

**STATE OF TEXAS
PURCHASE ORDER**

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-16-8693	12. HUB: N/A	13. Order Type: Spot
	5. PCC H	14. Vendor Identification No: ██████████	
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	6. Current Document No.	15. Vendor Address: CITIBank Amazon Web Services Inc PO Box 84023 Seattle, WA 981248423	
	7. Document (order) amt \$49.98	16. Vendor Contact Info: Phone: (800) 201-7575 Fax: Email: www.amazon.com	
3. Destination of goods or service FOB Destination Receiving Hours: 7:30 AM - 4:00 PM Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	8. REF DOC	10. Agency Contact: Kelly Wenzel Phone: (512) 936-2774 Email: kwenzel@tsl.texas.gov Fax: (512) 475-3393	
	9. Service Period or Expected Delivery Date: -	11. TSLAC Project Contact: Phone:	
	10. Agency Contact: Kelly Wenzel Phone: (512) 936-2774 Email: kwenzel@tsl.texas.gov Fax: (512) 475-3393	11. TSLAC Project Contact: Phone:	
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17. Description

PROCUREMENT CARD PURCHASE

Mesh handing wall files order for purchasing department
 Not available on TIBH

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT	INVOICE NO.
001	09117	16	7334	7399	\$49.98	

19. Line No	20. Goods & Service	21. NIGP Code	22. Qty	23. Units	24. Unit Price	25. Extended Amt
1.	Fellowes Mesh Partition Additions traiple tray, side load, letter size. Black 75902	615-33	2	Each	\$24.99	\$49.98

INTERNAL PO ONLY

Grand Total \$49.98

26. Legal Cites: TPASS Delegated Purchases as defined by TAC Title 34, Part 1, Chapter 20, Subchapter C, Rule §20.41

27. Division Tracking Number: ADM 16-199

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency.
 If you need further proof of this, please contact the Agency Contact in box #10.

Confirmation of receipt is required, please sign box #29 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

28. Approval Signature 	Date 7/28/16	29. Vendor Signature	Date
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