

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. <p style="text-align: center;">TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306</p> <p style="text-align: center;">Tax Exempt agency of the Texas State Government</p>	4. Purchase Order No. <p style="text-align: center;">306-16-8607</p>	12. HUB: <p style="text-align: center;">N/A</p>	13. Order Type: <p style="text-align: center;">Direct Publication</p>
2. Agency Billing Address <p style="text-align: center;">**ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185</p>	5. PCC K	14. Vendor Identification No: XXXXXXXXXX	
	6. Current Document No. 7. Document (order) amt <p style="text-align: center;">\$8,378.00</p>	15. Vendor Address: Collaborative Summer Library Program PO Box 953 Mason City, IA 504020953	
3. Destination of goods or service <p style="text-align: center;">FOB Destination</p> <p style="text-align: center;">Receiving Hours: 7:30 AM - 4:00 PM</p> Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	8. REF DOC 9. Service Period or Expected Delivery Date: <p style="text-align: center;">9/25/2016</p>		16. Vendor Contact Info: Karen Day Phone: (866) 657-8556 Fax: Email: karen.day@cslpreads.org
	10. Agency Contact: Pam Rodriguez Email: prodriguez@tsl.texas.gov		Phone: (512) 463-3037 Fax: (512) 475-3393
	11. TSLAC Project Contact: Christine McNew Email: cmcnew@tsl.texas.gov		Phone: (512) 463-4856
	<p style="font-size: small;">*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."</p>		

17. Description

2017 CSLP Materials for the Collaborative Summer Library Program. Materials will be distributed to all the libraries who wish to participate in the program. Below are the order details and the order form is attached. TSLAC Project Contact information is located in Box #11 of the Purchase Order.

The USB flash drives will contain the manuals in PDF formats along with all graphics and reproducible activity sheets.
The DVDs will contain the manuals in PDF formats along with all graphics and reproducible activity sheets.

TSLAC Terms & Conditions and Invoicing Instructions are attached. Vendor is not to exceed the total amount listed on the PO without prior approval and amendment to this PO by the TSLAC Purchasing Department.

DIRECT PUBLICATION - Materials are not available from any other source.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	24312	16	7382	7210	\$8,378.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	2017 CSLP Manual in Single USB Format, which includes one of each of the following manuals Children's Manual; Teen Manual; Adult Manual; Early Literacy Manual	715-90	807	Each	\$10.00	\$8,070.00
2.	2017 CSLP Manual in Single DVD Format, which includes one of each of the following manuals Children's Manual; Teen Manual; Adult Manual; Early Literacy Manual	715-90	10	Each	\$10.00	\$100.00
3.	T-shirts, which are free of charge	200-70	12	Each	\$0.00	\$0.00
4.	Incentive Catalogs, which are free of charge	715-10	600	Each	\$0.00	\$0.00
5.	2017 CSLP Downloadable Manual	715-10	1	Each	\$8.00	\$8.00
6.	Shipping and Handling	715-10	1	Each	\$200.00	\$200.00

Grant Number: LS-00-15-0044-15 – FFY 2015 | CFDA: 45.310 – Grants to States | Institute of Museum and Library Services

INVOICE TO FOLLOW

Grand Total \$8,378.00

26. Legal Cites: An agency may purchase publications directly from the publisher when such publications are not available through statewide contract or through competitive bidding. Direct publication orders shall be made by following guidelines established by the Commission as defined by TAC Title 34, Part 1, Chapter 20, Subchapter 20, Rule § 20.41 (e)(5)

27. Division Tracking Number: LDN 16-201

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Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature <i>P. Rodriguez, CTP</i>	Date <i>6/17/2016</i>	29. Vendor Signature	Date
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