

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-16-8662	12. HUB: N/A	13. Order Type: Spot													
	5. PCC H	14. Vendor Identification No: XXXXXXXXXX														
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	6. Current Document No.	15. Vendor Address: CITIBank Amazon Web Services Inc PO Box 84023 Seattle, WA 981248423														
	7. Document (order) amt \$76.20	16. Vendor Contact Info: Phone: (800) 201-7575 Fax: Email: www.amazon.com														
3. Destination of goods or service FOB Destination Receiving Hours: 7:30 AM - 4:00 PM Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	8. REF DOC	10. Agency Contact: Kelly Wenzel Phone: (512) 936-2774 Email: kwenzel@tsl.texas.gov Fax: (512) 475-3393														
	9. Service Period or Expected Delivery Date: 7/14/2016	11. TSLAC Project Contact: Phone: Email:														
	17. Description PROCUREMENT CARD PURCHASE Kensington Expert Trackball Mouse ordered for medical reasons. Not available on TIBH or TXSmartBuy. Confirmation attached.															
	<table border="1"> <thead> <tr> <th>18. SFX</th> <th>INDEX</th> <th>AY</th> <th>COBJ</th> <th>AOBJ</th> <th>AMOUNT</th> <th>INVOICE NO.</th> </tr> </thead> <tbody> <tr> <td>001</td> <td>09117</td> <td>16</td> <td>7335</td> <td>7399</td> <td>\$76.20</td> <td></td> </tr> </tbody> </table>			18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.	001	09117	16	7335	7399	\$76.20
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001	09117	16	7335	7399	\$76.20											

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Kensington Expert Trackball Mouse K64325	204-68	1	Each	\$76.20	\$76.20

INTERNAL PO ONLY

Grand Total \$76.20

26. Legal Cites: TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

27. Division Tracking Number: IRT 16-053

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 7.12.16	29. Vendor Signature	Date
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