

**STATE OF TEXAS
PURCHASE ORDER**

8/23/2016 Amended per email dated on 8/23/2016 to substitute Danielle Plumer for Stacey Hathaway-Bell. Please see attached.

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government		4. Purchase Order No. 306-16-8617	12. HUB: N/A	13. Order Type: Service
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185		5. PCC	14. Vendor Identification No: [REDACTED]	
3. Destination of goods or service FOB Destination Receiving Hours: 7:30 AM - 4:00 PM Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701		6. Current Document No. DT-9	15. Vendor Address: UT Austin, Governors Center for Management Development LBJ School of Public Affairs 3001 Lake Austin Blvd, Ste 3.306 Austin, TX 787034206	
*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."		7. Document (order) amt \$595.00	16. Vendor Contact Info: Stephen Phone: (512) 475-8100 Fax: Email: gcmd@austin.utexas.edu	
		8. REF DOC	10. Agency Contact: Pam Rodriguez Phone: (512) 463-3037 Email: prodriguez@tsl.texas.gov Fax: (512) 475-3393	
		9. Service Period or Expected Delivery Date: 8/25/2016 - 8/26/2016	11. TSLAC Project Contact: Phone:	

17. Description

Registration for the following staff to attend the course titled, "Working It Out"
Date: August 25-26, 2016
Location: Austin, TX
Registration has been submitted online.

ACCOUNTING NOTE: Please send warrant for payment so that payment can be properly tracked. Thank you!

Notes from vendor: Vendor will mail an invoice to the registrant at the address when registering. We do not need to receive payment prior to the event and we ask that payment not be brought to the event.

Cancellation Policy

Cancellations may be made by phone but must be followed up in writing. Participants must notify their agency liaison and the Governor's Center for Management Development if they must cancel. Cancellations received eight (8) or more days before the class date will not be billed. After that, cancellations or rescheduling are subject to the entire class tuition. Substitutions for registered participants will be accepted up to the start date for each class. Please note that if you don't cancel and don't attend, you will be billed for the full tuition.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	17112	16	7203	7104	\$0.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
-------------	---------------------	---------------	---------	-----------	----------------	------------------

1.	Registration for Danielle Plumer to attend the "Working It Out" class	924-25	1	Each	\$0.00	\$0.00
----	---	--------	---	------	--------	--------

Grant Number: LS-00-15-0044-15 – FFY 2015 | CFDA: 45.310 – Grants to States | Institute of Museum and Library Services

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
002	43112	16	7203	7401	\$595.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
-------------	---------------------	---------------	---------	-----------	----------------	------------------

2.	Registration for Stacey Hathaway-Bell to attend the "Working It Out" class	924-25	1	Each	\$595.00	\$595.00
----	--	--------	---	------	----------	----------

Grant Number: LS-00-15-0044-15 – FFY 2015 | CFDA: 45.310 – Grants to States | Institute of Museum and Library Services

INVOICE TO FOLLOW

Grand Total \$595.00

26. Legal Cites: State Employees Training Act, Texas Government Code, Annotated, Sec. 656.041 - 656-049 (Vernon 1994)

27. Division Tracking Number: LDN 16-201

**STATE OF TEXAS
PURCHASE ORDER**

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature <i>P. Rodriguez CPM</i>	Date <i>8/24/2016</i>	29. Vendor Signature	Date
---	--------------------------	----------------------	------

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-16-8617	12. HUB: N/A	13. Order Type: Service
	5. PCC	14. Vendor Identification No: ██████████	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	6. Current Document No. DT-9	15. Vendor Address: UT Austin, Governors Center for Management Development LBJ School of Public Affairs 3001 Lake Austin Blvd, Ste 3.306 Austin, TX 787034206	
	7. Document (order) amt \$595.00	16. Vendor Contact Info: Stephen Phone: (512) 475-8100 Fax: Email: gcmd@austin.utexas.edu	
3. Destination of goods or service FOB Destination Receiving Hours: 7:30 AM - 4:00 PM Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	8. REF DOC	10. Agency Contact: Pam Rodriguez Email: prodriguez@tsl.texas.gov Phone: (512) 463-3037 Fax: (512) 475-3393	
	9. Service Period or Expected Delivery Date: 8/25/2016 - 8/26/2016	11. TSLAC Project Contact: Email:	
	*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."		

17. Description

Registration for the following staff to attend the course titled, "Working It Out"
 Date: August 25-26, 2016
 Location: Austin, TX
 Registration has been submitted online.

ACCOUNTING NOTE: Please send warrant for payment so that payment can be properly tracked. Thank you!

Notes from vendor: Vendor will mail an invoice to the registrant at the address when registering. We do not need to receive payment prior to the event and we ask that payment not be brought to the event.

Cancellation Policy

Cancellations may be made by phone but must be followed up in writing. Participants must notify their agency liaison and the Governor's Center for Management Development if they must cancel. Cancellations received eight (8) or more days before the class date will not be billed. After that, cancellations or rescheduling are subject to the entire class tuition. Substitutions for registered participants will be accepted up to the start date for each class. Please note that if you don't cancel and don't attend, you will be billed for the full tuition.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	17112	16	7203	7104	\$595.00	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Registration for Danielle Plumer to attend the "Working It Out" class Dates: August 25-26, 2016; Location: Austin, TX Grant Number: LS-00-15-0044-15 – FFY 2015 CFDA: 45.310 – Grants to States Institute of Museum and Library Services	924-25	1	Each	\$595.00	\$595.00

INVOICE TO FOLLOW

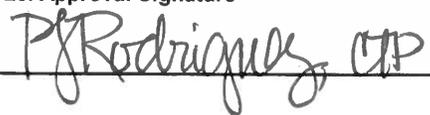
Grand Total \$595.00

26. Legal Cites: State Employees Training Act, Texas Government Code, Annotated, Sec. 656.041 - 656-049 (Vernon 1994)

27. Division Tracking Number: LDN 16-201

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
 If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 6/30/2016	29. Vendor Signature	Date
---	--------------------------	-----------------------------	-------------