

**STATE OF TEXAS  
PURCHASE ORDER**

<b>1. Agency Name &amp; No.</b> <b>TEXAS STATE LIBRARY &amp; ARCHIVES COMMISSION</b> 306 Tax Exempt agency of the Texas State Government	<b>4. Purchase Order No.</b> 306-16-8549	<b>12. HUB:</b> N/A	<b>13. Order Type:</b> Direct Publication
	<b>5. PCC</b> H	<b>14. Vendor Identification No:</b> ██████████	
<b>2. Agency Billing Address</b> <b>**ACCOUNTING DEPARTMENT**</b> Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	<b>6. Current Document No.</b>	<b>15. Vendor Address:</b> <b>CITIBank</b> Guideposts 39 Old Ridgebury Road, Suite 2AB Danbury, CT 06810	
	<b>7. Document (order) amt</b> \$189.70	<b>16. Vendor Contact Info:</b> Mark Phone: (800) 932-2145     Fax: Email:	
<b>3. Destination of goods or service</b> <b>FOB Destination</b> <b>Receiving Hours: 7:30 AM - 4:00 PM</b> Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	<b>8. REF DOC</b>	<b>10. Agency Contact:</b> Pam Rodriguez     Phone: (512) 463-3037 Email: prodriguez@tsl.texas.gov     Fax: (512) 475-3393	
	<b>9. Service Period or Expected Delivery Date:</b> 6/1/2016 - 5/31/2016	<b>11. TSLAC Project Contact:</b> Phone: Email:	
	<b>*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."*</b>		

**17. Description**

**PROCUREMENT CARD PURCHASE**

Subscription to Guideposts Large Print Edition Magazine; 10 copies per month for the annual subscription term.

Unable to process order via email or online. Order & payment has been processed over the phone with Mark. Receipt will be sent to Purchasing inbox.

NOT AVAILABLE FROM ANY OTHER SOURCE

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	43929	16	7389	7408	\$189.70	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Guideposts Large Print Edition Magazine Issues Account # 0102384286	956-40	10	Each	\$18.97	\$189.70

**INTERNAL PO ONLY**

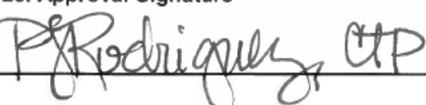
**Grand Total     \$189.70**

**26. Legal Cites:** TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

**27. Division Tracking Number:** Serial FY16 List

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.  
If you need further proof of this, please contact the Agency Contact in box #10.

**Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.**

<b>28. Approval Signature</b> 	<b>Date</b> 5/13/2016	<b>29. Vendor Signature</b>	<b>Date</b>
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