

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government		4. Purchase Order No. 306-16-8555	12. HUB: N/A	13. Order Type: Service
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185		5. PCC Q	14. Vendor Identification No: [REDACTED]	
3. Destination of goods or service FOB Destination Receiving Hours: 7:30 AM - 4:00 PM Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701		6. Current Document No.	15. Vendor Address: Society of American Archivists 17 North State Street, Suite 1425 Chicago, IL 606023315	
*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."		7. Document (order) amt \$12,400.00	16. Vendor Contact Info: Mia Capodilupo Phone: (888) 722-7858 Fax: (312) 606-0728 Email: mcapodilupo@archivists.org	
		8. REF DOC		
		9. Service Period or Expected Delivery Date: 6/20/2016 - 8/31/2016		
		10. Agency Contact: Pam Rodriguez Email: prodriguez@tsl.texas.gov	Phone: (512) 463-3037 Fax: (512) 475-3393	
		11. TSLAC Project Contact: Jelain Chubb Email: jchubb@tsl.texas.gov	Phone: (512) 463-5467	

17. Description

TSLAC will provide a co-sponsorship with the Society of American Archivists for the following workshops listed below. One-day course fee is \$5,000.00, based on a maximum of 30 registrants. Webinar fee is \$2,400.00, based on 12 viewing sites and 16 exams.

SAA responsibilities are outlined in the attached itemized costs breakdown from Vendor. Workshops must be completed no later than August 31, 2016.

TSLAC terms and conditions with invoicing instructions are attached. Invoice should be sent no later than fifteen (15) days after the workshop. Vendor is not to exceed the total amount listed on the PO without prior approval and amendment to this PO by the TSLAC Purchasing Department.

Proprietary Statement: These workshops are specifically designed for archivists and are taught only by SAA. Per the THRA B Grant Objectives, TSLAC will sponsor DAS workshops and a grant-writing workshop offered by the Society of American Archivists.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	52285	16	7213	7599	\$12,400.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Sponsorship of one Grant Proposal Writing Course Location: Rice University, Houston, TX Date: June 20, 2016	963-77	1	Each	\$5,000.00	\$5,000.00
2.	Sponsorship of one Digital Curation: Fundamentals [DAS] Course Location: TBD, Austin, TX Date: TBD, No later than August 31, 2016	963-77	1	Each	\$5,000.00	\$5,000.00
3.	Sponsorship of one Thinking Digital [DAS] "On Demand" Webinar Location: 12 viewing sites to be determined Date: TBD, No later than August 31, 2016	963-77	1	Each	\$2,400.00	\$2,400.00

Grant Number: NAR16-RC-10275-16 - FFY 2016 | CFDA: 89.003 - National Historical Publications and Records Grants | National Historical Publications

INVOICE TO FOLLOW

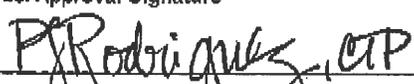
Grand Total \$12,400.00

26. Legal Cites: TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

27. Division Tracking Number: ARIS 16-160

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency. If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 6/10/16	29. Vendor Signature 	Date 6/10/16
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