Phone:	

17. Description

Ergotron WorkFitT Workstations - Quote Attached.

TSLAC terms and conditions with invoicing instructions are attached. *Vendor is not to exceed the total amount listed on the PO without prior approval and amendment to this PO by the TSLAC Purchasing Department.*

Internal distribution:
D Shallue - ADM
R Manely - EXEC
E Martin - SLRM

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	09151	16	7334	7302	\$435.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Ergotron WorkFit-T Workstation, Color White 33-397-062	425-18	1	Each	\$435.00	\$435.00

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
002	09351	16	7334	7399	\$403.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
2.	Ergotron WorkFit-T Workstation, Color Black 33-397-085	425-18	1	Each	\$403.00	\$403.00

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
003	66221	16	7334	7699	\$435.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
3.	Ergotron WorkFit-T Workstation, Color White 33-397-062	425-18	1	Each	\$435.00	\$435.00

INVOICE TO FOLLOW

Grand Total \$1,273.00

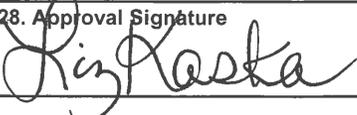
26. Legal Cites: TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

27. Division Tracking Number: ADM 16-143

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Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 5-11-16	29. Vendor Signature	Date
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