

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-16-8691	12. HUB: N/A	13. Order Type: Service
	5. PCC	14. Vendor Identification No: ██████████	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	6. Current Document No. DT-9	15. Vendor Address: Texas Facilities Commission PO Box 13047 Austin, TX 787113047	
	7. Document (order) amt \$568.32	16. Vendor Contact Info: Nathania Morehead Phone: (512) 475-2461 Fax: (512) 236-6178 Email: nathania.morehead@tfc.state.tx.us	
3. Destination of goods or service FOB Destination Receiving Hours: 7:30 AM - 4:00 PM Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	8. REF DOC	10. Agency Contact: Liz Kaska Phone: (512) 463-7989 Email: lkaska@tsl.texas.gov Fax: (512) 475-3393	
	9. Service Period or Expected Delivery Date: 8/4/2016	11. TSLAC Project Contact: Phone:	
	10. Agency Contact: Liz Kaska Phone: (512) 463-7989 Email: lkaska@tsl.texas.gov Fax: (512) 475-3393	11. TSLAC Project Contact: Phone:	
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17. Description

Work Order # 549516
 Portal Request # 18546
 Attached: Portal Request Acknowledgement and Signed Maintenance Letter Agreement
 Work to be performed:
 1. One furniture whip to be installed on column using an existing circuit. Whip is to provide power to two cubicles in Room 328. **Whip to be installed prior to these cubicles being reconfigured on 08/05/2016.**
 2. After the cubicle move on 08/05/2016, the old furniture whip will be removed and replaced with two outlet receptacles.

Please include the Purchase Order Number on your invoice. Thank you!

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	52221	16	7378	7506	\$568.32	
19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	One new furniture whip and old whip replaced with two outlet receptacles (see above) Work Order # 549516	910-82	1	Lot(s)	\$568.32	\$568.32

INVOICE TO FOLLOW

Grand Total \$568.32

26. Legal Cites: Interagency Cooperation Act as defined in the Texas Government Code § 771

27. Division Tracking Number: ARIS 16-211

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
 If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 7-28-16	29. Vendor Signature	Date
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