

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-16-8609	12. HUB: N/A	13. Order Type: Service
	5. PCC E	14. Vendor Identification No: ██████████	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	6. Current Document No.	15. Vendor Address: American Council of the Blind of Texas (ACBT) 309 Paloverde Lane Fort Worth, TX 76112	
	7. Document (order) amt \$70.00	16. Vendor Contact Info: Sheila Derrick Phone: (817) 507-3964 Fax: Email: sjderrick212@hotmail.com	
3. Destination of goods or service FOB Destination Receiving Hours: 7:30 AM - 4:00 PM Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	8. REF DOC	10. Agency Contact: Pam Rodriguez Phone: (512) 463-3037 Email: prodriguez@tsl.texas.gov Fax: (512) 475-3393	
	9. Service Period or Expected Delivery Date: 9/22/2016 - 9/25/2016	11. TSLAC Project Contact: Dina Abramson Phone: (512) 463-2831 Email: dabramsn@tsl.texas.gov	
	*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."		

17. Description

Pre-paid booth registration for the ACBT 2016 Annual State "Serving, Inspiring, Making A Difference" Conference & Convention; Public Awareness Coordinator and Dina Abramson plan to attend this event.
 Date: September 22-25, 2016
 Location: Austin, TX

TSLAC Terms & Conditions and Invoicing Instructions are attached. Vendor is not to exceed the total amount listed on the PO without prior approval and amendment to this PO by the TSLAC Purchasing Department.

ACCOUNTING NOTE: Prepayment is required for this event so that booth position is secured for the event. Payment address is included on the registration form. Please include ACBT 2016 Conference/Convention in the memo line of the warrant. Warrant must be sent with Registration form attached before July 15, 2016. Thank you!

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	43142	16	7470	7403	\$70.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Pre-paid Booth Registration fee for the 2016 Annual ACBT Conference & Convention	971-05	1	Each	\$70.00	\$70.00
<i>Grant Number: LS-00-15-0044-15 – FFY 2015 CFDA: 45.310 – Grants to States Institute of Museum and Library Services</i>						

PRE-PAYMENT REQUIRED

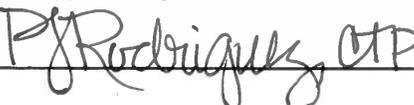
Grand Total \$70.00

26. Legal Cites: TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

27. Division Tracking Number: TBP 16-131

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
 If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 9/20/2016	29. Vendor Signature	Date
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