

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-16-8586	12. HUB: N/A	13. Order Type: Spot
	5. PCC H	14. Vendor Identification No: ██████████	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	6. Current Document No.	15. Vendor Address: CITIBank Amazon Web Services Inc PO Box 84023 Seattle, WA 981248423	
	7. Document (order) amt \$727.42	16. Vendor Contact Info: Phone: (800) 201-7575 Fax: Email: www.amazon.com	
3. Destination of goods or service FOB Destination Receiving Hours: 7:30 AM - 4:00 PM Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	8. REF DOC	10. Agency Contact: Liz Kaska Phone: (512) 463-7989 Email: lkaska@tsl.texas.gov Fax: 5124753393	
	9. Service Period or Expected Delivery Date: 6/28/2016	11. TSLAC Project Contact: Phone: Email:	
	*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."		
	17. Description PROCUREMENT CARD PURCHASE		

Dry Erase board, size 36 x 26 - Not found on TIBH, Only had magnetic boards that size on TXSmartBuy.
 2016-2017 laminated Academic Wall Calendar, Reversible, 24 X 37 - Not Found on TIBH or TXSmartBuy.
 Focusrite Forte - Item is discontinued, only available through Amazon

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	24312	16	7334	7221	\$21.49	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Lamited Academic Wall Calendar, Reversible, 24 X 37, 2016-2017 by House of Doolittle HOD395-17 Grant Number: LS-00-15-0044-15 – FFY 2015 CFDA: 45.310 – Grants to States Institute of Museum and Library Services	615-19	1	Each	\$21.49	\$21.49

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
002	43919	16	7379	7401	\$655.49	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
2.	Focusrite Forte - Audio Interface, 2 in / 4out	939-73	1	Each	\$649.00	\$649.00
3.	Shipping	962-86	1	Each	\$6.49	\$6.49

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
003	66221	16	7334	7699	\$50.44	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
4.	Universal Melamine Dry Erase Board, 36 x 24, satin finish, aluminum frame 43623	785-15	2	Each	\$25.22	\$50.44

INTERNAL PO ONLY

Grand Total \$727.42

26. Legal Cites: TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

27. Division Tracking Number: LDN 16-0199, SLRM 16-100, TBP 16-136

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Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval/Signature <i>Liz Kaska</i>	Date <i>6-6-16</i>	29. Vendor Signature	Date
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