

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-16-8632	12. HUB: N/A	13. Order Type: Service
	5. PCC	14. Vendor Identification No: [REDACTED]	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	6. Current Document No. DT-9	15. Vendor Address: UT Printing Services - Document Solutions PO Box 7727 Austin, TX 787137727	
	7. Document (order) amt \$2,543.56	16. Vendor Contact Info: Juliana M. Gutierrez Phone: (512) 232-4169 Fax: (512) 619-6484 Email: julianag@austin.utexas.edu	
3. Destination of goods or service FOB Destination Receiving Hours: 7:30 AM - 4:00 PM Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	8. REF DOC	9. Service Period or Expected Delivery Date: 8/31/2016	
	10. Agency Contact: Kelly Wenzel Email: kwenzel@tsl.texas.gov	Phone: (512) 936-2774 Fax: (512) 475-3393	
	11. TSLAC Project Contact: Diana Rivera Email: drivera@tsl.texas.gov	Phone: (512) 463-2582	

17. Description

Printing services - Print Services for the Summer 2016 Newsletter.
13,000 QTY

Mailing list will be provided by Diana Rivera
Print job form attached to PR
Quote Attached #25103

TSLAC terms and conditions with invoicing instructions are attached. Vendor is not to exceed the total amount listed on the PO without prior approval and amendment to this PO by the TSLAC Purchasing Department.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	43142	16	7218	7403	\$2,543.56	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Summer 2016 Newsletter, 13,000 QTY	966-57	1	Job(s)	\$2,543.56	\$2,543.56

25103

Grant Number: LS-00-15-0044-15 – FFY 2015 | CFDA: 45.310 – Grants to States | Institute of Museum and Library Services

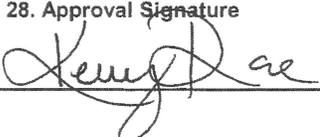
Grand Total \$2,543.56

26. Legal Cites: Interagency Cooperation Act as defined in the Texas Government Code § 771

27. Division Tracking Number: TBP 16-153

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 8/11/16	29. Vendor Signature 	Date Aug 11, 2016
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