STATE OF TEXAS
PURCHASE ORDER

1. Agency Name & No. **TEXAS STATE LIBRARY & ARCHIVES COMMISSION** 306 Tax Exempt agency of the Texas State Government	**4. Purchase Order No.** 306-16-8562	**12. HUB:** N/A	**13. Order Type:** Spot
	5. PCC H	**14. Vendor Identification No:** [redacted]	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	**6. Current Document No.** **7. Document (order) amt** $59.70	**15. Vendor Address:** **CITIBank** B & H Foto & Electronics Corp. 420 Ninth Avenue New York City, NY 10001	
*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."	**8. REF DOC** **9. Service Period or Expected Delivery Date:** 5/23/2016	**16. Vendor Contact Info:** www.bhphotovideo.com **Phone:** (800) 606-6969 **Fax:** **Email:**	
3. Destination of goods or service ***FOB Destination*** ***Receiving Hours: 7:30 AM - 4:00 PM*** Attn: Michael Shea State Records Center 4400 Shoal Creek Blvd Loading Dock #1 Austin, TX 78756	**10. Agency Contact:** Pam Rodriguez **Email:** prodriguez@tsl.texas.gov		**Phone:** (512) 463-3037 **Fax:** (512) 475-3393
	11. TSLAC Project Contact: Michael Shea **Email:** mshea@tsl.texas.gov		**Phone:** (512) 475-5151

17. Description

PROCUREMENT CARD PURCHASE

Anti Static Cloths for the SRC Imaging Department.

Order submitted online. Please see attached order confirmation. Order # 1039252002. Item was not available on TXSmartBuy contract. Free Expedited Shipping was included since order was over $49.00 per the Vendor.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	66207	16	7300	7699	$59.70	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Ilford Antistaticum Anti-Static Cloth, 13"x13" Part # 1203547	655-66	6	Each	$9.95	$59.70

INTERNAL PO ONLY **Grand Total** $59.70

26. Legal Cites: TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

27. Division Tracking Number: SLRM 16-068

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature	Date	29. Vendor Signature	Date
P Rodriguez, CTP	5/18/2016		