

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-16-8554	12. HUB: N/A	13. Order Type: Service
	5. PCC E	14. Vendor Identification No: [REDACTED]	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	6. Current Document No.	15. Vendor Address: National Association of Government Archives & Records Administrators [NAGARA] 444 N. Capitol Street NW, Suite 237 Washington, DC 20001	
	7. Document (order) amt \$200.00	16. Vendor Contact Info: Nikki Heckt Phone: (202) 624-5494 Fax: (202) 624-3609 Email: info@nagara.org	
3. Destination of goods or service FOB Destination Receiving Hours: 7:30 AM - 4:00 PM Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	8. REF DOC	10. Agency Contact: Pam Rodriguez Phone: (512) 463-3037 Email: prodriguez@tsl.texas.gov Fax: (512) 475-3393	
	9. Service Period or Expected Delivery Date: 5/28/2016 - 5/27/2016	11. TSLAC Project Contact: ARIS and SLRM Phone: Email:	

17. Description

2016 Institutional Membership, includes three representatives: Jelain Chubb, Craig Kelso and Laura Saegert
 Please see attached membership renewal invoice #: 051316-2

ACCOUNTING NOTE: Please send copy of the "membership renewal invoice" with warrant.

The National Association of Government Archives & Records Administrators is not a lobbying organization nor does it pay a lobbyist from membership dues.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	52221	16	7201	7506	\$100.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Membership fee for Jelain Chubb and Laura Saegert	963-48	1	Year(s)	\$100.00	\$100.00

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
002	66221	16	7201	7399	\$100.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
2.	Membership fee for Craig Kelso	963-48	1	Year(s)	\$100.00	\$100.00

PRE-PAYMENT REQUIRED

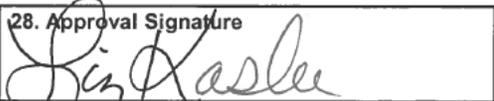
Grand Total \$200.00

26. Legal Cites: TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

27. Division Tracking Number: Serial FY16

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
 If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 5-13-16	29. Vendor Signature	Date
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